



Salem Area Mass Transit District
Board of Directors Meeting
July 25, 2024

Index of Board Actions

<u>Action</u>	<u>Page</u>
Approve the Consent Calendar.....	3
A. Approval of Minutes	
1. June 27, 2024 Board of Directors Meeting	
2. July 11, 2024 Board of Directors Work Session	
B. Routine Business Items	
1. Appoint Bryan Casey to position seven (7) on the CAC.	
Authorize the General Manager to enter into a contract with CTW, Inc. dba Cascade Tire Pro's for an amount not to exceed \$1,175,137 (one million, one hundred seventy-five thousand, one hundred thirty-seven dollars) over a five (5) year period.	3
Accept the FY2024 preliminary year-end financial report as presented.	3-4

Salem Area Mass Transit District
Board of Directors Meeting Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

July 25, 2024

Full Video of Board Meeting can be accessed at: https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71iiYD_YiUu7ABEx92

Attendees:

Board: President Maria Hinojos Pressey (Virtual), Directors Joaquín Lara Midkiff, Ramiro Navarro Jr., Sadie Carney, Sara Duncan, and Bill Holmstrom (Virtual). Absent: Director Ian Davidson.

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CIO Art Boulanger, CFO Denise LaRue, CHRO Jaél Rose, CCO Patricia Feeny, CPDO Shofi Ull Azum, COO Tom Dietz (Virtual), Service Planning Manager Chris French, Maintenance Manager Zach Leeth (Virtual) and Executive Assistants Kirra Pressey.

Guest: Legal Counsel Sara Sayles (Virtual)/

I. CALL TO ORDER

A. Attendance

President Hinojos Pressey called the meeting to order at 5:30 p.m.

Attendance was noted with President Hinojos Pressey and Director Holmstrom attending virtually and Director Davidson absent.

B. Safety Moment

GM Pollock provided a safety moment focused on fire safety, emphasizing the importance of understanding fire extinguisher classes and selecting the appropriate extinguisher to keep on hand. He discussed the different types of extinguishers and their specific uses for various types of fires. Additionally, he highlighted the importance of using the PASS method (Pull, Aim, Squeeze, Sweep) when operating a fire extinguisher.

II. ANNOUNCEMENTS | CHANGES TO THE AGENDA

President Hinojos Pressey announced Item III.A, the TransDASH FY2024 Report has been moved to the next Board Meeting on August 22, 2024.

III. PRESENTATION(S)

~~A. TransDASH FY2024 Report~~ **Moved to August 22, 2024 Board Meeting.**

IV. PUBLIC COMMENT - None

V. CONSENT CALENDAR

Presenter: President Maria Hinojos Pressey

Staff Report: Pg. 20-29

A. Approval of Minutes

- 1. June 27, 2024 Board of Directors Meeting
July 11, 2024 Board of Directors Work Session

B. Routine Business Items

- 1. Appoint Bryan Casey to position seven (7) on the CAC

Motion:	Approve the Consent Calendar.
Motion By:	Director Sadie Carney
Second:	Director Ramiro Navarro Jr.
Vote:	Motion Passed Unanimously

VI. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

VII. ACTION ITEMS

A. Award of Contract for Tire Purchase

Presenter: COO Tom Dietz

Staff Report: Pg. 30-31

COO Dietz presented the memo seeking approval for the tire purchase contract. He briefly discussed the bidding process and the bids received, noting that the budget for this project is included in the FY25 Budget.

Motion:	Authorize the General Manager to enter into a contract with CTW, Inc. dba Cascade Tire Pro's for an amount not to exceed \$1,175,137 (one million, one hundred seventy-five thousand, one hundred thirty-seven dollars) over a five (5) year period.
Motion By:	Director Ramiro Navarro Jr.
Second:	Director Sara Duncan
Vote:	Motion Passed Unanimously

B. Accept the Preliminary FY2024 Financial Report

Presenter: CFO Denise LaRue

Staff Report: Pg. 32-37

CFO LaRue presented the Preliminary FY2024 Financial Report. She provided a brief overview of the General, Transportation Programs, and Capital Funds Financial Performance. She also discussed the FY2024 Strategic Plan Budget Usage. Items listed as unfavorable have been moved to FY2025 for completion.

Motion:	Accept the FY2024 preliminary year-end financial report as presented.
Motion By:	President Maria Hinojos Pressey
Second:	Director Joaquín Lara Midkiff
Vote:	Motion Passed Unanimously

VIII. INFORMATIONAL REPORTS

A. Service Change Briefing for September 2024

Presenter: Service Planning Manager Chris French

Staff Report: Pg. 38-41

Service Planning Manager French presented the upcoming service changes effective September 1, 2024. He highlighted notable adjustments within local and regional services and discussed the upcoming holiday service levels.

IX. GENERAL MANAGER'S REPORT

GM Pollock presented his report, taking a moment to introduce Bryan Casey, the newest member of the Community Advisory Committee. He also offered condolences for the loss of Peter Courtney, a significant community member who played an integral role in transitioning Salem Area Mass Transit District to its own agency.

GM Pollock informed the Board that Del Webb is currently under construction, with four lifts being replaced. He highlighted that ridership has increased by 16.8% for Fiscal Year 2024. Lastly, he shared pictures of the latest bus wrap celebrating Immigrant Heritage.

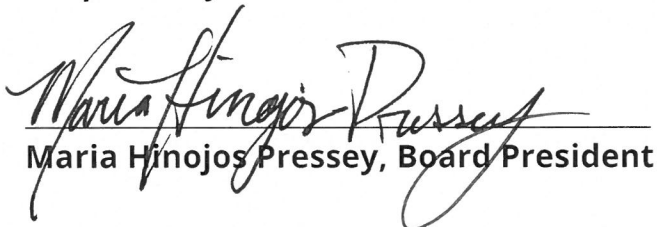
X. BOARD OF DIRECTORS REPORT

President Hinojos Pressey and Directors provided reports on committees and activities in which they represent the District.

XI. ADJOURN

President Hinojos Pressey adjourned the meeting at 6:22 p.m.

Respectfully Submitted



Maria Hinojos Pressey, Board President