

Salem Area Mass Transit District
BOARD OF DIRECTORS MEETING

Thursday, July 27, 2023 at 5:30 PM

This meeting is open to the public, please see page 2 for available formats.

AGENDA

I. CALL TO ORDER	
A. Note the Attendance for a Quorum	
B. Safety Moment	
II. ANNOUNCEMENTS AND CHANGES TO AGENDA	
III. OATH OF OFFICE	
Newly elected officers will take the Oath of Office	
IV. OUTGOING AND INCOMING LEADERSHIP REMARKS	
V. PRESENTATION(S)	
A. <u>TransDASH Report</u>	4
B. <u>State Legislative Update</u>	13
VI. PUBLIC COMMENT *	
VII. CONSENT CALENDAR **	
A. Approval of Minutes	
1. <u>June 22, 2023 Board of Directors Work Session</u>	32
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4. <u>July 13, 2023 Board of Directors Special Meeting</u>	40
5. <u>July 13, 2023 Board of Directors Work Session</u>	43
B. Routine Business Items	
VIII. ITEMS DEFERRED FROM THE CONSENT CALENDAR	
IX. ACTION ITEMS	
A. <u>Accept the Preliminary FY2023 Financial Report</u>	45

X. INFORMATIONAL REPORTS	
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XIII. ADJOURNMENT	

Next Board Work Session Date: Thursday, August 10, 2023
Next Regular Board Meeting Date: Thursday, August 24, 2023

Available meeting formats:

- In Person: Senator Hearing Room at Courthouse Square, 555 Court Street NE, Salem, Oregon 97301
- Zoom Gov.: Meeting ID: 161 201 7035 | Passcode: 512136
Go to: <https://cherriots-org.zoomgov.com/j/1612017035?pwd=L2g4UDIVMFV0eklVd2hvTFpsRWhhZz09>
- Comcast Channel 21
- Live Stream: <https://www.capitalcommunitymedia.org/all>
- One Tap Mobile: +16692545252,,1612017035#,,, *512136# US
- Landline Phone: +1 669 254 5252 US

***Public Comment:** Designated time for community members to testify before the board on any items of Board business, being limited to three minutes. Public Comments are accepted in writing, by email, in person, or by ZoomGov (Written testimony will be submitted and entered in to the record if it is received by 5:00 P.M. on the day of the meeting).

Email: Board@cherriots.org

Mail: Attn: Cherriots Board, 555 Court St. NE, Suite 5230, Salem, OR 97301

****Consent Calendar:** Items are considered routine and are adopted as a group by a single motion, unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar.

***** Board of Director Report:** Time for Board members to report on transit-related issues through committee and meeting participation, citizen communications, or special projects they are participating in as representatives of the District.

Virtual Meetings: The Board of Directors meeting is a public meeting; in a place that is ADA- accessible. Board meetings will also be available via *ZoomGov*. The meeting I.D. and passcode are below the agenda.

Closed Captioning (CC): *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.

Alternate Formats: This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

Electronic Copies of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.

Email Distribution List: To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at publictestimony@cherriots.org.

Reuniones Virtuales: La reunión de la Junta Directiva es una reunión pública; en un lugar accesible según la ADA. Las reuniones de la junta también estarán disponibles a través de *ZoomGov*. La reunión I.D. y el código de acceso están debajo de la agenda.

Subtítulos (CC): la plataforma de transmisión en vivo de *ZoomGov* incluye subtítulos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, CC no siempre traduce con precisión.

Formatos alternativos: esta es una reunión pública en un lugar accesible según la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de atención de la administración de Cherriots es de lunes a viernes de 8:00 a. m. a 5:00 p. m.

Las copias electrónicas del paquete de la agenda de la reunión de la Junta se distribuyen por correo electrónico 6-7 días antes de la reunión. El paquete de agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.

Lista de distribución de correo electrónico: Para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a publictestimony@cherriots.org.



BOARD MEETING MEMO

Agenda Item V.A

To: Board of Directors
From: Bobbi Kidd, Strategic Initiatives Administrator
Thru: Allan Pollock, General Manager
Date: July 27, 2023
Subject: TransDASH- FY23 Report

ISSUE

Shall the Board receive and file the second Quarter Report of the Cherriots TransDASH dashboard?

BACKGROUND AND FINDINGS

Cherriots is partnering with TransDASH in order to clearly communicate the value Cherriots brings to our community. TransDASH allows users to view transit agency performance in each of the national outcomes and associated metrics, including peer comparisons and trends over time. All metrics are presented in an interactive dashboard that allows users to filter and create unique views.

TransDASH is providing an update on Cherriots results and benchmarking, the agency dashboard redesign, and newly developed metrics.

FINANCIAL IMPACT

The FY23 and FY24 budgets include funds for TransDASH.

RECOMMENDATION

Information only

PROPOSED MOTION

Information only



Cherriotics TransDASH Update

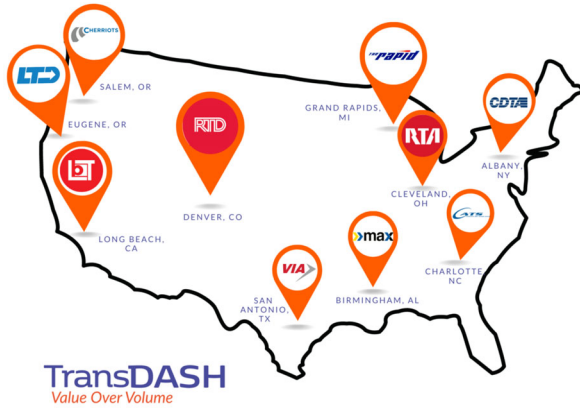
Thursday, July 27

Today's Agenda

- 1. Cherriotics Results and Benchmarking**
 1. Customer Survey
 2. Community Survey
 3. Employee Survey
 4. Connectivity Metrics
- 2. Agency Dashboard Redesign**
- 3. Newly Developed Metrics**



Cherriots Results and Benchmarking

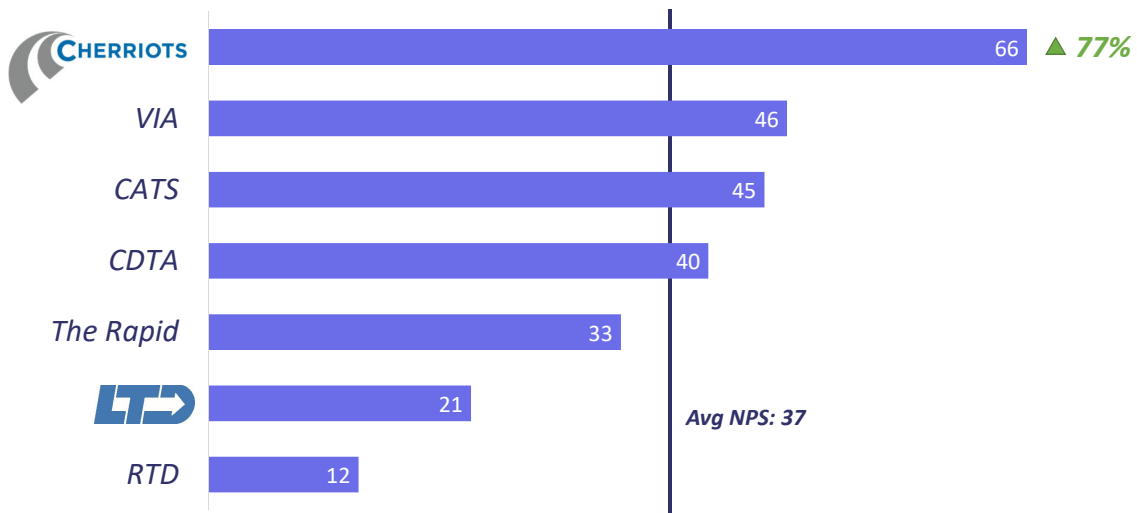


- Customer Survey (November 2022)
- Community Survey (December 2022)
- Employee Survey (2022)
- Connectivity (July 2023)

TransDASH
Value Over Volume

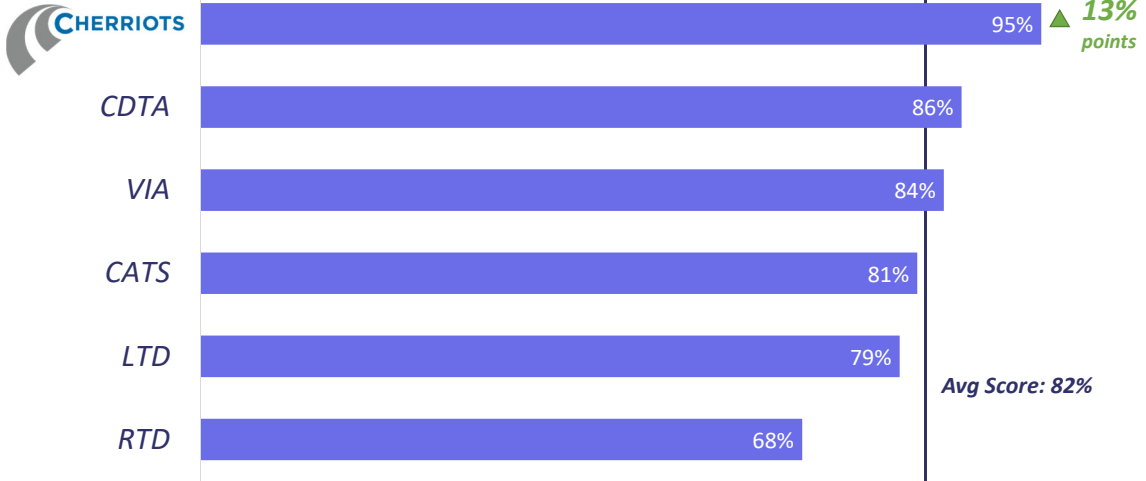
Customer Survey Results

Customer Net Promoter Score



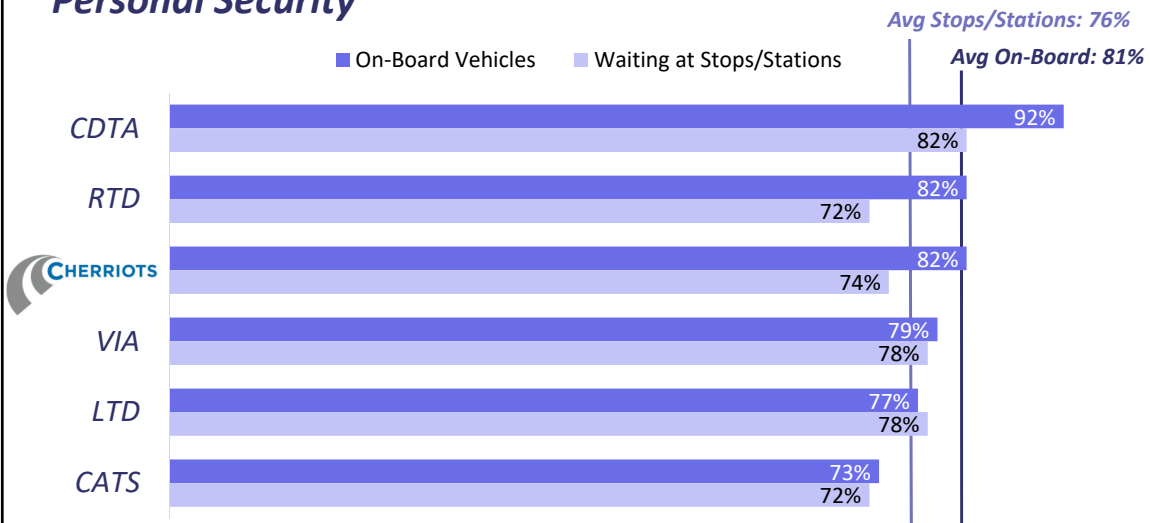
Customer Survey Results

Customer Satisfaction



Customer Survey Results

Personal Security



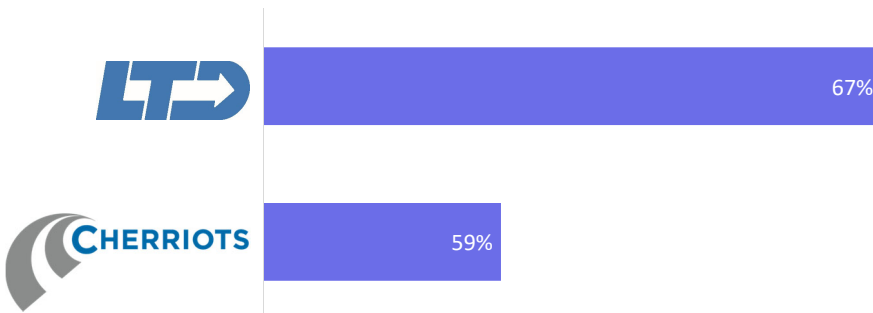
Community Survey Results

Community Relevance

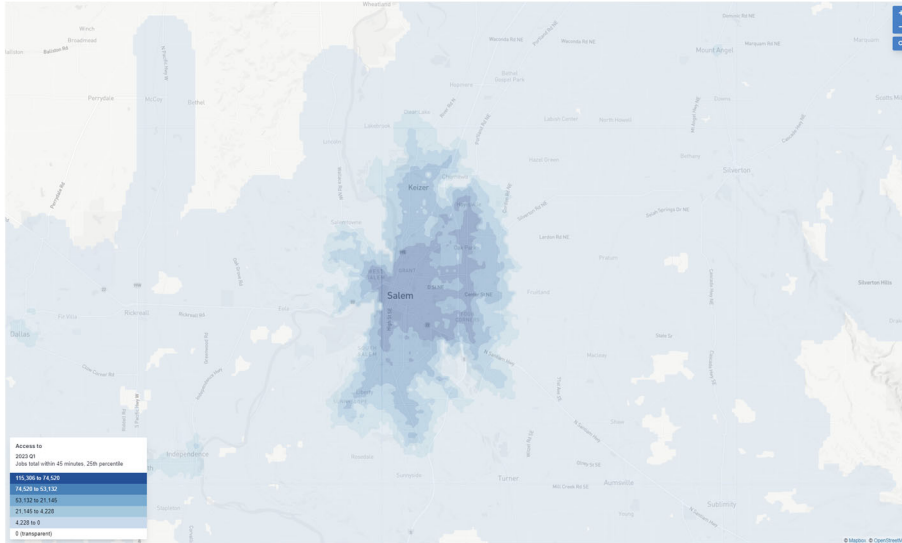


Employee Survey Results

Employee Engagement





Connectivity Metrics



- Average Job Access: **49,086 jobs**
- Job Access Equitability: **1.14**
- Population Access to transit: **78%**

Connectivity Metrics

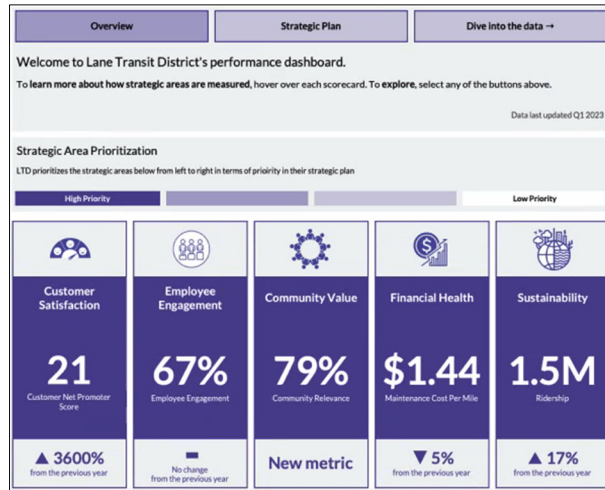
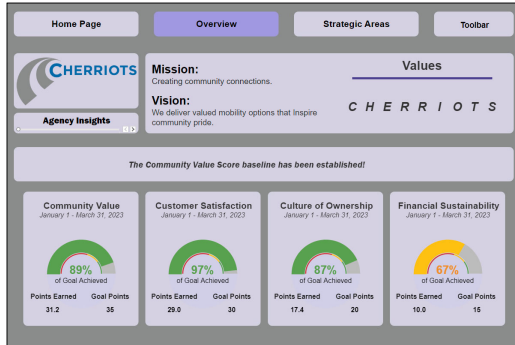
Peer Benchmarking – Similar-sized Agencies

	Average Job Access	Job Access Equitability	Population Access to Transit
 CHERRIOTS	49,086	1.14	78%
	30,781	1.18	65%
The Rapid*	98,254	1.07	68%
CDTA	29,970	1.24	35%

*Includes On-Demand Zones

Agency Dashboard Redesign*

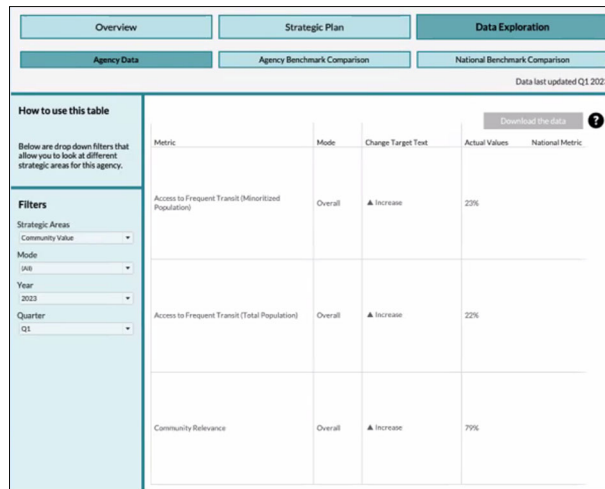
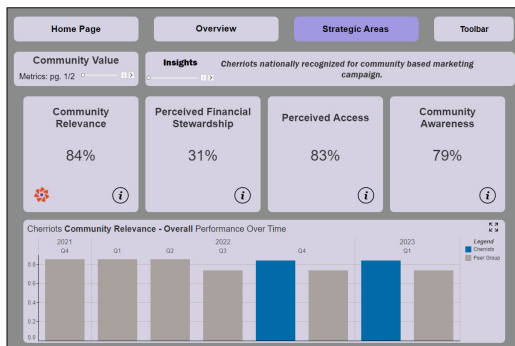
Overview



*Redesign is subject to change

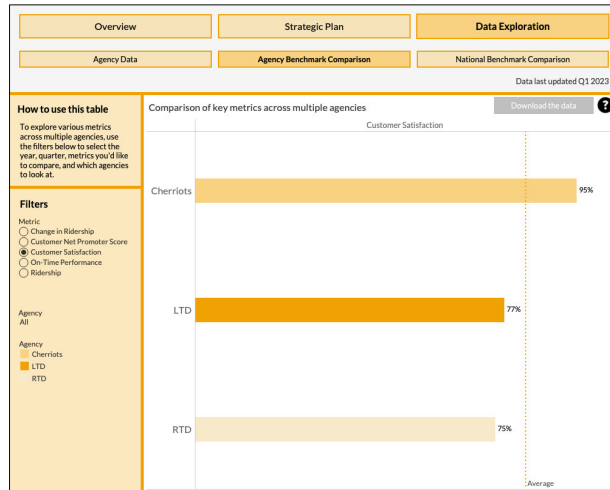
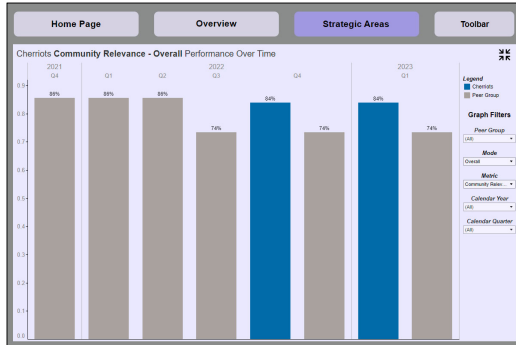
Agency Dashboard Redesign*

Agency Data



*Redesign is subject to change

Agency Dashboard Redesign* Benchmarking



*Redesign is subject to change

Newly Developed Metrics

- *Net Greenhouse Gas Emission Benefit*
 - Total amount of kg's of CO2 removed (or added) due to transit operations
 - Calculations planned to occur next quarter
- Congestion
 - Average VMT displaced per passenger boarding
 - Methodology under development

Thank You for creating Value over Volume





BOARD MEETING MEMO

Agenda Item V.B

To: Board of Directors
From: Allan Pollock, General Manager
Date: July 27, 2023
Subject: State Legislative Update

ISSUE

Shall the Board receive the 2023 state legislative update?

BACKGROUND AND FINDINGS

The state legislature held its first in-person session since March 2020. During the session the District was represented by the CFM Advocates state legislative team. Dale Penn, Partner will present an overview of the session. Enclosed as [Attachment A](#) is the 2023 Session Report.

FINANCIAL IMPACT

None.

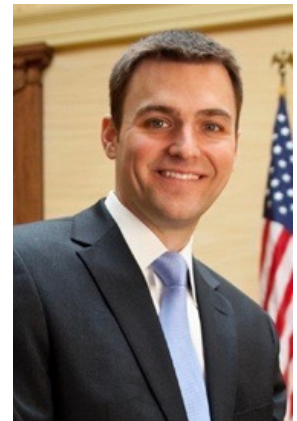
RECOMMENDATION

None.

PROPOSED MOTION

None.

2023 Session Report



2023 Session Summary



Legislators, lobbyists and members of the public descended on the Capitol in January to kick off the first in-person session since March 2020. The legislature faced the 2023 long session with significant turnover, major construction rendering most of the Capitol unusable and a laundry list of major issues to tackle.

Newly elected Governor Tina Kotek, newly appointed Senate President Rob Wagner (D-Lake Oswego) and Speaker Dan Rayfield (D-Corvallis), serving his first long session in his role, represented the first complete change of leadership in the Capitol in decades.

The session got off to a bipartisan start, then division increased in the Senate, leading to a 6-week GOP walkout

The beginning of session showed strong bipartisan activity with passage of comprehensive legislation investing in Oregon's housing and semiconductor industries. However, despite early collaborative wins, cracks soon begin to form in the relationship between Democratic and Republican leaders.

Despite Republican election hopes, Democrats retained solid majorities in both chambers in the 2022 general election, resulting in pressure from supporters to push a progressive agenda on abortion, gender-affirming care and gun control. That pressure, and a lack of Republican tactical options due to their minority status, culminated on May 2 in a Senate Republican walkout that ceased all Senate activity until a deal was reached in late June. That deal, detailed below, resulted in lawmakers returning to the Capitol, debating a final slate of bills, passing a biennial budget and gaveling sine die on June 25.



Other controversies abounded during the session, including the resignation of Oregon Secretary of State Shemia Fagan because of ethically questionable links to a cannabis company and a scandal involving senior staff at the Oregon Liquor and Cannabis Commission hoarding expensive bourbon for their own use.

Majority Democrats entered the 2023 legislative session intent on passing two large policy and funding packages within the first 30 days – one incentivizing the semiconductor industry to invest in Oregon and the other addressing housing and homelessness. Essentially a short session within a long session, it made for a few frantic opening months. While the self-imposed 30-day deadline wasn't met and the packages were much smaller in scope than initially intended, significant investments were made in both areas.

2023 Session Summary



These bipartisan actions then devolved to a contentious legislative environment during the final weeks of session, leading many to fear that lawmakers would be unable to find a compromise to close out the session with a new biennial budget.

Budget

Budget-writers released their framework for a state budget after two revenue forecasts hinted a recession loomed. That framework included 2 percent cuts across all agencies (where possible) and left little room for investments, as federal COVID relief funds dried up. The Joint Ways and Means co-chairs said their framework protected vital services, squeezed every dollar and prioritized future investments in key areas.

Budget writers opted for a new tactic this session – demanding a prioritized “top three” budget request list from each lawmaker, thinking it would reduce the number of asks that had begun to grow exponentially since the onset of the session. While simple in nature, this exercise did not go as planned and ultimately fell by the wayside.

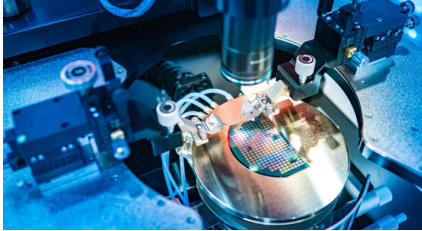


Based on the May revenue forecast, the personal income tax kicker will rise to a record \$5.5 billion for 2024 tax filings

Assuming the worst in the May forecast used to set spending levels for the next biennium, budget writers began acting on baseline budgets earlier than usual. However, the May forecast proved far better than expected. For the current biennium, general fund revenues are up \$7.4 billion from the close-of-session forecast in 2021. That meant an additional \$1.9 billion in the current biennium and another \$2.3 billion for the 2023-2025 biennium. The personal income tax kicker ballooned from \$3.9 billion in a March estimate to a prediction of \$5.5 billion, the largest in Oregon history and more than double the kicker from 2021.

With additional resources, lawmakers funded a variety of packages, mixing agency budgets and one-time investments, which included a \$100 million Drought and Water Security Package, a \$90 million Public Defense Package and a \$75 million Child Tax Credit package to name a few. In the highly anticipated end-of-session bills, including the ‘Christmas Tree’ bill, lawmakers spent more than \$1 billion on projects and agency budget plus-ups such as \$450 million for state worker pay hikes, \$22 million for wildfire prevention and firefighting resources, \$13.8 million for community violence prevention programs and an additional \$20 million for public health modernization. Smaller projects included grants to cultural venues impacted by the COVID-19 pandemic, money to local governments for infrastructure projects and a deposit into the Fish Passage Fund.

2023 Session Summary



Lawmakers whittled down but approved major funding to entice semiconductor manufacturing growth

Semiconductors – Senate Bill 4

Following Intel’s high-profile announcement to locate much of its future development elsewhere, and with federal dollars available through the CHIPS Act, legislators needed to move quickly to secure additional semiconductor industry development in the state.

An initial \$600 million package of incentives for companies to develop in Oregon was whittled down to \$200 million, which can be used to leverage CHIPS investments to increase Oregon’s existing 15 percent share of the U.S. semiconductor industry.

The land-use component of SB 4 was more controversial. It gives Governor Kotek sweeping authority to circumvent Oregon’s land-use process to bring parcels into an urban growth boundary that she deems important to the semiconductor industry expansion.

Farmers, environmentalists and land-use advocates objected to the provision, which led to sideboards and a sunset of the authority in 2024. The relatively small financial incentives leaves doubt on their impact to lure more chipmaking industries.



Housing legislation was a major priority early in the session with bipartisan and statewide support

Housing/Homelessness – House Bills 2001 and 5019

On a parallel track, but with equal fanfare, the legislature shepherded HB 2001 (the policy package) and HB 5019 (the funding package) through the process in the first months of session.

Following Governor Kotek’s homelessness State of Emergency declaration, in which she called for 36,000 additional units of housing statewide per year, the legislature was tasked with putting together a package of incentives to address the crisis.

A bipartisan group of legislators crafted HB 2001 which, among other things, lengthens timelines for landlords to evict tenants and requires local governments to set income-specific housing targets.

HB 5019 fully funded the Governor’s homelessness funding request, with \$130 million going to large counties, \$27 million for rural counties, \$25 million to address youth homelessness statewide and \$20 million to incentivize development of modular housing.

2023 Session Summary



A bill to allow bonuses to retain workers shot through the House, faced union resistance and never moved out of the Senate

Employment/Workforce – House Bill 3205

Employment and workforce issues, with one notable exception, took a backseat in the session. A product of a broad coalition of public and private sector employers, HB 3205 will allow employers to offer hiring and retention bonuses. Oregon’s 2017 pay equity law prohibited them. Employers argued that put them at a significant disadvantage compared to employers in other states.

The bill passed the House without a single ‘no’ vote before running into trouble in the Senate. Union lobbyists argued it would create a loophole to give discriminatory bonuses.

The bill was amended to require the Bureau of Labor and Industries (BOLI) to write rules ensuring bonuses comply with the pay equity law. Employers argued that would negate the effect of the bill. While HB 3205 was voted out of committee it never received a vote on the Senate floor.

Healthcare and Human Services

Medicaid Budget, DSH3, Cost Growth Target and CCOs

Budget writers increased the Oregon Health Authority (OHA) budget by 44.5 percent over the current biennium. Major increases included \$907.2 million to implement a new federal waiver, \$707.5 million for the Oregon Health Plan and its process to redetermine post-COVID eligibility, and more than \$150 million to bolster behavioral health.



Medicaid funding was to the federal cap as behavioral health got a substantial boost

Medicaid was funded to the 3.4 percent federal cap, and substantial behavioral health provider increases were contained in the budget, along with direction the increases must be passed along to providers, not held by Coordinated Care Organizations.

DSH3, which provides added compensation to providers with a disproportionate share of Medicaid patients, was fully funded. OHA was directed to return in 2024 with a plan to maximize the budget in 2023-2025, when hospital tax dollars won’t be sufficient to provide the required state match.

CCOs were told the contracting process won’t recur until 2026, giving OHA time to find a permanent director and Kotek an opportunity to put her stamp on what CCOs should look like going forward.

2023 Session Summary



In conjunction with passage of compromise hospital staffing legislation (HB 2697), HB 2045 provides relief to hospitals and other provider organizations when calculating the total cost of care. Providers won't be subject to a cost growth target cap and penalties for the cost of frontline caregiver compensation. This was an essential component to reaching a deal on the hospital staffing package.



The Board looking at a single-payer system was given extra time to figure out more affordable options

Health Insurance

There was another extension of the Universal Health Plan Governance Board, tasked with how to implement single-payer system in Oregon, which estimates indicate could require doubling Oregon's tax rates. Lawmakers would like the board to explore other, more affordable ways to achieve universal coverage.

Health insurers also will see an extension of existing mandates for prosthetic devices, new coverage levels for hearing devices, expansion of breast exam coverage requirements, gender-affirming care mandates that parallel existing ones and a requirement to cover proton beam therapy.

Via the budget, a new Basic Health Plan will be initiated to cover individuals from 138-200 percent of the federal poverty level, ultimately pulling individuals off the individual health insurance market onto a new government-funded plan. Legislators also are attempting another run at a state-based exchange – or, Cover Oregon 2.0.

Left on the table was an attempt to require legislative review of the implications and costs of insurance mandates, but the fiscal impact was deemed too high to legislate with real information...ignorance can be bliss and certainly makes it easier to increase insurance coverage in the state.



Flavored Tobacco Ban - HB 3090

A bill to end the sale of flavored tobacco in Oregon nearly made it through the legislative process, only to be halted by the legislative walkout. Championed by members of the legislative Clinicians Caucus and BIPOC legislators, the bill was ready to advance until time ran short in Ways and Means. Modeled after legislation in Massachusetts and California, Oregon would have been the third state to eliminate flavored tobacco products and prevent another generation of Oregon kids from being addicted to tobacco.

2023 Session Summary



Behavioral Health

Though it will never compare to 2021, it was still a banner year for behavioral health in Oregon. In the OHA budget, lawmakers allocated \$39.6 million for the behavioral health crisis system, \$146 million for reimbursement rate increases for behavioral health providers, \$30 million to address aid-and-assist patients and those who are civilly committed, \$15 million for the substance use disorder bed capacity, and \$9.1 million for the health care workforce. The legislature also passed a monthly 40-cent per line cell phone tax to fund the 9-8-8 suicide prevention and behavioral health crisis hotline, which will generate \$32.9 million in the 2023-2025 biennium and \$54.1 million in 2025-2027 biennium. The legislature made modest changes to Oregon’s drug decriminalization law passed by voters in 2020, giving more authority to OHA in rulemaking, clarifying the correct number to call for referral services and delaying the state audit for one year.

Public Health

Unfortunately, the same level of investment wasn’t made in public health. OHA originally requested a \$286 million investment in public health modernization, which was watered down to \$50 million in the governor’s recommended budget. Public health modernization dollars are split between local public health authorities, tribal governments, community-based organizations and the agency itself. The legislature opted to fund modernization at only \$30 million. After a robust advocacy campaign, budget writers allocated an additional \$20 million in the end-of-session budget bill.

Human Services

The next biennial budget for the Department of Human Services (DHS) will see a 16.4 percent increase. The total 2023-2025 DHS budget is estimated at \$18.5 billion Total Funds (TF) and 10,999 positions.

Highlights of the DHS budget include provider rate increases for long-term care facilities and child welfare behavior rehabilitation services, \$27 million to increase foster care reimbursement rates by about \$241 per month on average and funding for the new 1115 waiver program.

Other items of note are \$30 million for 300 full-time permanent workers and support staff, \$16.2 million for ONE system maintenance and operational costs and \$3 million for mainframe migration. The budget provided \$3.97 million for DOJ’s new Child Advocacy Program, \$9.2 million for 202 full-time permanent positions to increase the number of Child Protective Services caseworkers and support staff.

Court Appointed Special Advocate services were funded at the current service level of \$5.9 million



2023 Session Summary



Lawmakers couldn't agree on I-5 Bridge bill language but did manage to approve \$1 billion to replace it

Transportation

The Joint Committee on Transportation used significant bandwidth unsuccessfully debating a potential investment in I-5 Columbia River Bridge replacement. They failed to reach consensus on House Bill 2098, despite multiple attempts at compromise amendments for the policy bill providing direction to the Oregon Department of Transportation (ODOT). Disagreements arose over bridge capacity, the \$7.5 billion project cost and a mandate to use a unionized construction workforce.

Funding for bridge replacement materialized in an end-of-session capital project budget bill, which will give ODOT four tranches of \$250 million each in general obligation bond proceeds over the next four biennia. This \$1 billion investment sends a clear signal to the federal government and Washington State that Oregon is ready to put skin in the game to seek critical federal funding to make the project feasible.

On other matters, city governments gained authority to use photo radar within their jurisdiction if they pay for operational costs (HB 2095). Eligibility hurdles for Safe Routes to Schools grant funding were reduced so local governments require fewer matching dollars to obtain a grant for pedestrian facilities within a two-mile radius of a K-12 school (HB 2099).

The perennial issue of whether Oregonians should be allowed to pump their own gas was finally addressed with strong bipartisan support for HB 2426, which gives drivers a choice to use a self-serve pump to refuel but also requires that at least half of all fueling pumps still offer attendant service to accommodate seniors or people with disabilities.



ODOT proposal for Portland-area tolling

Mid-session, a coalition of legislators based in Clackamas County brought legislation in opposition to ODOT's ongoing tolling efforts. While their efforts to stall tolling through legislation failed, they convinced Kotek to use her executive authority to delay all toll collections until January 2026. In the meantime, ODOT is directed to increase community engagement and work with regional stakeholders before implementing tolling and congestion pricing. Several lawmakers critical of current tolling plans were tapped for the Special Subcommittee on Transportation Planning, which will monitor ODOT's tolling work in the coming years.

2023 Session Summary



Education

Education funding and policy, particularly for K-12 education, has long been the darling of Oregon legislators. The race to decide how much to fund education and how many policies to pass was of little interest to lawmakers more focused on housing and homelessness, semiconductors, behavioral health and other areas of concern.

For the first time in decades, Oregon legislative budget writers chose not to increase K-12 funding from the Governor's budget – only the embarrassment of a May revenue forecast filled to the brim with new funding resulted in K-12 securing a \$10.2 billion allocation. The full flexibility of that funding level diminished when a new early literacy program was passed using existing funding streams.



K-12 education got a major funding hike and a mandate to improve childhood literacy rates and expand free lunches

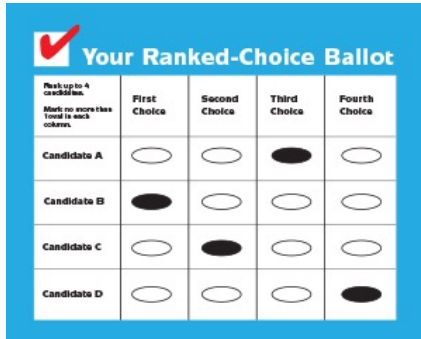
Education also saw a wide set of new mandates including bills to require financial literacy curriculum, new requirements on districts for any student that attends less than full time, and some decreased requirements for physical education time in middle schools. Additional funding was allocated to ensure that more communities could offer free lunch to all students – not just those who qualify financially.

Energy and Environment

With four very active environment and natural resources committees sending policy bills and budget requests to Ways and Means, it was inevitable that a logjam would occur and budget writers would need to work through and prioritize each request. While Republican senators remained away denying a quorum, Democrats continued work on a large omnibus package of environmental measures they dubbed the 2023-2025 Climate Budget Framework. (HB 3409)

Modeled after a similar omnibus climate bill from 2022, the \$90 million package includes investments in resilient efficient buildings, climate resilience hubs to combat wildfires, community renewable energy grants, solar rebates, woody biomass incentives and a wide range of other initiatives. Like many other high-dollar spending bills this year, the Climate Budget Framework seeks to unlock coveted Inflation Reduction Act funding for projects throughout Oregon. The bill is largely a recognition that climate change continues to negatively impact Oregon, particularly through hotter summers, colder winters, extreme flooding and catastrophic wildfires.

2023 Session Summary



Legislative Referrals

Oregonians will vote next year on referrals to give legislators the ability to impeach statewide elected officials, switch statewide elections to ranked-choice voting and create a state board to set salaries for state elected officials.

Interim Details - Important Upcoming Dates and Activities

Oregon's 83rd legislative session will begin February 5, 2024 and last for a constitutionally limited 35 days. Sine Die must occur no later than March 10.

Legislators in both chambers will be limited to introduce two legislative concepts during the short session. Legislative committees, the Governor, Senate President and Speaker of the House have additional bill introduction authority.

While we expect the 2024 session to take place in-person, portions of the Capitol may remain closed due to major construction efforts underway.



The 2024 legislative session may be tricky because of extensive Capitol construction that could severely limit public access

Key 2023 and 2024 Dates

- August 30 – Economic Forecast
- September 27-29 – Legislative Days
- November 6-8 – Legislative Days
- November 7 – Election Date
- November 9 – Bill concepts due to Legislative Counsel for pre-session consideration
- November 15 – Economic Forecast
- January 10-12 – Legislative Days
- January 12 – Legislative concepts released
- February 5 – 2024 Legislative session convenes
- February 7 – Economic Forecast
- March 10 – 2024 Constitutional Sine Die
- March 12 – Election Filing Deadline

In the next few weeks, CFM's state affairs team will sit down and discuss interim work plans and develop ways we can continue to enhance your relationships with lawmakers in advance of the short session and beyond.



Statewide Transportation Improvement Fund (PROTECTED)

Protecting Statewide Transportation Improvement Fund revenues secured through the employee payroll tax implemented in 2017's transportation investment package remains our top-level priority for 2023 onward. This year, as in the past three legislative sessions, we successfully headed off attempts to divert money from this fund to other programs and services.

HB 2662 – Westside Express Service Expansion Task Force (DEAD)

HB 2662 would have established the Willamette Valley Commuter Rail Task Force. Made up of 18 members, this task force was investigating how to expand the Westside Express Service commuter rail to Salem. The task force would have analyzed frequency and hours of service, creating a new entity to administer the rail service and apply for potential federal funding.

Cherriots helped shape an amended version of this bill, working with the City of Wilsonville and other stakeholders to lobby in support of the legislation. Despite broad bipartisan support and interest, the fiscal impact forced the bill back to Ways and Means, where it remained. Advocates expect to bring back this issue back in 2024.

HB 3224 – Salem Streetcar Study (FUNDED)

A priority of Rep. Tom Andersen, D-Salem, HB 3224 directs Cherriots to work with the Department of Transportation, Department of Environmental Quality, community members, economists and Salem business leaders to investigate feasibility of a rail streetcar system.

While the legislative concept died in committee, the funding mechanism was amended into SB 5506 and passed in the final days of session. Cherriots will work with Andersen to ensure the study is completed before the start of the 2025 legislative session.

SB 787 – Transit Worker Protections (DEAD)

Working with TriMet and other transit stakeholders, Cherriots lead efforts to support SB 787, which would have made it a 3rd degree assault or a Class C felony to attack a transit worker on the job. Oregon has seen an alarming increase in assaults on transit operators – from fewer than 50 statewide in 2015 to more than 200 per year since 2020.

Unfortunately, despite broad bipartisan support, the bill failed to move this session. Advocates are considering bringing it back in 2024.

It already is a felony in Oregon to cause a physical injury to the operator of a public transit vehicle. SB 787 would have extended existing law to cover all drivers on duty





Transit workers bear the brunt of loitering, drug use and weapons at transit centers. Legislation will protect their privacy when they seek counseling.

HB 3171 – Transit Peer Counseling (PASSED)

HB 3171, which makes peer support counseling within transit professions confidential and undisclosable by any participant to the general public, was a high priority for Cherriots. General Manager Allan Pollock testified in support of the bill on March 16 before the Joint Committee on Transportation. He discussed difficulties facing transit workers, including loitering around the downtown transit center, vandalism, drug use, an increased presence of weapons and volatile interactions with individuals suffering from mental health incidents. Over the last few years, Cherriots has seen a significant increase in these that staff members ultimately bear the brunt dealing with it.

Cherriots supports steps to lessen the burden for staff, which informed its advocacy for HB 3171 to protect the confidentiality of peer support counseling in the hope that it will encourage staff to utilize the mental health resources available to them.

The bill was met with wide support and easily passed both chambers. It is awaiting Governor Kotek’s signature, which is expected.

SB 845 – Binding Arbitration of Transit (DEAD)

Cherriots worked with other transit advocates to raise concerns regarding SB 845, which would have modified procedures for binding arbitration for transit by requiring a three-person arbitration panel picked from a diverse list. Due to the arguments raised by Cherriots, RVTD, TriMet, LTD and others, the bill died in committee. Union representatives and transit stakeholders have agreed to work during the interim to address issues raised during the hearing.



HB 2777 – Transit Incentive Surcharge on Fines (DEAD)

Sponsored by Rep. Paul Evans, D-Monmouth, the bill would have allowed any city or county to add a public transportation incentive surcharge on to violations of their motor vehicle parking codes.

Cherriots General Manager Pollock testified before the Joint Committee on Transportation. While supportive of the concept, Cherriots raised questions on how the funds derived from the surcharge would be used. In addition, Cherriots asked how transportation projects would be identified and what process would be used to track accountability. The bill failed to receive a work session and died in committee.



After learning funding for Oregon Veterans' transportation had been mistakenly left out of the Governor's budget, CFM went to work and secured continued funding for the next biennium

Rural Veterans Transportation Grant Funding (FUNDED)

Early in the session, transit advocates became aware that a key program for transporting Oregon's rural veterans was mistakenly left out of the Governor's budget. CFM lobbied aggressively to educate lawmakers on this issue and successfully secured continued funding for the 2023-2025 biennium.

After meeting earlier in session with Reps. Paul Evans, D-Monmouth, and David Gomberg, D-Otis, CFM worked through the Ways and Means process to secure an add-on to the ODOT budget that fully funded the program at the previous biennial allotment of \$650K.

The language amended into the ODOT budget (HB 5040) allocates a steady stream of funding from Veterans' Services Fund via Oregon State Lottery revenue. In addition, it pulls the program going forward from the Oregon Department of Veterans Affairs to ODOT.

2023 Session Team



Dale Penn
503.510.2200
dalep@cfmpdx.com



Jessica Adamson
503.381.8362
jessicaa@cfmpdx.com



Zack Reeves
541.908.5175
zackr@cfmpdx.com



Ryann Gleason
503.686.3857
ryanng@cfmpdx.com



Waylon Buchan
503.707.5756
waylonb@cfmpdx.com



Sam Adamson
503.217.9429
intern@cfmpdx.com



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AGENDA

- **CFM State Affairs Team**
- **2023 Legislative Session**
 - Timeline and dates
 - Major issues
- **SAMTD Legislative Priorities**
- **Interim and 2024 Session**

STATE AFFAIRS TEAM



Dale Penn
State Affairs Partner



Waylon Buchan
State Affairs Counsel



Zack Reeves
Senior VP



Ryann Gleason
State Affairs Manager



Jessica Adamson
Senior VP

July 2023 Board Presentation

3



2023 SESSION

- Important Dates and Timeline
 - January 17, 2023 – Start of Session
 - June 25, 2023 - Sine Die
 - Economic Forecasts – 2/22 & 5/17
- Major Issues
 - New Leadership – Senate President, Governor
 - First in-person session since 2020
 - Capitol renovation challenges
 - Housing & Semiconductor packages

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2023 SESSION CONT.

- I-5 Bridge Funding
- Other Transportation Issues
- Budget
- Republican Walkout
- Scandals – Secretary of State, OLCC



2023 STATE LEGISLATIVE AGENDA

Salem Area Mass Transit District (aka Cherriots) has established as its top 2023 legislative priorities to preserve, maintain and enhance public transportation investments and the monitoring of zero-emission vehicle investment opportunities.

Priority	Item
1	Preserve, Maintain and Enhance Public Transportation Investments. <i>Work with OTA, ODOT, transit advocates and others to preserve, maintain and enhance funding for public transportation investments. Protect against efforts to reduce transit funding resulting from the statewide transit employee payroll tax.</i>
1	Zero-emission Vehicles. <i>Monitor opportunities to increase investments in zero-emission vehicle transit infrastructure throughout the state.</i>
2	Support Increased Investments on Footpaths and Bicycle Trails. <i>Monitor discussions and activity surrounding legislative concepts and budget appropriations that would increase investments on footpaths and bicycle trails.</i>
3	HB 277 - <i>Authorizes city or county to impose a public transit incentive surcharge on any fine for violation of city or county motor vehicle parking code. (Representative Evans)</i>
3	I-5 Bridge Replacement Conversations. <i>Monitor discussions and budget allocations involving the replacement of the I-5 bridge between Portland and Vancouver.</i>
3	TNC Legislation – Uber/Lyft. <i>Monitor legislation and potentially advocate.</i>
3	Tolling – <i>Monitor discussions and budget allocations involving tolling issues throughout the state.</i>
3	NEMT Legislative Concept – <i>Monitor legislative or agency regulatory discussion around this issue.</i>

In addition, Cherriots supports the Oregon Transit Association (OTA) legislative priorities for the 2023 legislative session. As particular bills work through the system, CFM will work with Cherriots leadership to monitor and report on any legislative concepts which may impact the District and prepare an appropriate response.

Contact:
Alan Pollock, General Manager Cherriots
503.588.2424 alan.pollock@cherriots.org

Dale Penn II, CFM Advocates
503.510.2200 dalep@cfmpdx.com

2023 STATE LEGISLATIVE AGENDA



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BILLS OF INTEREST

- HB 2662 – Westside Express Service Expansion Task Force (dead)
 - HB 2777 – Transit Incentive Surcharge on Fines (dead)
 - HB 3171 – Transit Peer Counseling (passed)
 - HB 3224 – Salem Streetcar Study (funded)
 - SB 187 – Repeals provision prohibiting transit workers from striking. (dead)
 - SB 787 – Transit worker protections, expanding crime of assault in third degree to include assault of transit operator. (dead)
 - SB 845 – Binding Arbitration of Transit (dead)
-



THANK YOU

Dale Penn and Waylon Buchan | CFM Advocates | www.cfmadvocates.com



Salem Area Mass Transit District
Board of Directors Work Session Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

June 22, 2023

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr. (Virtual), Sadie Carney, Maria Hinojos Pressey, and Sara Duncan (Virtual/Arrived at 5:45 p.m.). Absent: Bill Holmstrom

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CHRO Christina Conner, CFO Denise LaRue, CCO Patricia Feeny, COO Tom Dietz, Strategic Initiatives Administrator Bobbi Kidd, Capital and Project Manager Melissa Kidd, and Executive Assistant Kirra Pressey.

Guest: PIVOT Principal Kari Turner, TransPro Principal Matt Webb, Mott Macdonald Principal Project Manager Ron Vergara, and PIVOT Associate Scott Clarke.

I. CALL TO ORDER

President Ian Davidson called the work session to order at 5:31 p.m.
Attendance was noted and a quorum was present.

II. PRESENTATION / DISCUSSION

A. South Salem Transit Center Update

Presenter: PIVOT Principal Kari Turner and PIVOT Associate Scott Clarke
Staff Report: Pg. 3-7

DGM Trimble introduced the PIVOT Team and Mott Macdonald Principal Project Manager Ron Vergara. PIVOT Associate Clarke discussed the initial process surrounding the startup and character explorations. He also provided a brief overview of the multiple tours the team has taken, including KTC and Downtown Transit Center. He introduced the board to the initial schemes produced from the workshop on June 13th. Upon completion of the presentation the Board was able to participate in the table top design review, which allowed Board Members to view the designs up close, ask questions, and submit ideas.

III. GENERAL MANAGER COMMENTS

- A. Upcoming Board Agenda Items – No discussion
- B. Board Calendar Review – No discussion

IV. WORK SESSION ADJOURNED

President Ian Davidson Adjourned the work session at 6:25 p.m.



Salem Area Mass Transit District
Board of Directors Meeting
June 22, 2023

Index of Board Actions

<u>Action</u>	<u>Page</u>
Budget Hearing: Adopt Resolution No. 2023-07, Adopting FY2024 Budget, Making Appropriations, and Imposing and Categorizing Taxes	3
Approve the Consent Calendar	3
A. Approval of Minutes	
1. May 25, 2023 Board of Directors Work Session	
2. May 25, 2023 Board of Directors Meeting	
B. Routine Business Items	
1. Approve Annual Allocation of Day Passes to United Way of the Mid-Willamette Valley for FY2024	
2. Adopt Resolution No. 2023-08 to Amend FY2023 Budget	
Authorize the General Manager to execute a contract extension with DePaul Industries, The DPI Group, for security services (unarmed) at the Del Webb Operations Headquarters for an amount not-to-exceed \$275,000 (two hundred and seventy-five thousand dollars)	4
Endorse the use of a facilitator to work with the SKATS Policy Committee to update guidance documents and authorize Director Sadie Carney as the District’s SKATS representative to communicate that endorsement	4

Salem Area Mass Transit District
Board of Directors Meeting Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

June 22, 2023

Full Video of Board Meeting can be accessed at: https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71iYD_YiUu7ABEx92

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr. (Virtual), Sadie Carney, Maria Hinojos Pressey, and Sara Duncan (Virtual). Absent: Bill Holmstrom

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CHRO Christina Conner, CFO Denise LaRue, CCO Patricia Feeny, COO Tom Dietz, Strategic Initiatives Administrator Bobbi Kidd, Security and Emergency Management Manager Karen Garcia, Capital and Project Manager Melissa Kidd, HR Specialist Wendy Harwood, and Executive Assistant Kirra Pressey.

Guest: Budget Committee Chair Kathy Lincoln, TransPro Principal Matt Webb, Legal Counsel Sara Sayles (Virtual).

I. CALL TO ORDER

- A.** President Ian Davidson called the meeting to order at 6:30 p.m. Attendance was noted and a quorum was present.
- B.** GM Allan Pollock provided the safety moment indicating the National Safety Council has established June as the National Safety Month with a goal to increasing public awareness on the leading safety and health risks during the summer months. With that goal in mind, GM Pollock provided several summer safety tips to keep healthy and safe throughout the summer.

II. ANNOUNCEMENTS / CHANGES TO THE AGENDA

- A.** President Davidson announced an added Action Item: Agenda Item No. VII.B

III. PRESENTATION(S)

- A.** Survey Results Presentation
Presenter: TransPro Principal Matt Webb
Staff Report: Pg. 4-15
CCO Patricia Feeny introduced TransPro Principal Matt Webb, who presented the results of the second wave of Customer Satisfaction and Community Value Surveys. Results were compared to those from the first wave along with industry standards.

IV. PUBLIC COMMENTS

The Board received one written public comment from Anton Brown and two verbal public comments from Marcia Kelley and Donald Davis for their review and consideration. The verbal comments can be heard on the June 22, 2023 Board Meeting Recording and can be accessed here: <https://www.capitalcommunitymedia.org/all>.

V. BUDGET HEARING

Presenter: Budget Committee Chair Kathy Lincoln

Staff Report: Pg. 16-22

Budget Committee Chair Lincoln presented the Budget Committee Recommendation to adopt the approved FY24 Budget.

VI. DELIBERATION OF BUDGET HEARING - None

VII. BUDGET HEARING ACTION ITEM

A. Adopt Resolution No. 2023-07, Adopting FY2024 Budget, Making Appropriations, and Imposing and Categorizing Taxes

Motion: **Adopt Resolution No. 2023-07, Adopting FY2024 Budget, Making Appropriations, and Imposing and Categorizing Taxes.**
Motion By: **Director Sadie Carney**
Second: **Director Maria Hinojos Pressey**
Vote: **Motion Passed Unanimously**

VIII. CONSENT CALENDAR

Presenter: President Davidson

Staff Report: Pg. 23-51

A. Approval of Minutes

- 1. May 25, 2023 Board of Directors Work Session
- 2. May 25, 2023 Board of Directors Meeting

B. Routine Business Items

- 1. Approve Annual Allocation of Day Passes to United Way of the Mid-Willamette Valley for FY2024
- 2. Adopt Resolution No. 2023-08 to Amend FY2023 Budget

Motion: **Approve the Consent Calendar**
Motion By: **Director Maria Hinojos Pressey**
Second: **Director Sadie Carney**
Vote: **Motion Passed Unanimously**

IX. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

X. ACTION ITEMS

A. Approve DPI Group Security Contract Extension

Presenter: Security and Emergency Management Manager Karen Garcia

Staff Report: Pg. 52-53

Security and Emergency Management Manager Garcia provided a brief overview of the services provided by the DPI Group at the Del Webb location. She also discussed the initial goals of partnering with the DPI Group, noting those goals continue to be met.

Motion: **Authorize the General Manager to execute a contract extension with DePaul Industries, The DPI Group, for security services (unarmed) at the Del Webb Operations Headquarters for an amount not-to-exceed \$275,000 (two hundred and seventy-five thousand dollars)**

Motion By: **Director Sadie Carney**

Second: **Director Maria Hinojos Pressey**

Vote: **Motion Passed Unanimously**

B. Endorse the use of a facilitator to work with the SKATS Policy Committee

Presenter: Director Sadie Carney

MWVCOG SKATS is updating their governing documents, which may provide opportunities for additional changes, specifically surrounding decision making procedures. Director Carney is seeking Board Consensus, allowing her to propose the use of an outside facilitator to work with the SKATS Policy Committee.

Motion: **Endorse the use of a facilitator to work with the SKATS Policy Committee to update guidance documents and authorize Director Sadie Carney as the District's SKATS representative to communicate that endorsement.**

Motion By: **Director Sadie Carney**

Second: **Director Maria Hinojos Pressey**

Vote: **Motion Passed Unanimously**

XI. GENERAL MANAGER'S REPORT

GM Pollock provided the General Manager's report.

XII. BOARD REPORT

President Davidson and Directors provided reports on committees and activities in which they represent SAMTD.

XIII. ADJOURN

President Davidson adjourned the meeting at 7:40 p.m.

Respectfully Submitted

Maria Hinojos Pressey, President



Salem Area Mass Transit District
Board of Directors Executive Session Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

July 13, 2023

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr., Sadie Carney, Maria Hinojos Pressey, and Sara Duncan, and Bill Holmstrom.

Staff: General Manager Allan Pollock – **Item II Only**, Deputy General Manager David Trimble – **Item II Only**, and CHRO Christina Conner- **Item III Only**

Guest: Legal Counsel Sara Sayles (Virtual), and Legal Counsel (SDAO) Spencer Rockwell (Virtual) – **Item II Only**

I. CALL TO ORDER

President Ian Davidson called the Executive session to order at 5:30 p.m.
Attendance was noted and a quorum was present.

II. UNDER THE AUTHORITY OF: ORS 192.660(2)(h)

To consult with legal counsel concerning the legal rights and duties of the District with regard to current litigation or litigation likely to be filed.

DISCUSSION: (5:30 p.m. – 6:02 p.m.)

The Board received a briefing from legal counsel as it relates to litigation likely to be filed.

III. UNDER THE AUTHORITY OF: ORS192.660(2)(i)

To review and evaluate the employment-related performance of the chief executive officer who does not request an open hearing.

DISCUSSION: (6:02 p.m. – 6:30 p.m.)

The Board reviewed and evaluated the results of the General Manager’s Performance Evaluation.

IV. ADJOURN

President Davidson adjourned the meeting at 6:30 p.m.



Salem Area Mass Transit District
Board of Directors Meeting
July 13, 2023

Index of Board Actions

<u>Action</u>	<u>Page</u>
Election of Officers	2-3
Moved to elect Director Maria Hinojos Pressey as Board President	
Moved to elect Director Ian Davidson as Vice President	
Moved to elect Director Sadie Carney as Treasurer	
Moved to elect Director Sara Duncan as Secretary	

Salem Area Mass Transit District
Board of Directors Meeting Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301
July 13, 2023

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr., Sadie Carney, Maria Hinojos Pressey, and Sara Duncan, and Bill Holmstrom

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CHRO Christina Conner, CFO Denise LaRue, CCO Patricia Feeny, COO Tom Dietz, Commuter Options Coordinator Kiki Dohman, Executive Assistant Crisandra Williams, and Executive Assistant Kirra Pressey.

Guest: Legal Counsel Sara Sayles (Virtual).

I. CALL TO ORDER

President Ian Davidson called the meeting to order at 6:34 p.m.
Attendance was noted and a quorum was present.

II. ANNOUNCEMENTS / CHANGES TO THE AGENDA

President Davidson announced that the Board met in Executive Session prior to the Special Board Meeting and there will be no action at this time, therefore removing Item III.A on the Agenda.

III. PUBLIC COMMENT - None

IV. ELECTION OF OFFICERS

A. President:

Nomination: **Director Navarro nominated Director Hinojos Pressey as President**
No Further Nominations
Motion: **Move to appoint Director Hinojos Pressey as President**
Vote: **Motion Passed Unanimously**

B. Vice President:

Nomination: **Director Carney nominated Director Davidson as Vice President**
No Further Nominations
Motion: **Motion to appoint Director Davidson as Vice President**
Vote: **Motion Passed Unanimously**

C. Treasurer:

Nomination: **Director Duncan nominated Director Carney as Treasurer**

No Further Nominations

Motion: **Motion to appoint Director Carney as Treasurer**

Vote: **Motion Passed Unanimously**

D. Secretary:

Nomination: **Director Hinojos Pressey nominated Director Duncan as Secretary**

No Further Nominations

Motion: **Motion to appoint Director Duncan as Secretary**

Vote: **Motion Passed Unanimously**

The oath of office will be completed at the Board Meeting on July 27, 2023.

V. ADJOURN

President Davidson adjourned the meeting at 6:37 p.m.

Respectfully Submitted

Maria Hinojos Pressey, President



Salem Area Mass Transit District
Board of Directors Work Session Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

July 13, 2023

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr., Sadie Carney, Maria Hinojos Pressey, Sara Duncan and Bill Holmstrom

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CHRO Christina Conner, CFO Denise LaRue, CCO Patricia Feeny, COO Tom Dietz, Commuter Options Coordinator Kiki Dohman, Executive Assistant Crisandra Williams, and Executive Assistant Kirra Pressey.

Guest: Legal Counsel Sara Sayles (Virtual).

I. CALL TO ORDER

President Ian Davidson called the work session to order at 6:37 p.m.
Attendance was noted and a quorum was present.

II. PRESENTATION(S) | DISCUSSION(S)

A. Overview of Group Pass Program

Presenter: Commuter Options Coordinator Kiki Dohman

Staff Report: Pg. 3-4

DGM Trimble introduced Cherrits Commuter Options Coordinator Kiki Dohman who provided a brief overview of the Group Pass Program. She also presented details for Group Pass Programs from surrounding areas, including TriMet and Lane Transit District. In addition she shared FY24 goals and potential enhancements for the program.

B. Google Drive Orientation

Presenter: Executive Assistant Kirra Pressey

Staff Report: Pg. 5-7

Executive Assistant Kirra Pressey presented the new Board of Director's shared file on Google Drive. She discussed the different folders and provided tutorials on two new Google Forms, one for contact information updates and the other for service logs.

C. Board Stipend Renewal

Presenter: GM Pollock

GM Pollock discussed the required Board Stipend forms, indicating all Board members would need to fill out the form and turn it in to the Clerk of the Board. Both GM Pollock and Legal Counsel Sara Sayles were able to answer and/or provide clarification for all questions received from the Board.

D. FY24 Committee Assignment Review

Presenter: GM Pollock

Staff Report: Pg. 8-10

GM Pollock provided an overview of the current Board committees and introduced the possibility of leaving certain committees unassigned allowing for a potential rotation of members. Newly elected President Hinojos Pressey asked Board members to reach out directly to request their new assignments.

E. Review of Employee Engagement Survey

Presenter: GM Pollock

Staff Report: Pg. 11-19

GM Pollock discussed the process of the Employee Engagement Survey and presented the results, offering a side-by-side comparison of the first and second wave of surveys. He also discussed next steps, which includes ways to communicate the results to employees and develop effective strategies to address factors noted in the survey.

III. GENERAL MANAGER COMMENTS

A. Upcoming Board Agenda Items

B. Board Calendar Review

Presenter: GM Pollock

Staff Report: Pg. 20-21

GM Pollock discussed upcoming Board agenda items, noting 'outgoing and incoming leadership remarks' will be added to the July Board Meeting agenda. He also discussed upcoming calendar events, including the Bus Roadeo taking place this Saturday, July 15th at 9:00 a.m.

IV. WORK SESSION ADJOURNED

President Ian Davidson Adjourned the work session at 8:21 p.m.



BOARD MEETING MEMO

Agenda Item IX.A

To: Board of Directors
From: Denise LaRue, Chief Financial Officer
Thru: Allan Pollock, General Manager
Date: July 27, 2023
Subject: FY2023 Preliminary Year-End Financial Report

ISSUE

Shall the Board accept the FY2023 preliminary year-end financial report?

BACKGROUND AND FINDINGS

The District's fiscal year ended June 30, 2023. Oregon Revised Statutes – ORS 267.140(5) – requires the District to make a financial report for the previous year available to its Board within 30 days of fiscal year end. To comply with the timeframe established by the State of Oregon, District staff has prepared a report providing preliminary results. Audited reports will be prepared when the independent audit work has been completed.

The preliminary report includes statements for the General Fund, Transportation Programs Fund, and the Capital Project Fund. These statements compare the budget amounts to actual amounts by legal appropriations category. Because this is an early preliminary look at FY23, some transactions and adjustments have not yet been made, therefore they are not included in this preliminary report. These items include depreciation of assets, year-end revenue accruals, and various expense adjustments.

General Fund Revenues:

General Fund Total Operating Revenues are at 99% of budget.

Total Federal Funding is currently at 90% of the annual budget, with STIF Formula funding currently being at 91%, property taxes at 103%, and Oregon State In-Lieu at 109%. These numbers may increase over the estimate by a revenue accrual for the fourth quarter.

General Fund Expenditures:

The Total Operating expenditures of the General Fund are under budget at 93% of total annual budget. All divisions in the General Fund are below the annual budget, ranging from 83% to 100% of annual budget.

Transportation Programs Fund Revenues:

Transportation Total Revenues are at 58% of budget.

Additional revenues will be accrued when drawdown calculations have been completed.

Transportation Programs Fund Expenditures:

The Total Transportation Programs Fund expenditures are below budget, ranging from 40% to 66%.

Capital Projects Fund Revenues and Expenditures:

Overall, the Capital Project Fund has received and expended about 23% and 27% of the appropriated budget, respectively. As with the other fund statements, reimbursement requests are in process and the revenues will be reported with the audited report.

Many of the planned FY23 capital projects were impacted by supply chain issues, which created delays in schedules. These have been carried forward to the Adopted FY2023-24 budget year to be completed.

FINANCIAL IMPACT

None. For informational purposes.

RECOMMENDATION

Staff recommends the Board accept the FY2023 preliminary year-end financial report as presented.

PROPOSED MOTION

I move that the Board accept the FY2023 preliminary year-end financial report as presented.

**Salem Area Mass Transit District
Fiscal Year 2022-23 Financial Report**

**General Fund Revenues/Resources and
Expenses/Requirements Summary**

			FY2022-23 Adopted and Amended			
	Actual	Budget @ 6/30/23	Budget	% of Budget		
1	<u>Operating Revenues/Resources</u>					1
2	Passenger Fares	\$ 1,664,288	\$ 1,748,658	\$ 1,748,658	95%	2
3	Federal Funding	17,348,568	19,335,549	19,335,549	90%	3
4	STIF Formula	5,041,435	5,513,835	5,513,835	91%	4
5	Advertising	70,112	-	-		5
6	Miscellaneous	421,283	450,157	450,157	94%	6
7	Property Taxes	14,587,713	14,181,650	14,181,650	103%	7
8	Oregon State In-Lieu	8,753,928	8,000,820	8,000,820	109%	8
9	Interest on Investments	1,327,967	282,554	282,554	470%	9
10	Renewable Gas Credits	205,324	216,000	216,000	95%	10
11	Operating Revenues/Resources Total	\$ 49,420,618	\$ 49,729,223	\$ 49,729,223	99%	11
12	<u>Operating Expenses/Requirements</u>					12
13	General Manager/Board/Strategic Init.	\$ 1,360,849	\$ 1,366,781	\$ 1,366,781	100%	13
14	Administration	1,030,923	1,189,487	1,189,487	87%	14
15	Finance	1,707,496	1,754,571	1,754,571	97%	15
16	Marketing & Communications	2,148,974	2,482,037	2,482,037	87%	16
17	Operations	25,591,818	26,927,024	26,927,024	95%	17
18	Deputy General Manager	2,592,884	2,993,942	2,993,942	87%	18
19	Technology and Program Management	1,557,176	1,880,392	1,880,392	83%	19
20	Unallocated General Administration	1,817,112	1,975,856	1,975,856	92%	20
21	Operating Expenses/Requirements Total	\$ 37,807,232	\$ 40,570,090	\$ 40,570,090	93%	21

**Salem Area Mass Transit District
Fiscal Year 2022-23 Financial Report**

Transportation Programs Fund Revenues/Resources and Expenses/Requirements Summary		FY2022-23			% of Budget
		Actual	Budget @ 6/30/23	Adopted and Amended Budget	
1	Transportation Fund Revenues/Resources				
2	Passenger Fares	\$ 288,941	\$ 273,069	\$ 273,069	106%
3	Federal Funds	501,552	2,898,533	2,898,533	17%
4	State Funds	3,706,680	4,687,361	4,687,361	79%
5	Interest on Investments	41,543	5,871	5,871	708%
6	Transportation Fund Revenues/Resources Total	\$ 4,538,716	\$ 7,864,834	\$ 7,864,834	58%
7	Transportation Fund Expenses/Requirements				
8	Communication	\$ 226,296	\$ 567,900	\$ 567,900	40%
9	Operations	6,904,526	10,474,047	10,474,047	66%
10	Technology and Program Management	568,601	1,327,449	1,327,449	43%
11	Transportation Fund Expenses/Requirements Total	\$ 7,699,423	\$ 12,369,396	\$ 12,369,396	62%

**Salem Area Mass Transit District
Fiscal Year 2022-23 Financial Report**

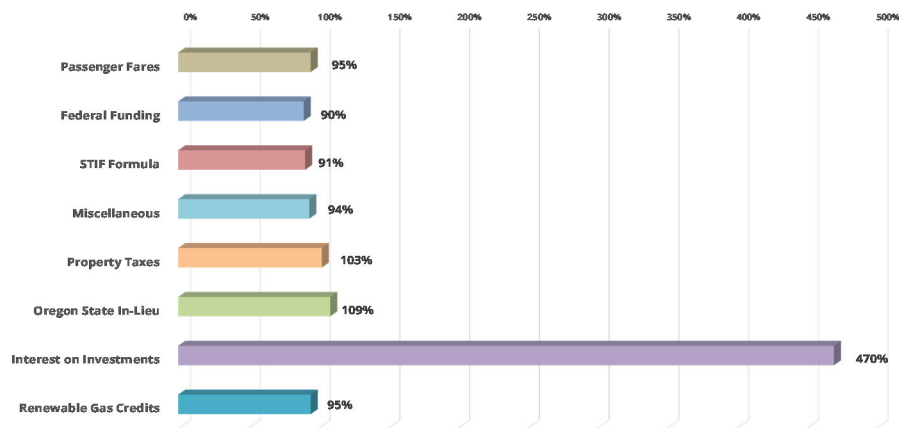
Capital Project Fund Revenues/Resources and Expenses/Requirements Summary		FY2022-23 Adopted and Amended			% of Budget
		Actual	Budget @ 6 /30/23	Budget	
1	Capital Revenues/Resources				
2	Federal Funding	\$ 4,155,752	\$ 20,071,693	\$ 20,071,693	21%
3	State STIF Funds	749,005	1,017,941	1,017,941	74%
4	Capital Revenues/Resources Total	\$ 4,904,757	\$ 21,089,634	\$ 21,089,634	23%
5	Capital Expenses/Requirements Summary by Division				
6	Finance	\$ 364,568	\$ 490,791	\$ 490,791	74%
7	Technology & Program Management	469,304	6,201,640	6,201,640	8%
8	Operations	6,563,727	20,566,692	20,566,692	32%
9	Capital Expenses/Requirements Total	\$ 7,397,599	\$ 27,259,123	\$ 27,259,123	27%

FY23 Estimated Financial Report

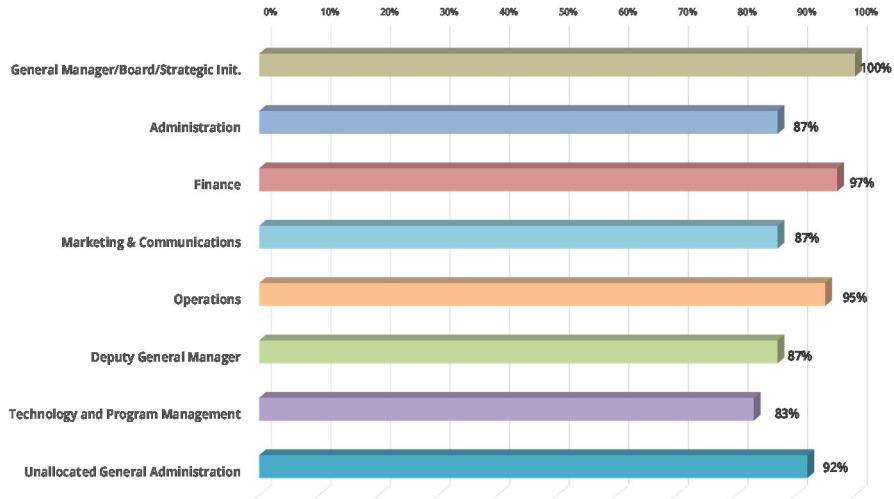
July 1, 2022 – June 30, 2023



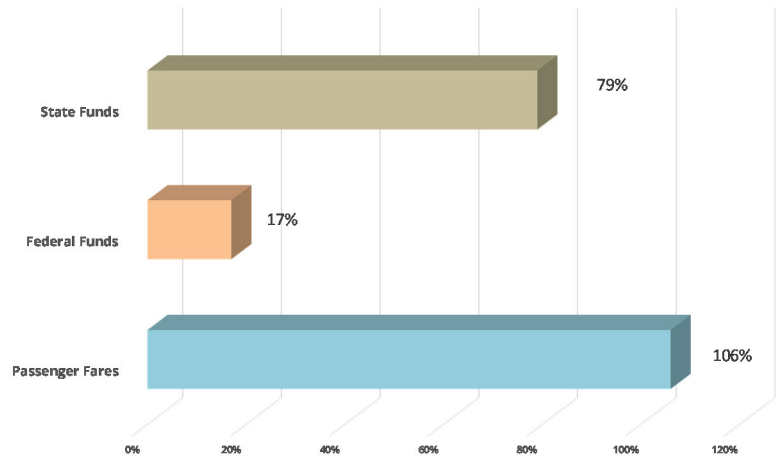
General Fund Resources/Revenues



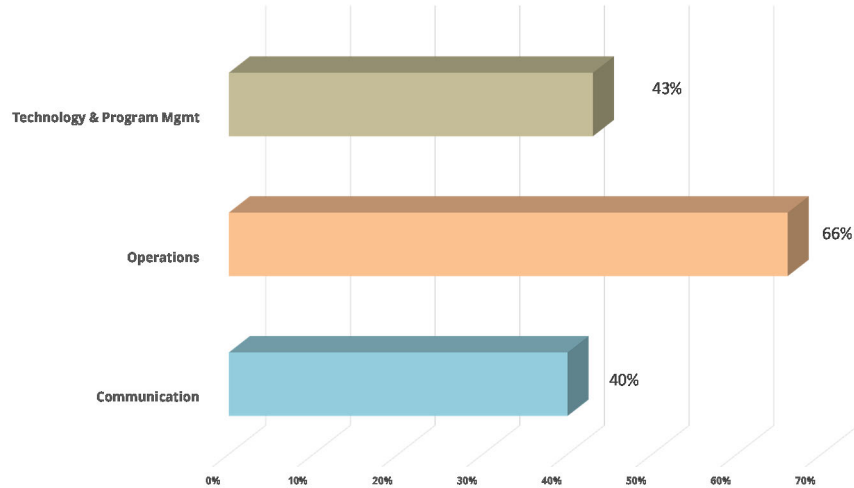
General Fund Requirements/Expenses



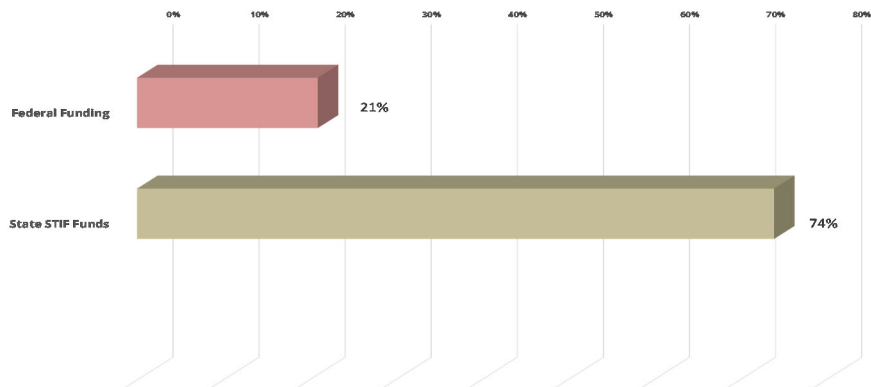
Transportation Programs Fund Resources/Revenues



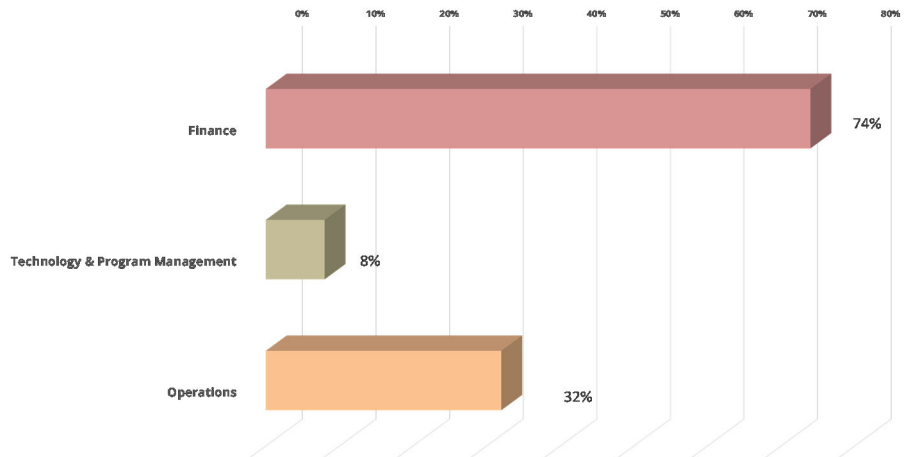
Transportation Programs Fund Requirements/Expenses



Capital Projects Fund Resources/Revenues



Capital Projects Fund Requirements/Expenses



- May I answer any questions?



BOARD MEETING MEMO

Agenda Item X.A

To: Board of Directors
From: Chris French, Service Planning Manager
David Trimble, Deputy General Manager
Thru: Allan Pollock, General Manager
Date: July 27, 2023
Subject: September 2023 Service Change Briefing

ISSUE

Shall the Board receive a briefing regarding Cherriots service beginning September 3, 2023?

BACKGROUND AND FINDINGS

All Cherriots services will continue to operate at 100% of pre-pandemic service levels. This service change will begin on Sunday, September 3, and be in effect until Saturday, January 6.

Local bus service

Keizer Transit Center (KTC) bay changes

The installation of three underground, wireless, conductive chargers for our new battery electric buses, future expansion, and the need for those buses to have access to charging capability throughout the service day, requires us to rearrange which routes serve which bays. The table below lists our current layout and our upcoming plan. Bay signs will be updated to reflect this change.

Keizer Transit Center Bay Assignments

Bay (Stop ID)	Current Route	Starting 9/3/23
A (1848)	80X	80X
B (1849)	Open	Open
C (1850)	Open	12
D (1851)	19	14
E (1852)	14	19
F (1853)	11	Charging Bay
G (1854)	12	11
H (1855)	Open	Open

The underground chargers will be located at Bays E, F, and G. This layout will provide opportunities for battery electric buses to be charged at KTC throughout the day, which is necessary for them to stay on route for the entirety of their service day.

Schedule adjustments

- Route 11 - Lancaster / Verda
 - The current weekday schedule was created with the majority of layover time, specifically from 12p-6p, scheduled at Marion County Correctional Facility (MCCF). To provide time at KTC for charging, some layover time will be shifted from the end of the route at MCCF, to KTC. Layover at KTC will be increased by 5 minutes for trips in this time period. There will be times when there are two Route 11 buses at KTC. The new bay assignments will allow Bay F to be used as a drop-off/charging bay for Route 11, while Bay G is occupied by the next departing Route 11 bus. Most Saturday and Sunday trips will also have 5 minutes of layover shifted from MCCF to KTC.

- Route 19 - Broadway / River Road
 - Schedules will be adjusted for weekday trips operating between 2p-6p. The current schedule was created to allow time for buses to travel through Keizer Station prior to the completion of the traffic signal on Keizer Station Blvd., which allows the bus to turn left when departing KTC. Now that this intersection has been improved, it has resulted in excess time in the

schedule. This extra time has created issues for operators either needing to mark time prior to the Downtown Transit Center, pulling in too early without an available bay to drop off passengers, and/or creating unnecessary congestion for departing routes. This schedule adjustment will resolve those issues.

- Route 21 - South Commercial
 - Saturday and Sunday schedules will have small adjustments made to help reduce the need to mark time at outbound time points for some trips, most notably on Commercial @ Rural.

Local Holiday Service

- *Labor Day, Monday, September 4*
 - Cherriots Local will operate at the **Sunday** service level.
- *Veteran's Day, Saturday, November 11*
 - Cherriots Local will operate at the **Sunday** service level.
- *Thanksgiving Day, Thursday, November 23*
 - Cherriots **will not operate**
- *Christmas Day, Monday, December 25*
 - Cherriots **will not operate**
- *New Year's Day, Monday, January 1*
 - Cherriots **will not operate**

Regional Service

Resuming regular route

- Route 40X - Polk County / Salem Express
 - This route will resume regular routing on Monmouth Ave at Western Oregon University and serve stops on Monmouth Ave in the To Dallas direction, Western Oregon U - Monmouth Ave @ Church (Stop ID 1520), and in the To Salem direction, Western Oregon U - Monmouth Ave @ Church (Stop ID 1513).
- Route 45 - Central Polk County
 - This route will resume regular routing on Monmouth Ave at Western Oregon University and serve stops on Monmouth Ave in the To Dallas direction, Western Oregon U - Monmouth Ave @ Church (Stop ID

1520), and in the To Independence via Monmouth direction, Western Oregon U - Monmouth Ave @ Church (Stop ID 1513).

Stop relocation

- Route 40X - Polk County / Salem Express
 - The stop currently located on Jefferson @ Oak (Stop ID 1523) will be moved approximately 370 feet to the south, approximately 65 feet north of Mill St. The stop will be renamed to Jefferson @ Mill.
- Route 45 - Central Polk County
 - The stop currently located on Jefferson @ Oak (Stop ID 1523) will be moved approximately 370 feet to the south, approximately 65 feet north of Mill St. The stop will be renamed to Jefferson @ Mill.
- Route 50X - Dallas / Salem Express
 - The stop currently located on Jefferson @ Oak (Stop ID 1523) will be moved approximately 370 feet to the south, approximately 65 feet north of Mill St. The stop will be renamed to Jefferson @ Mill.

Regional Holiday Service

- Cherriots Regional does not operate on holidays.

LIFT Service

- LIFT service will match Local fixed route hours of operation for all days of service.

FINANCIAL IMPACT

None

RECOMMENDATION

Information only

PROPOSED MOTION

Information only



BOARD MEETING MEMO

Agenda Item XII

To: Board of Directors
From: Allan Pollock, General Manager
Date: July 27, 2023
Subject: Board Member Committee Report

ISSUE

Shall the Board report on their activities and committee assignments as representatives of Salem Area Mass Transit District?

BACKGROUND AND FINDINGS

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises on behalf of SAMTD. Board members may take this opportunity to report committee updates or on any meetings or items of note relating to District business.

Subdistrict 1 VACANT	West Salem Business Association
Subdistrict 2 Director Navarro	Keizer Chamber of Commerce Forum Keizer Chamber Government Affairs Committee State Transportation Improvement Fund Advisory Committee
Subdistrict 3 Director Carney	Salem-Keizer Area Transportation Study (SKATS)
Subdistrict 4 Director Hinojos Pressey	
Subdistrict 5 Director Davidson	Mid-Willamette Valley Council of Governments (MWVCOG) Salem Chamber Public Policy Committee
Subdistrict 6 Director Duncan	Diversity, Equity, and Inclusion Committee SEDCOR Mid-Willamette Area Commission on Transportation (MWACT)
Subdistrict 7 Director Holmstrom	Community Advisory Committee