

Salem Area Mass Transit District
BOARD OF DIRECTORS MEETING

Thursday, June 22, 2023 at 6:30 PM

This meeting is open to the public, please see page 2 for available formats.

AGENDA

- I. CALL TO ORDER**
 - A. Note the Attendance for a Quorum
 - B. Pledge of Allegiance
 - C. Safety Moment

- II. ANNOUNCEMENTS AND CHANGES TO AGENDA**

- III. PRESENTATION(S)**
 - A. Survey Results Presentation 4

- IV. PUBLIC COMMENT ***

- V. BUDGET HEARING**
*Time designated for members of the public to testify before the Board on the approved budget as shown in LB-1, or programs within the budget; see Pg. 2 “*Public Comment” for additional information.*

- VI. DELIBERATION OF BUDGET HEARING**

- VII. BUDGET HEARING ACTION ITEM**
 - A. Adopt Resolution No. 2023-07, Adopting FY2024 Budget, Making Appropriations, Imposing and Categorizing Taxes 16

- VIII. CONSENT CALENDAR ****
 - A. Approval of Minutes**
 - 1. May 25, 2023 Board of Directors Work Session 23
 - 2. May 25, 2023 Board of Directors Meeting 25
 - B. Routine Business Items**
 - 1. Approve Annual Allocation of Day Passes to United Way of the Mid-Willamette Valley for FY2024 30
 - 2. Adopt Resolution No. 2023-08 to Amend FY2023 Budget 48

IX. ITEMS DEFERRED FROM THE CONSENT CALENDAR

X. ACTION ITEMS
A. Approve DPI Group Security Contract Extension 52

XI. INFORMATIONAL REPORTS

XII. GENERAL MANAGER'S REPORT

XIII. BOARD OF DIRECTOR'S REPORT * 54**

XIV. ADJOURNMENT

Next Board Work Session Date: Thursday, July 13, 2023
Next Regular Board Meeting Date: Thursday, July 27, 2023

Available meeting formats:

- In Person: Senator Hearing Room at Courthouse Square, 555 Court Street NE, Salem, Oregon 97301
- Zoom Gov.: Meeting ID: 161 750 1876 | Passcode: 581378
Go to: <https://cherriots-org.zoomgov.com/j/1617501876?pwd=MW1obXdqdkhVa3FMZlczYzIzdExuZz09>
- Comcast Channel 21
- Live Stream: <https://www.capitalcommunitymedia.org/all>
- One Tap Mobile: + 16692545252,,1617501876#,,, *581378# US
- Landline Phone: +1 669 254 5252 US

***Public Comment:** Designated time for community members to testify before the board on any items of Board business, being limited to three minutes. Public Comments are accepted in writing, by email, in person, or by ZoomGov (Written testimony will be submitted and entered in to the record if it is received by 5:00 P.M. on the day of the meeting).

Email: Board@cherriots.org

Mail: Attn: Cherriots Board, 555 Court St. NE, Suite 5230, Salem, OR 97301

****Consent Calendar:** Items are considered routine and are adopted as a group by a single motion, unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar.

***** Board of Director Report:** Time for Board members to report on transit-related issues through committee and meeting participation, citizen communications, or special projects they are participating in as representatives of the District.

Virtual Meetings: The Board of Directors meeting is a public meeting; in a place that is ADA- accessible. Board meetings will also be available via ZoomGov. The meeting I.D. and passcode are below the agenda.

Closed Captioning (CC): ZoomGov's live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.

Alternate Formats: This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

Electronic Copies of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.

Email Distribution List: To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at publictestimony@cherriots.org.

Reuniones Virtuales: La reunión de la Junta Directiva es una reunión pública; en un lugar accesible según la ADA. Las reuniones de la junta también estarán disponibles a través de ZoomGov. La reunión I.D. y el código de acceso están debajo de la agenda.

Subtítulos (CC): la plataforma de transmisión en vivo de ZoomGov incluye subtítulos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, CC no siempre traduce con precisión.

Formatos alternativos: esta es una reunión pública en un lugar accesible según la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de atención de la administración de Cherriots es de lunes a viernes de 8:00 a. m. a 5:00 p. m.

Las copias electrónicas del paquete de la agenda de la reunión de la Junta se distribuyen por correo electrónico 6-7 días antes de la reunión. El paquete de agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.

Lista de distribución de correo electrónico: Para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a publictestimony@cherriots.org.



BOARD MEETING MEMO

Agenda Item III.A

To: Board of Directors
From: Patricia Feeny, Chief Communications Officer
Thru: Allan Pollock, General Manager
Date: June 22, 2023
Subject: Customer and Community Survey Results – 2nd Wave

ISSUE

Shall the Board receive the results of the second wave of the Customer Experience and Community Value Surveys?

BACKGROUND AND FINDINGS

In the fall of 2022, the District's partner TransPRO conducted a customer satisfaction survey to establish a baseline Net Promoter Score and a community value survey to establish the percentage of community members who see value in the agency.

This spring, TransPRO followed up with wave two surveys to further gauge customer experience and community value.

The survey of paratransit riders commenced in April with 237 completed surveys over the course of eight days. The survey for fixed route followed in May with 446 riders surveyed over the course of six days.

The purpose of this survey was to establish a comparative baseline Net Promoter Score for local, regional and paratransit services, including an assessment of various elements such as satisfaction with existing transit facilities, the impression of safety, and other aspects of agency operations.

TransPRO conducted the second wave of the community value survey in May through a third-party call center and collected 386 responses in Salem and Keizer. The survey results capture the community's perception of Cherrriots value to the community, perception of access to employment, health care, education and leisure activities, perception of awareness of services, and perception of financial stewardship.

FINANCIAL IMPACT

None. Information only.

RECOMMENDATION

None. Information only.




PROPOSED MOTION

None. Information only.



1

Contents

-  **Cherrriots Fixed Route**
-  **Cherrriots LIFT**
-  **Community Value**



2

Industry Sampled Average (ISA)



- When available, results are compared to TransPro's survey database, containing survey data from transit agencies like TARC, RTC, RTD, VIA, CATS, CDTA, and others.
- Industry averages are calculated using a two-year rolling average to ensure averages are representative of the current market. Only the most recent wave of surveying is used for agencies with multiple.

Mode	ISA Agency Count
Fixed Route	11
Paratransit	10
Community Value	6



3

Fixed Route Bus

4

Methodology

Fixed Route Bus



Targeted customers riding or waiting for the bus throughout the day to obtain a representative sample based on latest Cherriots ridership data.



Surveyed every 4th customer to ensure random sampling.



Results are accurate at 95% confidence with a margin of error of ±4.6%.



446 customers surveyed



6 days in the field
May 4 – 9, 2023



Administered by trained, local surveyors using Android tablets.



Customers were given one all-day pass as an incentive for completing the survey.



5



Fixed Route

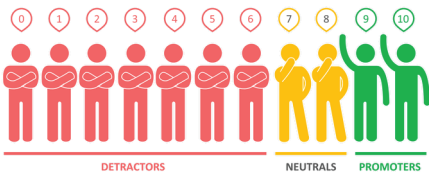
6

Net Promoter Score

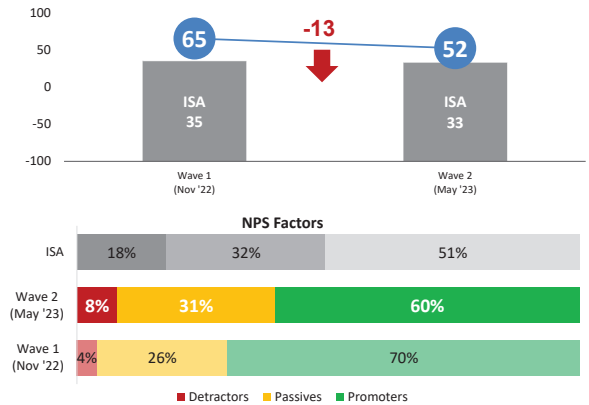
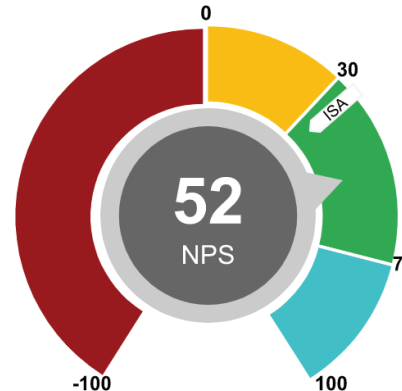
Fixed Route

NPS poses the ultimate question:
"How likely would you be to recommend riding a Cherriots bus to a friend or neighbor?"

NET PROMOTERS SCORE = % PROMOTERS - % DETRACTORS



Net Promoter Score



TransPro Fixed Route Service

7

8

Fixed Route Results Overview

87% of customers are satisfied with Cherriots bus service.

95% of customers believe Cherriots brings value to the community.

Customers are MORE satisfied with...

- ▶ Safely operated buses (90%)
- ▶ Helpful customer service (89%)

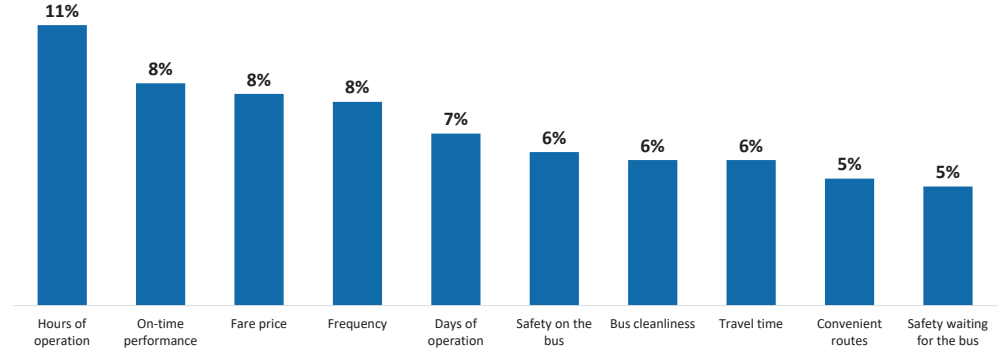
Customers are LESS satisfied with...

- ▶ Bus stop cleanliness (64%)
- ▶ Hours of operation (70%)

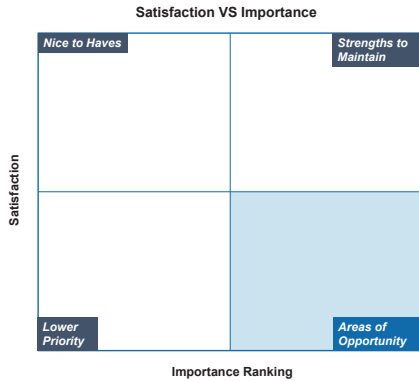
Most Important to Fixed Route Bus Customers

1. Hours of operation
2. On-time performance
3. Reasonable fare price
4. Frequency

Most Important to Bus Customers



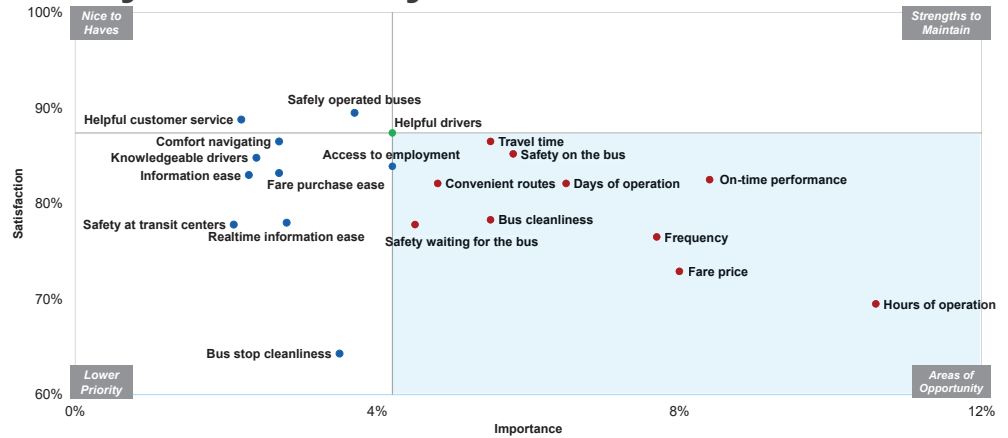
Key Driver Analysis

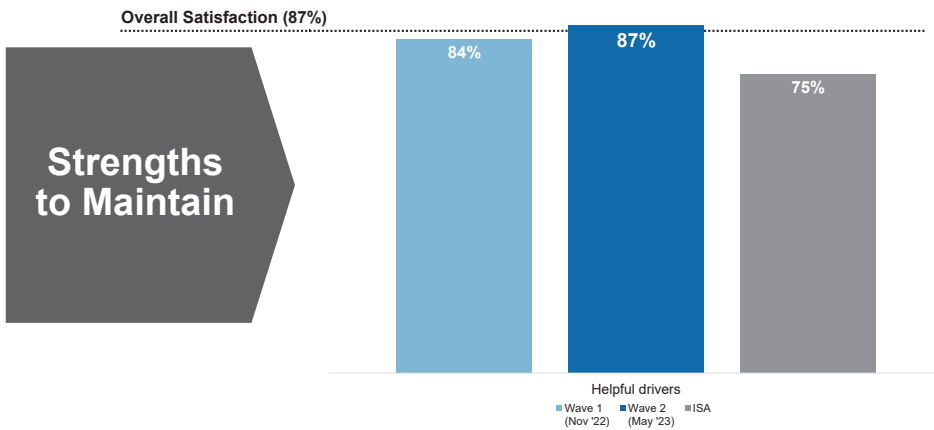
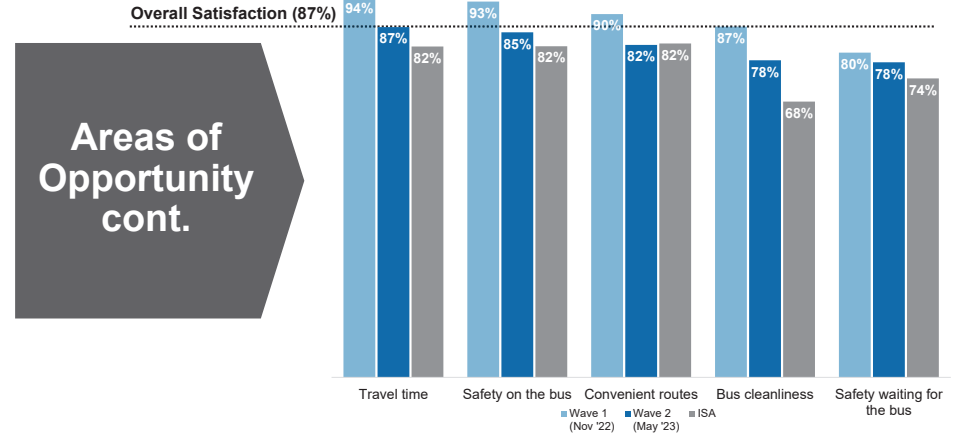
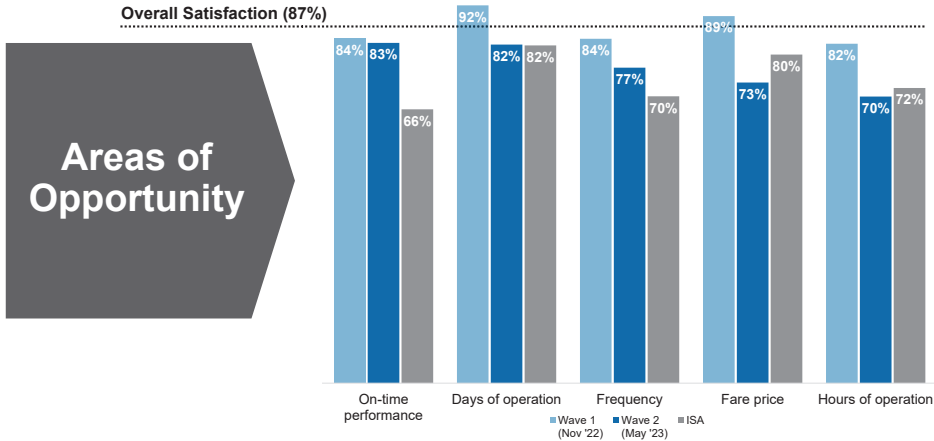


The Key Driver Analysis takes each area of service and compares its customer importance ranking against its customer satisfaction level. The graph is divided into four actionable quadrants:

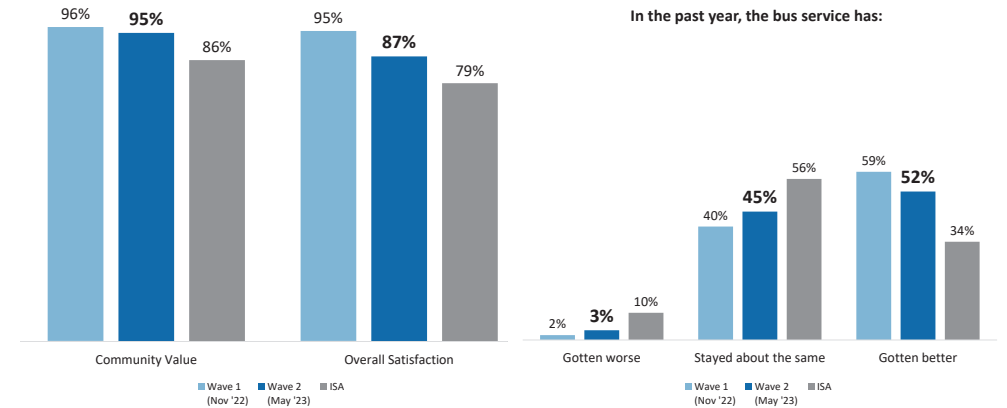
1. **Lower Priority** – This quadrant contains areas of service that have **lower importance rankings and lower satisfaction levels**. Although these have lower satisfaction levels, they are less important to customers and will have a smaller impact on overall customer satisfaction.
2. **Nice to Haves** – This quadrant contains areas of service that have **lower importance rankings and higher satisfaction levels**. Although customers are highly satisfied in these areas, these areas are less important to customers and will have a smaller impact on overall customer satisfaction.
3. **Areas of Opportunity** – This quadrant contains areas of service that have **higher importance rankings and lower satisfaction levels**. These areas are ranked as highly important to customers and will have a larger impact on overall customer satisfaction as the service is improved and satisfaction is raised.
4. **Strengths to Maintain** – This quadrant contains areas of service that have **higher importance rankings and higher satisfaction levels**. Customers find these areas of high importance and are highly satisfied with the level of service. These satisfaction levels should be maintained in order to continue a positive overall customer satisfaction.

Key Driver Analysis





Overall Value and Satisfaction



Cherriots LIFT



Methodology

Cherriots LIFT



Called customers who have taken at least one trip in the previous six months through random sampling.



237 customers surveyed



Administered by trained surveyors.



8 days surveying between April 3 - 11, 2023



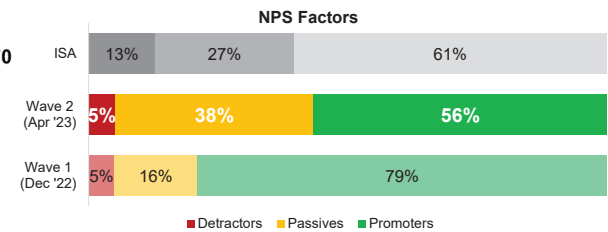
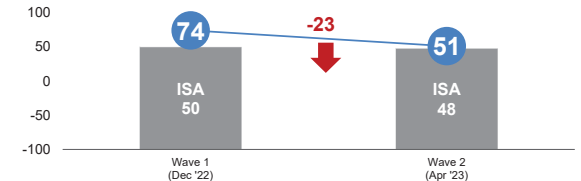
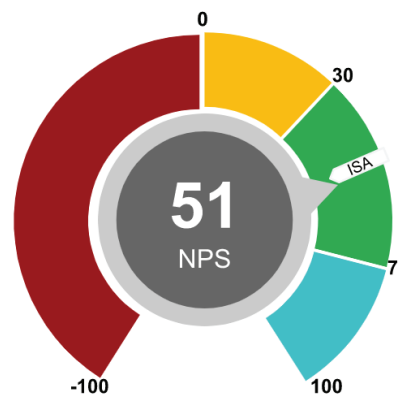
Results are accurate at 95% confidence with a margin of error of $\pm 6.4\%$



Customers were given one all day pass as an incentive for completing the survey.



Net Promoter Score



LIFT Service

Paratransit Results Overview

96% of customers are satisfied with Cherriots LIFT service.

100% of customers believe Cherriots LIFT brings value to the community.

Customers are MORE satisfied with...

- ▶ Safety when boarding the vehicle (100%)
- ▶ Safety on the vehicle (99%)

Customers are LESS satisfied with...

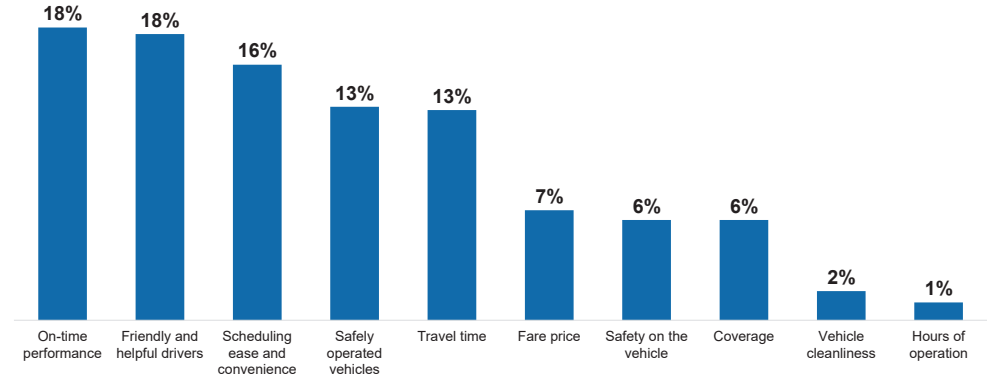
- ▶ On-time performance (88%)
- ▶ Vehicle comfort (90%)

Most Important to LIFT Customers

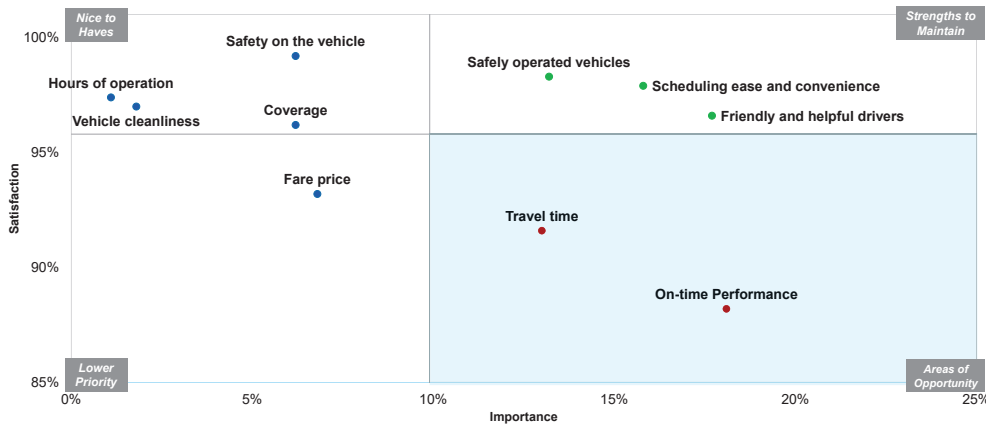
1. On-time performance
2. Friendly and helpful drivers
3. Scheduling ease and convenience



Most Important to Paratransit Customers

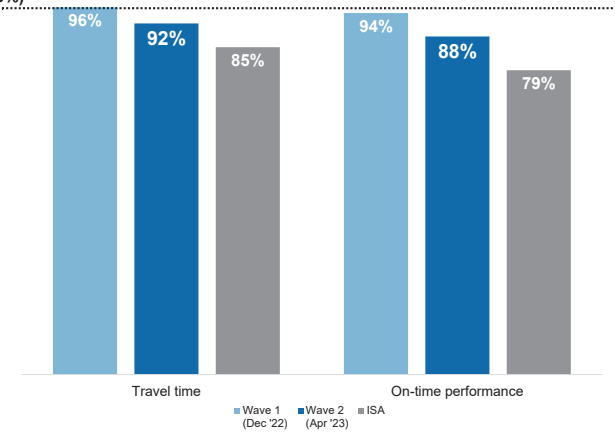


Key Driver Analysis



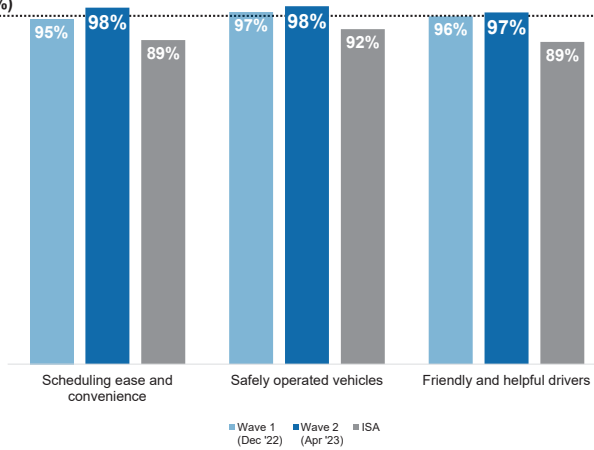
Overall Satisfaction (96%)

Areas of Opportunity

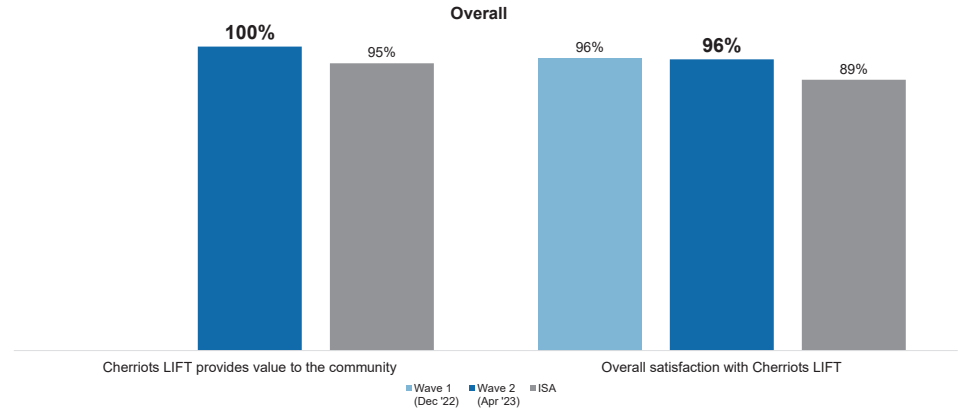


Strengths to Maintain

Overall Satisfaction (96%)



Overall Value and Satisfaction



Community Value

Methodology



TransPro worked with a third-party call center to collect **386 responses** in Salem and Keizer from May 11-15, 2023. This yields a statistically valid sample with **margin of error ±5%** at the 95% confidence level.



Results are **weighted** to ensure the data collected resemble the community Cherriots serves. Responses are grouped by their gender and age range and weighted based on the survey count in each category compared to demographics in the Salem and Keizer communities.



Select questions are compared to TransPro's industry database containing community survey data from other transit agencies, including RTD Denver, RTA Cleveland, and VIA San Antonio. The **Industry Sampled Average (ISA)** is calculated using a 2-year rolling average.



The instrument was developed in **collaboration** with Cherriots staff, informed by Cherriots' **Strategic Plan**, and gauges the **community's perception** of the value Cherriots brings across several areas.



Community Characteristics and Impressions

Community Value Results Overview

87% of community members feel Cherriots is valuable to the community. (Wave 1 was 86%)

Community Members believe Cherriots brings the **MOST** value with...

- ▶ Providing transportation options to people with special mobility needs (88%)
- ▶ Providing access to education (83%)

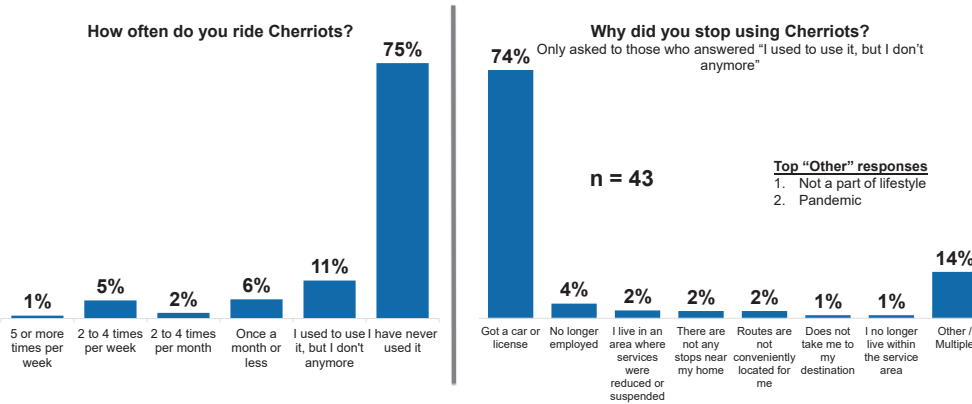
Community Members believe Cherriots brings the **LEAST** value with...

- ▶ Providing opportunities for locating affordable housing (40%)
- ▶ Managing financial resources well (41%)

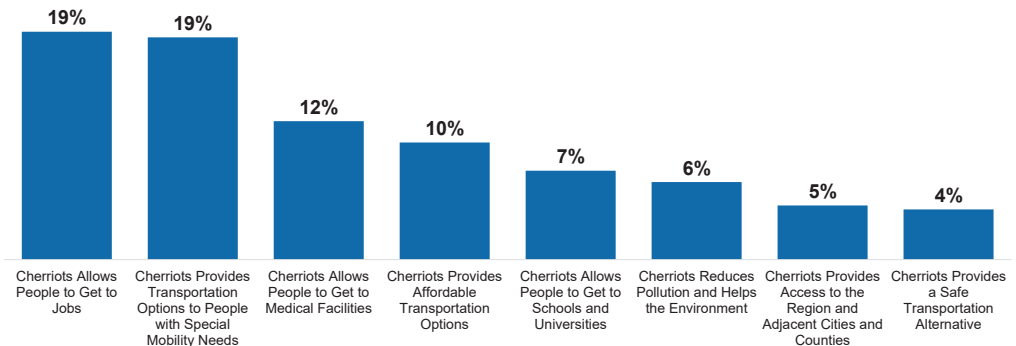
Top Most Important Areas of Service

1. Providing access to jobs
2. Providing transportation options to people with special mobility needs
3. Providing access to medical facilities
4. Providing affordable transportation options

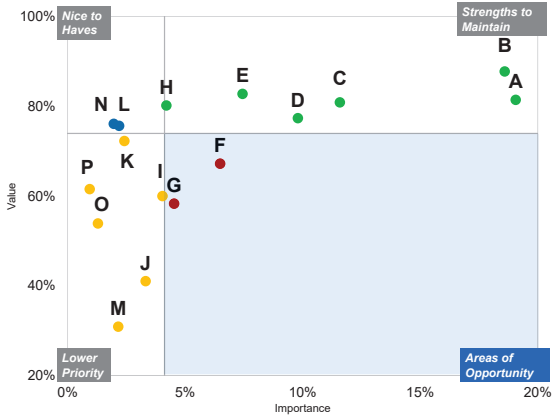
Cherriots Usage



Importance Factors

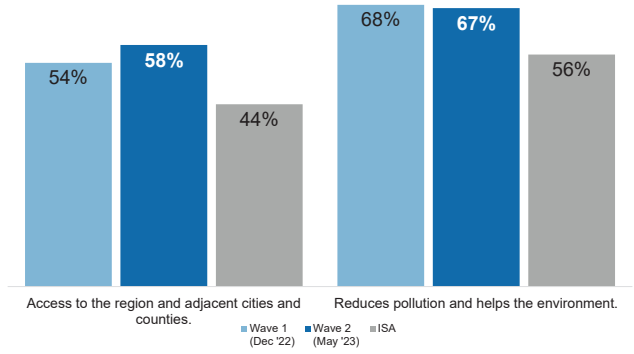


Key Driver Analysis

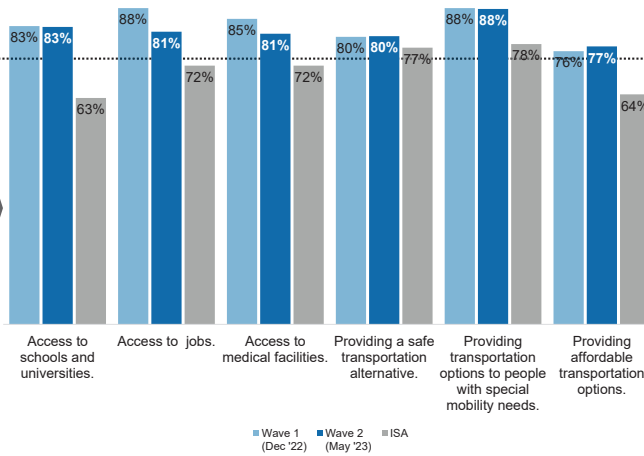


Legend	
A	Access to Jobs
B	Transportation Options to People with Special Mobility Needs
C	Access to Medical Facilities
D	Affordable Transportation Options
E	Access to Schools and Universities
F	Reduces Pollution and Helps the Environment
G	Access to the Region and Adjacent Cities and Counties
H	A Safe Transportation Alternative
I	Reduces Traffic Congestion
J	Opportunities for Locating Affordable Housing
K	Improves the Quality of Life in the Community
L	Helps Provide Job Opportunities in the Region
M	Cherriots Manages Financial Resources Well
N	Access to Parks and Entertainment
O	Makes Roads Safer for All Users
P	Supports Community Businesses

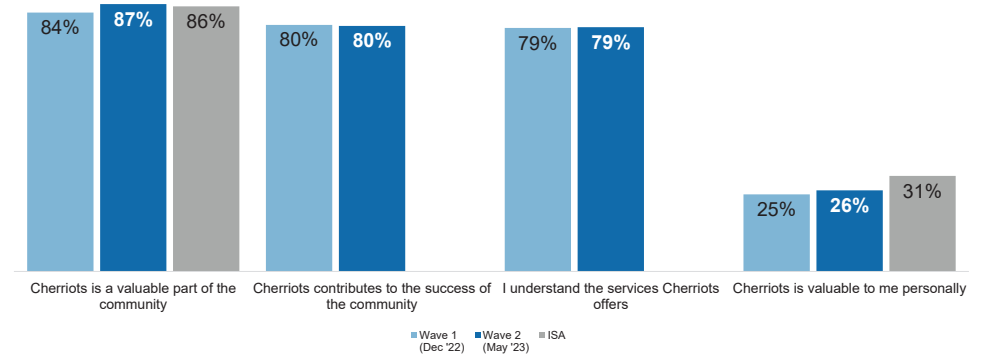
Average Value (74%)



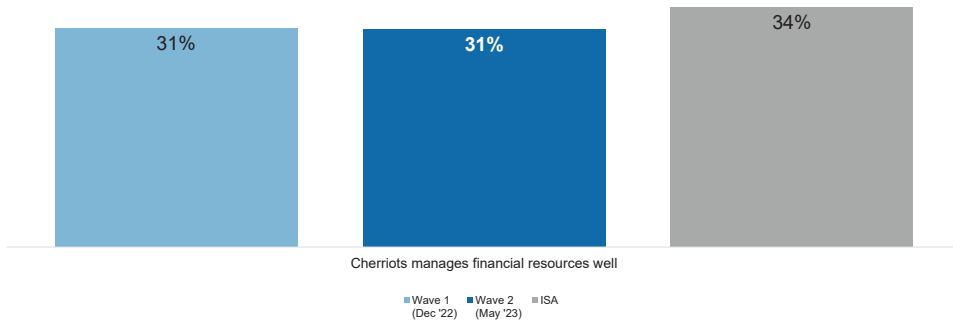
Average Value (74%)



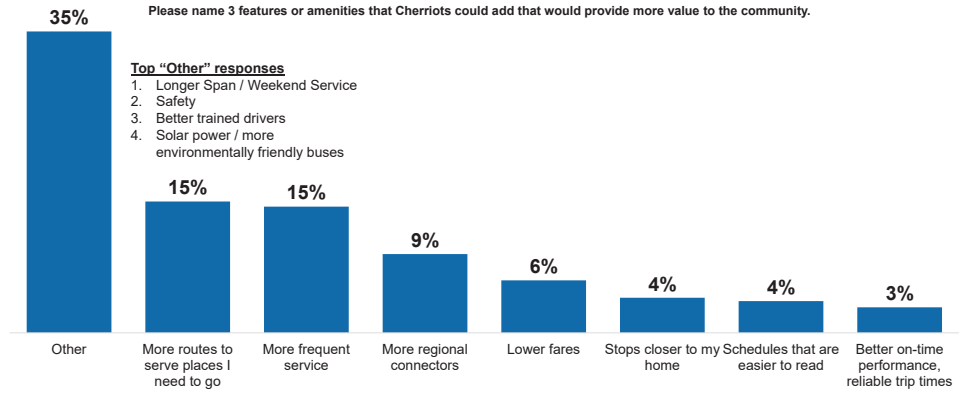
Community Value and Awareness



Perception of Financial Stewardship



Top Features / Amenities





BOARD MEETING MEMO

Agenda Item VII.A

To: Board of Directors
From: Denise LaRue, Chief Financial Officer
Thru: Allan Pollock, General Manager
Date: June 22, 2023
Subject: Adoption of Fiscal Year 2023-24 Budget, Making Appropriations, Imposing and Categorizing Taxes

ISSUE

Shall the Board adopt Resolution No. 2023-07 (Attachment A) for the FY2023-24 Budget, making the appropriations accordingly, and imposing and categorizing the taxes?

BACKGROUND AND FINDINGS

In accordance with Oregon State Budget Law, the Budget Committee reviewed and approved the FY2023-24 Budget on May 2, 2023, for a total appropriation of all funds of \$95,500,405 and an unappropriated total amount of \$38,354,276, for a total approved budget of \$133,854,681.

Following approval by the Budget Committee at the May 2 meeting, the Budget Committee Chair Kathy Lincoln, asked that the Board set the Budget Hearing. On June 6, the budget summary and notice of a public hearing were published on the District's website and in the local newspaper as required by law (Attachment B). The Budget Hearing was scheduled for June 22, 2023, and has occurred prior to the consideration of this resolution asking for adoption of the budget.

FINANCIAL IMPACT

The Budget Committee approved total appropriation of all funds of \$95,500,405, and a tax rate of \$.7609 per \$1,000 of assessed value, the permanent rate set by Measure 50. Resolution No. 2023-07 also imposes and categorizes taxes in accordance with Oregon Budget Law requirements.

To view the FY2024 Approved Budget - please click [Here](#)

RECOMMENDATION

The Budget Committee recommends the Board adopt Resolution No. 2023-07, thereby adopting the FY2023-24 Budget and imposing and categorizing property taxes. Please see Attachment C for the Budget Committee Chair Recommendation.

PROPOSED MOTION

I move the Board adopt Resolution No. 2023-07 to adopt the FY2023-24 Budget, making appropriations, and imposing and categorizing taxes.

To view the FY2024 Approved Budget - please click [Here](#)



Resolution No. 2023-07

Adopt the Fiscal Year 2023-2024 Budget for Salem Area Mass Transit District

BE IT RESOLVED that the Board of Directors of Salem Area Mass Transit District, hereafter referred to as "District," hereby adopts the budget for fiscal year 2023-2024 in the total amount of \$133,854,681; now on file at the District Administration Office, 555 Court St. NE Suite 5230, Salem, OR 97301.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated:

General Fund	
General Manager/Board	\$ 1,394,739
Deputy General Manager	2,920,450
Human Resources and Labor Relations	1,495,190
Finance	1,863,562
Information Technology & Infrastructure	1,871,879
Communication	2,193,275
Operations	29,872,098
Planning & Development	1,805,416
Unallocated - General Administration	1,608,650
Transfers	8,111,888
Contingency	1,500,000
Total	\$ 54,637,147

Transportation Programs Fund	
Planning & Development	\$ 1,551,462
Communication	145,360
Operations	9,462,743
Total	\$ 11,159,565

Capital Project Fund	
Deputy General Manager	\$ 1,922,729
Finance	46,824
Information Technology & Infrastructure	586,000
Operations	21,017,306
Planning & Development	6,130,834
Total	\$ 29,703,693

Total Appropriation, All Funds	\$ 95,500,405
Total Unappropriated and Reserve Amounts, All Funds	\$ 38,354,276
TOTAL APPROVED BUDGET	\$ 133,854,681

IMPOSING THE TAX

BE IT RESOLVED that the Board of Directors of the District hereby imposes the taxes provided for in the adopted budget at the rate of \$.7609 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for the tax year 2023-2024 upon assessed value of all taxable property within the district as follows:

General Government Limitation

Permanent Rate Tax.....\$.7609/\$1,000

Excluded from Limitation

\$0.00

The above resolution statements were approved and declared adopted on this 22nd day of June 2023

ATTEST:

Ian T. Davidson, Board President

Maria Hinojos Pressey, Board Treasurer

A public meeting of the Salem Area Mass Transit District will be held on June 22, 2023 at 6:30 p.m. at the Senator Hearing Room in Courthouse Square, 555 Court St. NE, Salem, Oregon 97301. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023, as approved by the Salem Area Mass Transit Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the SAMTD Administration Office at 555 Court St NE, Suite 5230, Salem OR 97301, between the hours of 8:00 a.m. and 5:00 p.m. or online at www.cherriots.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Denise LaRue, Chief Financial Officer Telephone: 503-588-2424 Email: denise.larue@cherriots.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021 - 2022	Amended Budget This Year 2022 - 2023	Approved Budget Next Year 2023 - 2024
Beginning Fund Balance/Net Working Capital	33,965,480	53,028,037	53,891,142
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,015,718	2,021,727	2,439,944
Federal, State & all Other Grants, Gifts, Allocations & Donations	38,065,767	61,525,732	52,701,702
Interfund Transfers	7,467,236	10,573,385	8,111,888
All Other Resources Except Current Year Property Taxes	1,152,997	954,582	1,947,478
Current Year Property Taxes Estimated to be Received	14,179,013	14,181,650	14,762,527
Total Resources	96,846,211	142,285,113	133,854,681

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	27,480,178	32,695,809	35,493,530
Materials and Services	12,761,930	20,245,077	20,691,294
Capital Outlay	3,154,059	27,259,123	29,703,693
Interfund Transfers	7,467,236	10,573,385	8,111,888
Contingencies	0	1,500,000	1,500,000
Unappropriated Ending Balance and Reserved for Future Expenditure	45,982,808	50,011,719	38,354,276
Total Requirements	96,846,211	142,285,113	133,854,681

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program FTE for that unit or program			
General Mgr/Board of Directors/Sustainability	460,486	619,527	607,063
FTE	3.0	3.0	3.0
Deputy General Manager	1,288,654	1,713,228	1,162,050
FTE	9.0	11.0	7.0
Human Resources & Labor Relations	585,406	929,517	947,590
FTE	5.8	6.8	6.8
Finance	1,352,564	1,615,983	1,725,858
FTE	11.5	10.5	11.0
Communication	1,365,801	1,671,668	1,774,270
FTE	13.8	13.8	14.2
Technology & Program Management	1,100,796	1,219,048	0
FTE	7.4	7.4	0.0
Planning & Development	0	0	971,852
FTE	0.0	0.0	6.0
Technology & Infrastructure	0	0	1,036,779
FTE	0.0	0.0	5.9
Operations	20,087,871	23,499,322	25,732,512
FTE	194.9	192.7	202.0
Unallocated General Administration and Contingency	189,730	376,510	466,858
FTE	0.0	0.0	0.0
Transportation Programs Fund	(3,156,258)	(3,966,501)	(2,588,406)
FTE	8.8	8.2	8.5
Capital Projects Fund	(3,262,108)	(5,555,878)	(4,454,784)
FTE	0.0	0.0	0.0
Not Allocated to Organizational Unit or Program	76,833,269	120,162,689	106,473,039
FTE	0.0	0.0	0.0
Total Requirements	96,846,211	142,285,113	133,854,681
Total FTE	254.2	253.4	264.4

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING
 The FY2023-24 Approved Budget reflects a revision in the reporting structure. Revenues have decreased in this budget due to additional funds provided in response to the COVID-19 pandemic have been utilized in the previous fiscal years.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2021 - 2022	Rate or Amount Imposed This Year 2022 - 2023	Rate or Amount Approved Next Year 2023 - 2024
Permanent Rate Levy (rate limit 0.7609 per \$1,000)	0.7609	0.7609	0.7609
Local Option Levy	n/a	n/a	n/a
Levy For General Obligation Bonds	n/a	n/a	n/a



Statesman Journal

A GANNETT COMPANY

AFFIDAVIT OF PUBLICATION

SALEM-KEIZER TRANSIT
555 COURT ST NE #5230
SALEM, OR 97301
ATTN

Secretary
being first duly sworn, depose and say that I am the principal clerk of the Statesman Journal, Silverton Appeal and Stayton Mail newspapers of general circulation as defined by Sections 193.010 to 193.110, Oregon revised Statutes; printed and Published at Salem in the aforesaid county and state; that this Public Notice is printed copy of which is hereby annexed, was published in the entire issue of said newspaper in the following issues

6/6/2023

[Signature]
Public Notice Clerk

Subscribed and sworn to me this 6th day of June, 2023

Nancy Heyrman
Notary Public for State of Wisconsin, Brown County

Notary Expires On 5.15.27

AD#: GCI1069639
ACCT #: 899399
P O : BUDGET HEARING
AD COST: \$2,636.80
THIS IS NOT AN INVOICE

NANCY HEYRMAN
Notary Public
State of Wisconsin

Free Saturday event in Salem for accessing healthcare resources

Sydney Wyatt
Salem Statesman Journal
USA TODAY NETWORK

Northwest Counseling and Wellness will host a free wellness fair Saturday for community members to connect with a variety of health resources.

The event, Prioritizing Accessible Care Together (PACT), is scheduled from 10 a.m. to 2 p.m. at Pringle Hall Community Center, 606 Church Street SE in Salem.

Attendees will have the opportunity to meet with as many as 14 different healthcare or wellness providers and get information about the services they provide.

A Northwest Counseling and Wellness Center spokesperson said center staff hope the wellness fair will help break down common barriers that individuals face with accessing care, while also helping local providers make stronger connections with community members who are unaware of their services.

Advocates seek to disqualify OLCC member from liquor fee vote

Amelia Templeton
Oregon Public Broadcasting

A lawyer for Oregon Recovers, an addiction recovery advocacy group, sent a letter Thursday asking that a member of the Oregon Liquor and Cannabis Commission be disqualified from an upcoming vote on whether to raise the surcharge on liquor sales from 50 cents to \$1.

The letter argues that the commissioner has a conflict of interest.

"Commissioner Floyd has an actual conflict of interest, and, thus, the OLCC should inform the Governor," the letter reads.

Commissioner Kiauna Floyd owns an Italian restaurant in Portland. In remarks made during a public hearing in April, she suggested that the fee increase for a vote later this month could hurt her business.

"For me it would undoubtedly, inevitably mean job loss," she said. "All these hits we're taking - you can only absorb so much."

Supporters say the fee increase could help curb

underage and binge drinking. Distillers and members of the hospitality industry argue that the fee will hurt businesses that are already struggling with inflation and the aftermath of the pandemic.

The fee, which would fund addiction recovery services, was proposed by Gov. Tina Kotek. And Kotek is the person who advocates are now arguing should decide whether to replace Floyd for the vote or allow for some other remedy of the conflict.

A spokesman for the OLCC said the commission has flagged the legal issue for the Oregon Department of Justice for review. Commissioner Floyd declined to comment for this story.

State law does allow for some exceptions to the conflict of interest rules, and one clearly might apply to Floyd. That's when someone is required to have a certain industry experience to qualify for a role.

Oregon Recovers argues that the exception doesn't apply in this case. They say the OLCC is required to have just one representative of the food and alcohol industry and it currently has two.

Trump

Continued from Page 4A

"Look at those hands. Are they small hands? And he referred to my hands - if they're small, something else must be small. I guarantee you there's no problem. I guarantee you," he said.

Federal laws says that a trademark request should be refused if it involves a name, portrait or signature

"identifying a particular living individual" unless the person has given "written consent." But Elster says refusing to register a political slogan criticizing Trump without Trump's consent violates the First Amend-

ment's Free Speech clause. Federal law, Elster's lawyers say, "makes it virtually impossible to register a mark that expresses an opinion about a public figure."

Public Notices

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Salem Area Mass Transit District will be held on June 22, 2023 at 5:30 p.m. at the Senator Hearing Room in Courthouse Square, 555 Court St. NE, Salem, OR 97301. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023, as well as for the Salem Area Mass Transit District Board of Directors. A summary of the budget is attached below. A copy of the budget may be inspected or obtained at the SAUSD Administration Office at 555 Court St. NE, Salem, OR 97301, between the hours of 8:30 a.m. and 5:00 p.m., or online at www.sdmtrb.org. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Denise LaRue, Chief Financial Officer

Telephone: 503-588-2424

Email: denise.laue@dmtrb.org

Table with 4 columns: Description, Actual Amount 2021-22, Amended Budget This Year 2022-23, Approved Budget Next Year 2023-24. Section: FINANCIAL SUMMARY - RESOURCES. Includes rows for Total of All Funds, Beginning Fund Balance/Net Working Capital, Fees, Expenses, Fines, Assessments & Other Service Charges, Federal, State & all Other Grants, GIFs, Allocations & Donations, Intergovernmental Transfers, All Other Resources Except Current Year Property Taxes, Current Year Property Taxes Estimated to be Received, Total Resources.

Table with 4 columns: Description, Actual Amount 2021-22, Amended Budget This Year 2022-23, Approved Budget Next Year 2023-24. Section: FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION. Includes rows for Personnel Services, Materials and Services, Capital Outlay, Intergovernmental Transfers, Contingencies, Unexpended Ending Balance and Reserved for Future Expenditures, Total Requirements.

Table with 4 columns: Name of Organizational Unit or Program, FTE for that unit or program, 2021-22, 2022-23, 2023-24. Section: FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM. Lists various organizational units and their corresponding FTE counts for three fiscal years.

Table with 3 columns: Rate or Amount Imposed, Rate or Amount Imposed, Rate or Amount Approved. Section: STATEMENT OF CHANGES IN ACTIVITIES AND SOURCES OF FINANCING. Includes sub-section: PROPERTY TAX LEVIES. Lists rates for Permanent Rate Levy, Local Option Levy, and Levy for General Obligation Bonds for years 2021-22, 2022-23, and 2023-24.

Gun law

Continued from Page 1A

range, in shooting competitions or for hunting as allowed by state law after the measure takes effect.

The Oregon Firearms Federation and a county sheriff filed the federal lawsuit in November, contending it violated the right to bear arms under the Second Amendment of the U.S. Constitution.

Daniel Nichols, an attorney for the plaintiffs, contended in opening statements Monday that the law violates the right to bear arms under the Second Amendment and the due process clause under the Fourteenth Amendment of the U.S. Constitution.

"This case is about constitutional rights," he said. "The right to keep and bear arms... as well as the right to be free from the taking of property."

The defense said it would argue that large-capacity magazines should not be considered "bearable arms" and represent a "dramatic technological change" from the firearms that existed when the Second Amendment of the U.S. Constitution was written in the 18th century.

"Gun violence in Oregon and the U.S. results in horrific deaths," said Scott Perron, an attorney for the Oregon Alliance for Gun Safety, adding that the availability of firearms and large-capacity magazines "pose immediate risks to the health, safety and well-being of citizens of this state, especially our youth." The advocacy group joined the lawsuit as a third party after it was filed as an intervenor defendant.

Plaintiffs called multiple witnesses, including people linked with firearms manufacturing and sales as well as plaintiff Brad Lahrey, sheriff of Sherman County in northern Oregon. The trial is expected to last about five days.

The federal lawsuit was one of several filed over the measure.

In a separate suit, filed in state court in rural and sparsely populated Harney County in southeastern Oregon, Gun Owners of America Inc., the Gun Owners Foundation and several individual gun owners claimed the law violates the Oregon Constitution.

The judge presiding over that case, Harney County Judge Robert S. Raschio, in December ordered the law to be put on hold. Because the lawsuit challenged Measure 10 under the state constitution and not the U.S. Constitution, it held precedence in the state, legal experts said. A trial is scheduled for September.

Supporters of the law say it would reduce mass shootings and other forms of gun violence as well as suicides, which the Oregon Health Authority said accounts for 82% of gun deaths in the state.

Advertisement for City View Funeral Home, Crematory, & Crematorium. Text: "Unsure About the Next Step? Let City View Help. We've assisted countless families with calm, caring, and comforting advice." Includes a list of services: Pre-Planned Funerals, Direct Cremation, Traditional Memorial Services, Remembrance. Contact: 390 Hoyt St. S., Salem, OR 97302. Info@cityviewfh.com

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the undersigned intends to sell the personal property described herein in accordance with an order of the Oregon State Sheriff's Office. The undersigned will sell all public sale property on public sale for the year 2023 at 11:00 A.M. on June 22, 2023, at the Sheriff's Office, located at 1000 NE Oregon Street, Salem, Oregon 97301. The public sale will be held on June 22, 2023 at 11:00 A.M. at the Sheriff's Office, located at 1000 NE Oregon Street, Salem, Oregon 97301. The public sale will be held on June 22, 2023 at 11:00 A.M. at the Sheriff's Office, located at 1000 NE Oregon Street, Salem, Oregon 97301.

Table with 2 columns: Customer Name, Unit #. Lists names of customers and their unit numbers for a public sale.

PUBLIC NOTICE

On-Line Storage Auction for Security First Storage 1745 S. Johnson St. Salem, OR 97302. Auction starts on June 13, 2023 at 10:00 A.M. Auction ends on June 13, 2023 at 10:00 P.M. Cash refundable deposit required of \$10.00. Contact: Lorrie Wilson, 503-588-2424

Advertisement for Statesman Journal. Text: "Delivered to you EVERY DAY, 24/7/365 to your device." Includes images of the newspaper on a laptop and a smartphone. Logo: Statesman Journal. Website: StatesmanJournal.com



To: Board of Directors
From: Kathy Lincoln, Budget Committee Chair
Date: June 22, 2023
Subject: Salem Area Mass Transit District (SAMTD) Budget Committee Recommendation to Adopt Fiscal Year (FY) 2024 Budget

President Davidson and Members of the Board:

I am pleased to present to you the Budget Committee's recommendation to adopt the FY2024 budget for SAMTD.

The committee met on May 2, 2023 to review the proposed budget. Thank you to General Manager Allan Pollock and Cherriots staff for all their hard work in preparing and reviewing the proposed budget with us. The Committee voted unanimously to approve the proposed budget for FY2024 in the amount of \$133,854,681 and taxes at a rate of \$0.7609 per \$1,000 of assessed value for operating purposes in the General Fund.

The budget has appropriated funds of \$95,500,405 and a reserve fund of \$38,354,276. It will fund the continuation of modernization of equipment and processes including zero emission buses, electronic fare payment system, South Salem Transit Center Mobility Hub, Intelligent Transportation System, transit signal priority, and Management and Resource Tracking Instrument (MARTI). Additional items to be funded in the FY2024 approved budget include enhanced security measures, increased facility maintenance staffing, and various additional positions.

Cherriots is moving forward on a strong financial basis. SAMTD will be able to continue to provide world class customer service throughout the district in the coming years. We all appreciate your commitment and hard work. Thank you for the opportunity to be part of the budget process.

Respectfully submitted,

A handwritten signature in black ink that reads 'Kathy Lincoln'.

Kathy Lincoln
SAMTD Budget Committee Chair



Salem Area Mass Transit District
Board of Directors Work Session Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

May 25, 2023

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr., Sadie Carney, Maria Hinojos Pressey, and Bill Holmstrom. Absent: Sara Duncan

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CHRO Christina Conner, CFO Denise LaRue, CCO Patricia Feeny, COO Tom Dietz, Strategic Initiatives Administrator Bobbi Kidd, Service Planning Manager Chris French, Customer Service Manager Seth Hamlin, Transit Planner II Ted Stonecliffe (Virtual), and Executive Assistant Kirra Pressey.

Guest: None

I. CALL TO ORDER

President Ian Davidson called the work session to order at 5:34 P.M.
Attendance was noted and a quorum was present.

II. PRESENTATION / DISCUSSION

A. Chemeketa Community College Transit Center Review

Presenter: Service Planning Manager Chris French

Staff Report: Pg. 3-5

Chris French provided a summary of the service provided to and from Chemeketa Community College, including an overview of previous obstacles identified and solutions implemented. He also discussed current concerns and future concept solutions. The Board expressed their support in initiating conversations with Chemeketa.

III. GENERAL MANAGER COMMENTS

A. Upcoming Board Agenda Items

B. Board Calendar Review.

Presenter: General Manager Pollock

Staff Report: Pg. 6-7

GM Pollock discussed upcoming Board Agenda Items and proposed the possibility of holding a Special Board Meeting on July 13, for officer elections. He also highlighted



upcoming calendar items. Lastly, GM Pollock notified the Board they each should have received an email from TransPro containing the Board evaluation document for the approaching GM Evaluation.

IV. WORK SESSION ADJOURNED

President Ian Davidson Adjourned the work session at 6:12 P.M.



Salem Area Mass Transit District
Board of Directors Meeting
May 25, 2023

Index of Board Actions

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Salem Area Mass Transit District
Board of Directors Meeting Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

May 25, 2023

Full Video of Board Meeting can be accessed at: https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71iiYD_YiUu7ABEx92

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr., Sadie Carney, Maria Hinojos Pressey, and Bill Holmstrom. Absent: Sara Duncan

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CHRO Christina Conner, CFO Denise LaRue, CCO Patricia Feeny, COO Tom Dietz, Strategic Initiatives Administrator Bobbi Kidd, Service Planning Manager Chris French, Contract/Procurement Dan Knauss (Virtual), Customer Service Manager Seth Hamlin, Transit Planner II Ted Stonecliffe (Virtual), and Executive Assistant Kirra Pressey.

Guest: Legal Counsel Sara Sayles (Virtual).

I. CALL TO ORDER

- A. President Ian Davidson called the meeting to order at 6:30 P.M.
Attendance was noted and a quorum was present.

- B. Safety Moment: May is National Bike Month according to the League of American Bicyclists. GM Allan Pollock discussed the many hazards bicyclists face and provided the ever-increasing mortality rates. He listed the many safety precautions that can be taken to increase the rider's safety.

II. ANNOUNCEMENTS / CHANGES TO THE AGENDA - None

III. PRESENTATION(S) - None

IV. PUBLIC COMMENTS

The Board received verbal public comment from Donald Davis for their review and consideration. The comment can be heard on the May 25, 2023 Board Meeting Recording and can be accessed here: <https://www.capitalcommunitymedia.org/all>.

V. CONSENT CALENDAR

Presenter: President Davidson

Staff Report: Pg. 4-16

A. Approval of Minutes

- 1. April 27, 2023 Board of Directors Work Session
- 2. April 27, 2023 Board of Directors Meeting

B. Routine Business Items

- 1. Adopt Resolution 2023-06; Approve FY 24 FTA 5310 Apportionment.

Motion: **Approve the Consent Calendar**
Motion By: **Director Maria Hinojos Pressey**
Second: **Director Sadie Carney**
Vote: **Motion Passed Unanimously**

VI. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

VII. ACTION ITEMS

A. Adopt FY 2024 Board Meeting and Work Session Schedule

Presenter: GM Allan Pollock

Staff Report: Pg. 17-21

GM Pollock discussed the previous meeting schedules adopted by the Board. He also presented two potential schedule options for the Board to consider (11-Meeting and 12-Meeting Schedule). GM Pollock was able to answer and/or provide clarification for all questions received from the Board.

Motion: **Adopt the 11-Meeting Fiscal Year 2024 regular Board meeting and work session schedule found in Attachment B.**
Motion By: **Director Maria Hinojos Pressey**
Second: **Director Sadie Carney**
Discussion: **Director Bill Holmstrom voiced he would prefer an earlier start time to both the Work Session and Board Meeting.**

Friendly Amendment: Begin both Work Sessions and Board Meeting at 5:30 P.M. Director Ramiro Navarro Jr.

**Accepted By: Director Maria Hinojos Pressey
Director Sadie Carney**

Vote: **Motion Passed Unanimously**

VIII. INFORMATIONAL REPORTS

A. FY2023 Q3 Strategic Report

Presenter: Strategic Initiatives Administrator Bobbi Kidd

Staff Report: Pg. 22-27

Bobbi Kidd provided an overview of the success outcomes for FY23 and discussed the current progress. She also highlighted the progress of TransDASH, indicating it is live on the internal portal and by end of FY23 it will be live to the public.

B. FY2023 Q3 Performance Report

Presenter: Service Planning Manager Chris French

Staff Report: Pg. 28-66

Chris French provided a look into ridership totals and averages by route and day for Q3.

C. FY2023 Q3 Finance Report

Presenter: CFO Denise LaRue

Staff Report: Pg. 67-73

Denise LaRue presented the financial report for Q3, indicating the finance department will be watching closely during Q4 to ensure, if needed, a budget amendment is presented to the Board prior to the end of fiscal year 2023.

D. Electronic Fare System Briefing

Presenter: Customer Service Manager Seth Hamlin

Staff Report: Pg. 74-75

Seth Hamlin provided an update on the electronic fare system implementation. He also discussed next steps of installation as well as the soft launch. He brought a Validator 100 Electronic Fair Reader (the reader to be installed in the fleet) for the Board to view and provided a demonstration of its efficiency and ease of use.

IX. GENERAL MANAGER'S REPORT

GM Pollock provided the General Manager's report.

X. BOARD REPORT

President Davidson and Directors provided reports on committees and activities in which they represent SAMTD.

XI. ADJOURN

President Davidson adjourned the meeting at 8:23 P.M.

Respectfully Submitted

Ian T. Davidson, President



BOARD MEETING MEMO

Agenda Item VIII.B.1

To: Board of Directors
From: Kirra Pressey, Executive Assistant
Thru: Allan Pollock, General Manager
Date: June 22, 2023
Subject: Approve Annual Allocation of Day Passes to United Way of the Mid-Willamette Valley for Fiscal Year (FY) 2024

ISSUE

Shall the Board approve an annual allocation of Day Passes to the United Way of Mid-Willamette Valley for FY2024?

BACKGROUND AND FINDINGS

On February 25, 1999, the Board of Directors adopted Resolution No. 99-03 for a Donation of Transit Items Policy to promote the use of public transit, foster good community relations, and be a proactive participant in community affairs. On August 25, 2005, the donations policy was amended by Resolution No. 05-04 to form a partnership between Cherriots and the United Way of Mid-Willamette Valley (United Way) to offer Day Passes for Cherriots Local service at no cost to local non-profit organizations for distribution to clients who need transportation in the Salem-Keizer area. The initial allocation was 4,000 day passes per fiscal year, and in 2016 the Board raised the annual allocation to 5,000.

In addition to last year's FY2023 annual allocation of 5,000 passes, United Way purchased 2,021 Day Passes at a discount of 25% off. This year, the United Way has requested an increased allocation of 7,500 passes per fiscal year.

United Way has set up a process for non-profit organizations serving Salem and Keizer area residents to apply to receive Day Passes through the Cherriots Bus Pass Program. United Way does not distribute bus passes to individuals directly. Once the non-profits successfully complete the application process, they are responsible for distributing passes. United Way staff screens member agency applicants for eligibility and tracks distribution.

Non-profit organizations receiving Cherriots Day Passes from United Way must report on how they utilized the bus passes. As part of the reporting, organizations receiving bus passes must submit at least one story telling United Way how the bus pass program impacted or benefited one of their clients.

This process has worked well and those in need of transportation assistance have been provided assistance through member agencies. United Way has a link on their website to the Transportation Assistance site. For more information about the Cherriots Bus Pass Program, process, and application go to: <https://www.unitedwaymwv.org/transportation-assistance.html>.

The request from United Way for FY2024 Day Passes, along with the impact letters from organizations receiving passes in FY2023 can be found in Attachment A. The organizations who received passes in FY2023, along with the amount and type of passes received can be found in Attachment B.

FINANCIAL IMPACT

For Cherriots Local service, the cost for a full fare Day Pass is \$3.25 each. For Cherriots Regional service, the cost for a full fare Day Pass is \$4.50. At this time youth fares are \$0. When used, the pass becomes effective at the time of activation on the bus.

The Value of the District's FY2024 donation of day passes will range from a high of \$33,750 for 7,500 Regional service full fare Day Passes to \$24,375 for 7,500 Local service full fare Day Passes. This will be dependent upon the needs of United Way's clients.

RECOMMENDATION

Staff recommends the Board approve an annual allocation of 7,500 Day Passes to the United Way for FY2024.

PROPOSED MOTION

I move the Board approve an annual allocation of 7,500 Day Passes to the United Way of Mid-Willamette Valley for FY2024.

LIVE UNITED

Allan Pollock
Salem Area Mass Transit District
555 Court St. NE, Suite 5230
Salem, OR 97301

Dear Allan,

The United Way of the Mid-Willamette Valley is grateful for the strong partnership with Salem Area Mass Transit District, which allows us to offer Cherriots' day bus passes at no cost to nonprofit organizations in the community. This strategic partnership enables us to fulfill a much-needed service at a time of great need: as such, we feel very fortunate to be able to administer this program.

Biannually, we conduct an application process, allowing new partners to access the program. Many community organizations are eager to participate because the passes expand their ability to provide transportation services that would otherwise go unmet.

Last year, we partnered with 42 nonprofit organizations in providing transportation to job searches, physical and/or mental health appointments and emergency services to obtain food, shelter and/or clothing.

We are requesting that the Board of Directors of Salem Area Mass Transit District approve an allocation of 7,500 passes for a 12-month period. We hope you will continue this level of commitment, which has provided necessary hope and transportation services for so many in our community.

Together we can,



United Way of the
Mid-Willamette Valley
UnitedWayMWV.org



455 Bliler Ave NE, Salem, OR 97301 | 503.363.1651

We at Women at the Well Grace House are blessed to be a part of this program. Without these bus passes many of our ladies would struggle with getting to appointments, job searching and self-care. This program is vital and we appreciate the opportunity.

***Kimberly K. Allison
Case Manager
Women at the Well Grace House***

Bus passes were utilized for patient(s) to get to medical appointments as well as to obtain much needed food, clothing, and other community resources. The passes helped to relieve some of the daily stressors for the patient and parents which enabled them to overcome the barrier of transportation.

Regards,

Paulette Thomas

Community Health Worker / Care Coordinator

We have a gentleman that is staying at our shelter. He is actively working on being a productive member of society. When guests enter our program they agree to be working towards goals to help them be sustainable. This individual has been identifying barriers with case management and has a list of places he needs transportation to. He is using bus passes to help him get across town to different community resources. He has used bus passes for transportation to sign up for college at Chemeketa, which he will be attending for the summer term. This individual is actively working on his job searches and has used bus passes to attend employment interviews. He is signed up on housing lists and used a bus pass to get to Salem Housing and sign final papers. This individual is on probation and uses bus passes to attend his appointments and has been compliant with all laws. This person is a great example of how these bus passes help him achieve success.

Jennifer Whitman Church at the Park

These bus passes have benefited so many individuals and families by obtaining housing opportunities and employment! This has been such a huge help to connect those with transportation barriers to be able to make their appointments.

Thank you.

Megan Perez
Navigation Services Assistant Manager
church-at-the-park.org

Manuel first joined The Club in first grade and has been attending the Knudson Branch ever since. The Club has become a safe space, somewhere he can go to escape the various hardships in his life. In times of crisis, the first place Manuel goes is The Club, like when he got hurt and needed someone to take him to the emergency room, when he learned his mom was sick, and when she ultimately passed on.

During his years at The Club he has participated in as many programs as he is able to including basketball tournaments, Great by 8th and T3. This summer he will be completing his first internship as an OYC crew member where he will be completing conservation and restoration projects around Marion County with his peers.

Manuel is a strong advocate for himself and others. He has taken on a leadership role at The Club by volunteering with food services and leading a basketball team. He always encourages those around him to participate in programs. He has even recruited past Club members back into the T3 program after seeing low participation post-pandemic.

Transportation is often one of the biggest barriers for teens' success, but through grant funded bus passes Manuel was able to access services and get to and from his internship.

Manuel's goal is to obtain his GED and start his own business. He is still deciding between construction and a food truck/restaurant, but he is determined to become his own boss and support his family financially. This summer Manuel is aging out of our program, but it will not be the last of him at The Club. We are working on having Manuel return as a volunteer and connecting him with different support programs in our community. We are currently looking at a few programs in Salem that offer services to young adults ages 16-24 and will help ensure he is on track to reach his goals even after his time at The Club.

Yanira Herrera | Senior Teen Services Director
Boys & Girls Club of Salem, Marion and Polk Counties

United Way

Bus pass success story:

JR was released a day early from the Marion County Transition Center the week of January 8. His goal was to make some first steps that would solidify progress he felt he was making turning his situation around. On the morning of his release, JR came into the resource center requesting a bus pass. After talking with the Navigator, JR was given information about the #11-bus route. The following goals were established:

- 1) Oregon ID replacement at the DMV using our homeless ID voucher program.
- 2) Reactivate Oregon Snap benefits by visiting the DHS office on Waimea Place.
- 3) Utilizing an anti-poverty program that helps folks with getting a basic cell phone. There are two cell phone carriers along the #11 bus line that are helping with immediate cell phones with service.
- 4) Visiting Goodwill Jobs Connection site on Lancaster to inquire about employment services including job leads.

The bus pass gave JR a good running start for his successful transitions back to the community.

April Cox

Director of Reentry Services
De Muniz Resource Center

Because of your generosity of bus passes. One of clients was able to keep his job that he just received 2 days before his car was in an accident. We provided him with bus passes until he received his first paycheck, and he was able to get back and forth to work. He was thrilled that we were able to help him and he was able to keep his new job.

Myron A.Jones

**Director of Men's Mission and Men's Ministries
UGM**

Without the access to bus passes, our families here at St. Francis Family Housing wouldn't be as nearly successful as they currently are. It is crucial for our families to be able to get to work, housing appointments, and to medical and mental health appointments.

Very recently we had a young family staying with us that received a section 8 voucher for their housing. She had a very tight deadline to get all of the paperwork filled out by multiple agencies. She didn't have a license or a car at the time and wasn't able to find a ride. We gave her a bus pass and she was able to get everything signed and finished. Her being able to have that bus passed directly helped her find her safe and permanent housing for her family. Thank you for allowing this young family to have the independence they needed to become self-sufficient.

St. Francis Family Housing

**Mackenzie Kohler
Family and Housing Navigator
St. Francis Family Housing**

It is vital to our program that we are able to provide bus passes to our clients. Because we are a housing program, many of our clients have time sensitive documents to be dropping off to help them secure housing. Many of our clients don't have cars and or don't have a license and without the bus passes it makes it impossible for some to be self-sufficient.

It's important for our clients to have the freedom of getting to work, school, medical appointments, and to everyday places that for those of us that drive might take for granted.

We greatly appreciate the opportunity you have given us to help assist our clients be independent and feel like a part of their community.

With Sincerest Appreciation,

St. Francis Family Housing Staff

This program allowed a client here to obtain and schedule appointments with a PCP, which allowed them to begin treatment for a disorder that was discovered during the initial appointment. Without the ability to get to these appointments this disorder may have not been discovered for longer and had the potential for great long term damage.

**Lynette Bloom
Case Manager
Great Circle Recovery**

Bridgeway Recovery Services Bus Pass Story:

Bridgeway Recovery Services serves many clients in our addiction recovery and mental health programs who are lower income individuals. It is often difficult for these individuals to find the time and/or the means to be able to travel to our locations for their appointments. One client who has been struggling to make ends meet during the pandemic expressed their appreciation for the bus pass. "I didn't know how I was going to be able to return after my initial appointment." Bridgeway informed them of the free bus pass program, and the client expressed their appreciation for the pass. "Knowing that I have a way to get back [to Bridgeway] for my individual session is so helpful!" Almost every client that Bridgeway serves who receives a bus pass has a similar story to this client. Many lower income individuals Bridgeway serves lack the means or access to reliable transportation. On behalf of the clients, we are able to help under this program, Bridgeway would like to express our gratitude to both United Way and Cherriots for enabling access to transportation for these individuals to more easily receive the services they need.

Bridgeway Recovery Services Bus Pass Story

Father used a bus pass for transportation to get food boxes for his family.

Two Youth attended a church event and used the passes to return home.

Grandfather had a health agency appointment.

Cari Price

Salem First Free Methodist Church

We had a client who needed to get emergency medical treatment or lose a toe. We were able to give them a bus pass and get them to both their appointment at JD health and Wellness and then to Salem Radiology to get it taken care of. The client kept their toe and we were able to support our partnership with JD health.

**Lucy Briseno
Program Manager
The ARCHES Project**

Youth Villages appreciates this bus pass program. During the January to June 2023 term, we shared passes with three families. A grandma, grandpa, and single mom who share one car for their family used some passes to provide flexibility for their family to do things outside home when the one car was in use. A 17-year-old boy used a pass to for his job search. A houseless family used passes to get gas passes from ODHS.

Thank you for providing this helpful service.

Warmly,

Lisa Kraemer
Youth Villages Oregon

Salem First Free Methodist Church

Darren received prayer, supplies, and drop in site information, like the ROCC. Robert used our showers on Wednesdays and used the pass to go to work

Bus Pass Track Sheet June 2022 to June 2023

Organization	Requested		Granted		Requested Regional		Granted Regional	
	Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth
Alcoholics Anonymous Total	15	0	15	0	0	0	0	0
Boys & Girls Club of Salem, Marion and Polk Counties Total	25	60	15	35	0	0	0	0
Bridgeway Recovery Services, Inc. Total	1,100	75	600	32	100	0	30	0
Center for Hope & Safety Total	700	55	500	15	50	40	15	6
Christ Centered Transformational Living Total	20	0	10	0	5	0	5	0
Church at the Park Total	525	400	325	130	25	10	6	0
De Muniz Resource Center- MWVCAA Total	275	0	131	0	45	0	20	0
HIV Alliance Total	250	0	105	0	210	0	35	0
Inner Sight Total	24	0	13	0	0	0	0	0
JD Health and Wellness Total	100	0	70	0	0	0	0	0
Keizer Community Library Total	55	20	31	4	25	0	6	0
Kindness Closet of Salem Total	125	0	85	0	0	0	0	0
Mano a Mano Total	120	0	60	0	5	0	5	0
Marion County Housing Authority Total	75	50	50	20	200	100	30	15
Marion Polk Food Share Total	50	50	30	20	0	0	0	0
Moving Forward Towards Independence Total	95	50	50	15	0	0	0	0
MWVCAA HOME Youth Services Total	80	0	34	0	0	0	15	0
MWVCAA-ARCHES Inn Total	200	0	131	0	200	0	45	0
MWVCAA-The ARCHES Project Total	450	50	555	21	150	50	50	12
Northwest Human Services Total	2,310	50	575	10	520	50	70	1
Polk County Family & Community Outreach Total	125	25	65	10	250	50	140	20
Project ABLE Total	30	0	15	0	0	0	0	0
Public Defender of Marion County, Inc Total	250	0	100	0	0	0	0	0
Roberts @ Chemeketa Total	150	150	25	0	10	10	0	0
Salem First Free Methodist Church Total	40	0	20	0	15	0	4	0
Salem Free Clinics Total	40	10	35	5	0	0	0	0
Salem Housing Authority Total	60	0	35	0	30	0	20	0
Salem Housing Authority (Outreach Program) Total	100	0	42	0	10	0	5	0
Salvation Army Total	150	0	76	0	150	0	30	0
Salvation Army Lighthouse Shelter Total	450	0	150	0	300	0	24	0
Scott Elementary Total	0	0	0	0	2	0	2	0
Serving Our Veteran's at Home Total	50	0	31	0	0	0	0	0
Silverton Area Community Aid Total	30	5	24	2	45	15	17	1
St. Francis Family Housing Total	175	75	82	30	70	25	20	5
The ARCHES Project Total	240	0	150	0	80	25	20	5
The Pathfinder Network Total	950	0	325	0	120	0	31	0
Union Gospel Mission Total	1,500	0	950	0	35	0	12	0
Westcare Total	50	0	22	0	0	0	0	0
WestCare/VETcare Transitional Housing for Homeless Veterans Total	50	0	31	0	25	0	7	0
Willamette ESD Total	5	5	3	5	0	0	0	0
Women at the Well Grace House Total	120	0	78	0	0	0	0	0
Youth Villages Oregon Total	120	150	81	63	120	150	30	25
Grand Total	11,279	1,280	5,724	417	2,797	525	693	91

Bus Pass Totals for June 2022 to June 2023

FY2023 Bus Pass	
SAMTD Donation:	5,000
United Way Purchased:	2,021
<i>Purchased with Discount of 25%</i>	

Local Day Pass			Regional Day Pass			TOTAL		
	Requested	Granted		Requested	Granted	Day Pass	Requested	Granted
Adults	11,279	5,724	Adults	2,797	693	Local	12,559	6,141
Youth	1,280	417	Youth	525	91	Regional	3,322	784
TOTAL	12,559	6,141	TOTAL	3,322	784	TOTAL	15,881	6,925



BOARD MEETING MEMO

Agenda Item VIII.B.2

To: Board of Directors
From: Denise LaRue, Chief Financial Officer
Thru: Allan Pollock, General Manager
Date: June 22, 2023
Subject: Adoption of Resolution No. 2023-08, Amendment of FY2022-2023 Budget

ISSUE

Shall the Board adopt Resolution No. 2023-08 ([Attachment A](#)), amending Resolution No. 2022-04 adopted June 23, 2022, in order to transfer funds between appropriated categories in the FY2022-2023 Budget?

BACKGROUND AND FINDINGS

In accordance with Oregon State Budget Law, the FY2022-23 Budget was adopted last June at the Division and Fund level.

Throughout the year, Finance staff monitors actual expenditures and estimates the year-end balances to determine if any appropriated Division or Fund will exceed appropriations. Staff currently projects that in the General Fund, the General Administration Division will be over budget by approximately \$725,000, or 1.7%. The overage is due to additional Health Reimbursement expenses; staff being able to schedule necessary medical procedures post-COVID, additional Retiree Medical Insurance, higher Legal Fees, and higher General Liability Insurance Premiums. Other divisions in the General Fund are projected to be under budget, allowing the capacity to transfer \$725,000 to provide the needed funds to General Administration.

The following table shows the recommended appropriation transfers within the General Fund.

General Fund	Existing Appropriation	Change	Amended Appropriation
General Manager/Board of Directors/Sustainability	\$1,060,979	\$0	\$1,060,979
Deputy General Manager	\$3,393,942	\$(400,000)	\$2,993,942
Human Resources/Labor Relations	\$1,189,487	\$0	\$1,189,487
Finance	\$1,754,571	\$0	\$1,754,571
Technology & Program Management	\$2,186,194	\$0	\$2,186,194
Communications	\$2,482,037	\$0	\$2,482,037
Operations	\$27,252,024	\$(325,000)	\$26,927,024
General Administration	\$1,250,856	\$725,000	\$1,975,856
Contingency	\$1,500,000	\$0	\$1,500,000
Total Appropriations	\$42,070,090	\$0	\$42,070,090

Per ORS 294.463, appropriations can be transferred within a fund or between funds during the fiscal year by the authorization of the governing body through resolution.

FINANCIAL IMPACT

There is no net increase in total FY2022-23 Budget appropriations with this proposed resolution. The recommended transfer of \$725,000 is from multiple divisions to one other division within the General Fund.

RECOMMENDATION

Staff recommends the Board adopt Resolution No. 2023-08 amending Resolution No. 2022-04, thereby transferring \$725,000 to the General Administration division from other divisions within the General Fund, as outlined in the table above.

PROPOSED MOTION

I move that the Board adopt Resolution No. 2023-08 to amend Resolution No. 2022-04 by appropriation transfer and authorize the transfer of \$725,000 (seven hundred and twenty-five thousand dollars) within the General Fund to the General Administration division from other divisions as detailed in this memo.



RESOLUTION NO. 2023-08

ADOPTING A FISCAL YEAR 2022-2023 BUDGET AMENDMENT FOR SALEM AREA MASS TRANSIT DISTRICT

WHEREAS, the Salem Area Mass Transit District (hereafter referred to as “District” or “SAMTD”) Board of Directors adopted Resolution No. 2022-04 to adopt the Fiscal Year 2023 Budget, making appropriations, and imposing and categorizing taxes;

WHEREAS, ORS 294.463 permits the governing body of a municipal corporation to transfer appropriations within a fund or between funds by resolution if overall appropriations remain the same;

WHEREAS, the Board of Directors has determined that it is necessary to transfer \$725,000 within the General Fund to cover higher than anticipated Health Reimbursement expenses, Legal Fees, and other insurance expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SAMTD;

THAT, the SAMTD Board of Directors adopts Resolution No. 2023-08 to amend the Budget for FY2022-23; and

THAT, the amounts shown below are hereby appropriated as follows, and shall become effective upon adoption of this Resolution;

General Fund	Existing Appropriation	Change	Amended Appropriation
General Manager/Board of Directors/Sustainability	\$1,060,979	\$0	\$1,060,979
Deputy General Manager	\$3,393,942	\$(400,000)	\$2,993,942
Human Resources/Labor Relations	\$1,189,487	\$0	\$1,189,487
Finance	\$1,754,571	\$0	\$1,754,571
Technology & Program Management	\$2,186,194	\$0	\$2,186,194
Communications	\$2,482,037	\$0	\$2,482,037
Operations	\$27,252,024	\$(325,000)	\$26,927,024
General Administration	\$1,250,856	\$725,000	\$1,975,856
Contingency	\$1,500,000	\$0	\$1,500,000
Total Appropriations	\$42,070,090	\$0	\$42,070,090

ADOPTED by the SAMTD Board of Directors on the 22nd day of June, 2023.

ATTEST:

Ian T. Davidson, Board President

Recording Secretary



BOARD MEETING MEMO

Agenda Item X.A

To: Board of Directors

From: Karen Garcia, Security and Emergency Management Manager
David Trimble, Deputy General Manager

Thru: Allan Pollock, General Manager

Date: June 22, 2023

Subject: Authorize the General Manager to Execute a Contract extension with DePaul Industries, The DPI Group, for Security Services at the Del Webb Operations Headquarters

ISSUE

Shall the Board authorize the General Manager to execute a contract extension with DePaul Industries, The DPI Group, for security services (unarmed) to begin on July 1, 2023, for an amount not-to-exceed \$275,000?

BACKGROUND AND FINDINGS

To ensure the delivery of a world-class customer experience for all employees, riders, and the general public the District monitors conduct on all its vehicles and facilities. This is accomplished at the transit centers through a Memorandum of Understanding with the City of Salem's police department and a contract with PPC Solutions, Inc., a private security provider.

The Del Webb Operations Headquarters is home to the entire Operations Division which includes the following departments: Transportation (Transit Operators, Operations Supervisors, and Support Staff), Maintenance (Mechanics, Service and Facilities Workers, Maintenance Supervisors) and Contracted Services. The Operations Headquarters holds a significant number of material assets, including the fixed route vehicles, non-revenue (staff) vehicles, and all associated technology equipment vital to the operations of the service.

In July 2021, the District contracted with The DPI Group to provide onsite security at the Operations Headquarters. The goal was to deter unauthorized entry into the facility, increase safety for personnel and visitors, as well as reduce the risk of loss to the District. The presence of the security officers has significantly improved the overall safety and security of the site.

A capital project began in FY22 to harden the perimeter of the Operations Headquarters by constructing automated gates and improved fencing. Closing the perimeter will greatly reduce risk and enhance security at the facility. However, as with any construction project, the gate and fence upgrades will take time to implement. Until the fencing project is complete, there will be a continued need to have a security presence at the Del Webb facility.

DePaul Industries, The DPI Group, has a Qualified Rehabilitation Facility (QRF) Price Agreement for Security Services with the State of Oregon. Under ORS 279.850(1), when utilizing general funds or state funds and when there is no contribution from a federal source, Salem Area Mass Transit District (SAMTD) is required to utilize a QRF without open competition.

The term of the Contract Extension is from July 1, 2023 – June 30, 2024. Security staff will be present onsite 24 hours per day, seven (7) days per week.

The partnership between District staff, our private security provider at the transit centers, the City of Salem Police Department, and The DPI Group helps Cherriots delivery on its mission of safety through security presence and responsiveness.

FINANCIAL IMPACT

Funding for this contract amount is included in the FY2023-2024 Deputy General Manager Division, Security and Emergency Management Department General Fund budget. The term of the contract does not exceed the current fiscal year.

Total contract cost for FY2023-24 is not-to-exceed \$275,000.

RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute a contract extension with DePaul Industries, The DPI Group, for security services (unarmed) at the Del Webb Operations Headquarters for an amount not-to-exceed \$275,000.

PROPOSED MOTION

I move that the Board authorize the General Manager to execute a contract extension with DePaul Industries, The DPI Group, for security services (unarmed) at the Del Webb Operations Headquarters for an amount not-to-exceed \$275,000 (two hundred and seventy-five thousand dollars).



BOARD MEETING MEMO

Agenda Item XIII

To: Board of Directors
From: Allan Pollock, General Manager
Date: June 22, 2023
Subject: Board Member Committee Report

ISSUE

Shall the Board report on their activities and committee assignments as representatives of Salem Area Mass Transit District?

BACKGROUND AND FINDINGS

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises on behalf of SAMTD. Board members may take this opportunity to report committee updates or on any meetings or items of note relating to District business.

Subdistrict 1 VACANT	West Salem Business Association
Subdistrict 2 Director Navarro	Keizer Chamber of Commerce Forum Keizer Chamber Government Affairs Committee State Transportation Improvement Fund Advisory Committee
Subdistrict 3 Director Carney	Salem-Keizer Area Transportation Study (SKATS)
Subdistrict 4 Director Hinojos Pressey	
Subdistrict 5 Director Davidson	Mid-Willamette Valley Council of Governments (MWVCOG) Salem Chamber Public Policy Committee
Subdistrict 6 Director Duncan	Diversity, Equity, and Inclusion Committee SEDCOR Mid-Willamette Area Commission on Transportation (MWACT)
Subdistrict 7 Director Holmstrom	Community Advisory Committee