



# ADOPTED BUDGET 2015-2016

AS ADOPTED BY THE BOARD OF DIRECTORS ON JUNE 25, 2015



# Salem Area Mass Transit District

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Fiscal Year 2015-2016 Budget

**SALEM AREA MASS TRANSIT DISTRICT**  
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# Cherriots

SALEM-KEIZER TRANSIT



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May 14, 2015

**To:** Salem Area Mass Transit District Budget Committee

**From:** Allan Pollock, General Manager

**Subject: BUDGET MESSAGE, PROPOSED FY 2015-16 BUDGET**

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I am very pleased to present the proposed Salem Area Mass Transit District (SAMTD) FY2015-16 budget for your review and consideration. The proposed FY2015-16 budget provides the resources for the District's 2015-16 strategic priorities that continue the intent of the Strategic plan.

Each year the District publishes a work plan that identifies programs and projects within the strategic pillars. For 2015-16 the overarching theme for the strategic priorities is Moving Forward. I am very proud we have moved beyond the difficulties of the last six years where we entirely focused on maintaining the status quo. The District is now ready to modernize its services, programs, and image.

The following two pages detail our guiding principles and the 2015-16 strategic priorities.





# SALEM-KEIZER TRANSIT 2016 STRATEGIC PRIORITIES

## PROVIDE AN EXCEPTIONAL TRANSPORTATION EXPERIENCE

- Implement Phase I of the Moving Forward project in September 2015
- Implement a flexible transportation pilot project in West Salem prior to September 2015
- Implement Bus Stop Improvement Project
- Increase electronic fare collection system fare media options

## BE AN EMPLOYER OF CHOICE

- Implement safety first campaign initiative
- Implement a service excellence campaign

## PARTNER WITH THE COMMUNITY

- Continue community outreach efforts to inform/educate the community on products and services
- Implement first year of marketing plan

## ENSURE ORGANIZATIONAL VIABILITY

- Introduce new organizational branding with the implementation of Moving Forward Phase II.
- Establish intelligent transportation system master plan
- Implement new contract for contracted services (CherryLift, CARTS, RED Line)
- Acquisition of new point of sale system
- Acquisition of a Business Intelligence System
- Acquisition of new HR/Finance software

## IMPROVE AND PROMOTE ENVIRONMENTAL SUSTAINABILITY

- Award contract for new fixed route buses
- Complete design work for South Salem Transit Center

## IMPROVE CONNECTIVITY

- Implement a new service model for rural transit services
- Construct a signalized intersection at Keizer Transit Center



# SALEM-KEIZER TRANSIT GUIDING PRINCIPLES



## VISION

Making a positive difference by enhancing community livability through innovative, sustainable regional transportation options

## MISSION

Connecting people with places through safe, friendly, and reliable public transportation services

## VALUES

Safety • Service Excellence • Communication • Innovation • Accountability



## FY2015-16 Proposed Budget Overview – District Wide

The SAMTD District Wide FY2015-16 proposed budget consolidates the general fund, special transportation fund, and capital projects fund. Table A provides a comparison of the proposed District Wide budget with the adopted FY 2014-15 budget.

**Table A:** District Wide comparison FY2014-15 to FY2015-16

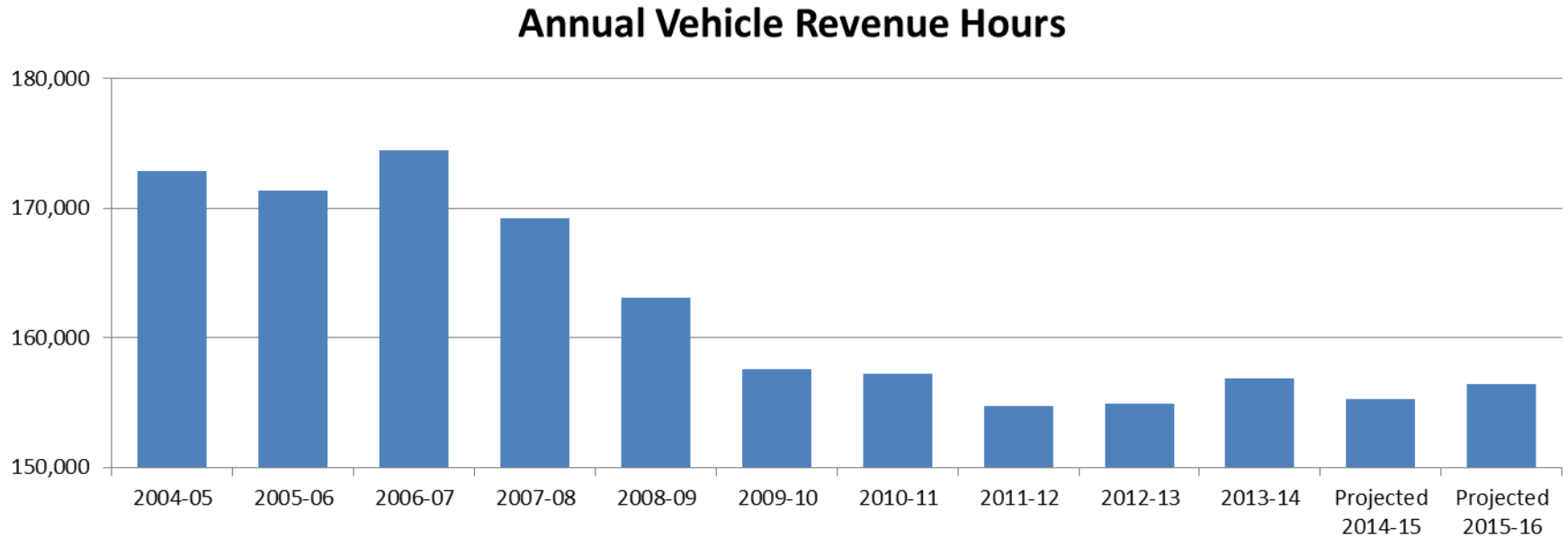
Resources	FY2014-15 Adopted	FY2015-16 Proposed	% Change
Beginning Working Capital	\$ 16,445,335	\$ 18,380,877	11.77%
General Fund	22,064,001	24,017,736	8.85%
Special Transportation Fund	15,603,654	19,783,408	26.79%
Capital Project Fund	7,318,003	9,357,506	27.87%
<b>Total Resources</b>	<b>61,430,993</b>	<b>71,539,527</b>	<b>16.46%</b>
<b>Requirements</b>			
General Fund	23,666,298	24,256,764	2.49%
Special Transportation Fund	15,570,282	18,726,790	20.27%
Capital Project Fund	6,433,249	7,843,358	21.92%
<b>Total Requirements</b>	<b>45,669,829</b>	<b>50,826,912</b>	<b>11.29%</b>
Contingency	1,500,000	1,500,000	0.00%
<b>Ending Fund Balance</b>	<b>\$ 14,261,164</b>	<b>\$ 19,212,615</b>	<b>34.72%</b>

The following pages provide further discussion by fund.

## General Fund

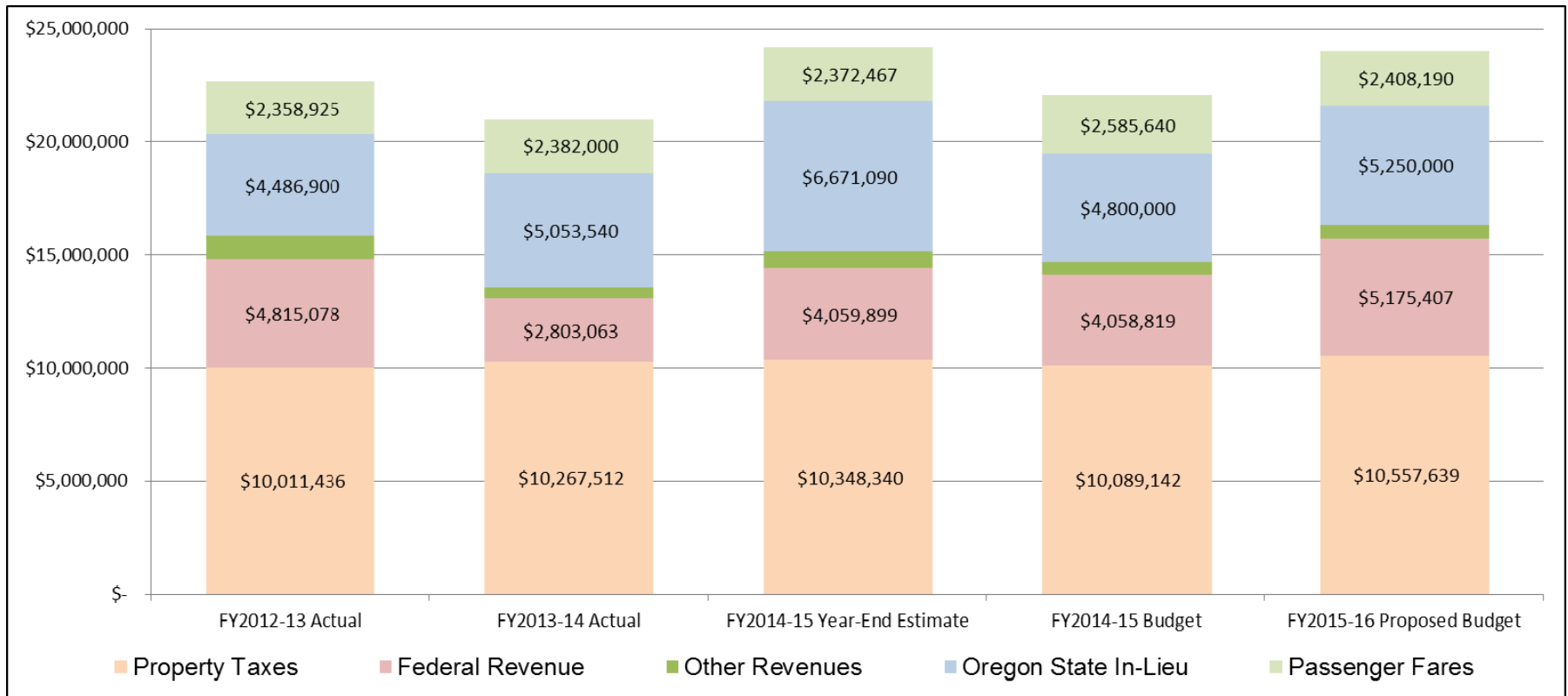
The proposed FY2015-16 budget for the General Fund maintains current annual revenue hours of approximately 156,000. See Table B. This includes implementation of Moving Forward Phase I which reallocates service in accordance with the new Board adopted service policy. The new service policy moves the ratio of service hours from 65% ridership focused and 35% coverage to a 75%/25% ratio.

**Table B:** Annual Vehicle Revenue Hours



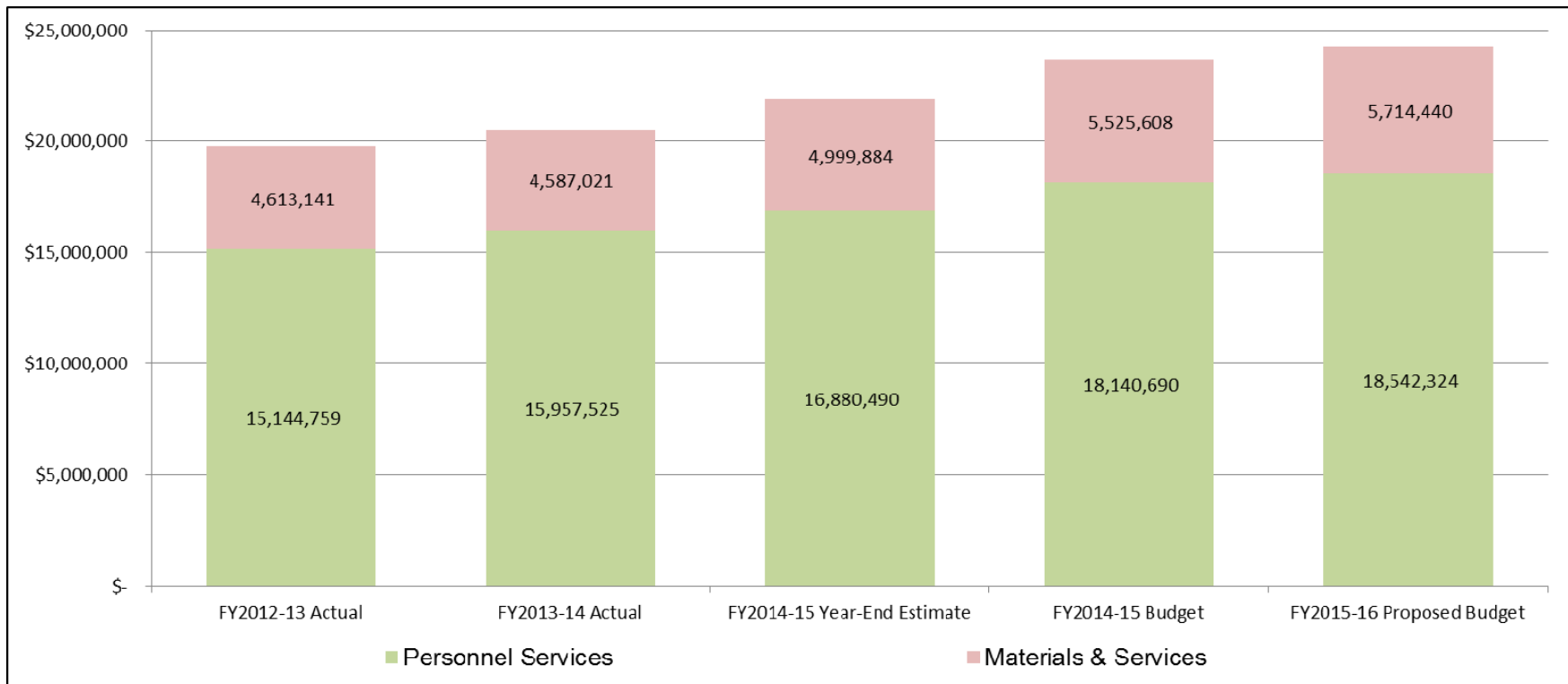
The proposed FY2015-16 budget includes total operating resources of \$24.01 million, an increase of 8.85% from current year adopted budget. See Table C for a breakdown of revenues.

**Table C: General Fund Total Operating Resources FY2012-13 through FY2015-16**



The proposed FY2015-16 budget includes total operating requirements of \$24.2 million, an increase of 2.49% from current year adopted budget. See Table D for a breakdown of requirements. Personnel services in the proposed FY2015-16 budget for the General Fund are expected to increase by \$401,634, about 2 percent, to \$18.5 million. Personnel services include wages, payroll taxes, insurance benefits and retirement benefits. In the proposed budget medical insurance is expected to increase by 3 percent in FY2015-16. Materials and Services in the proposed FY2015-16 budget for the General fund are expected to increase by \$188,832, about 3% to \$5.7 million.

**Table D:** General Fund Total Operating Requirements FY 2012-13 through FY 2015-16





Noteworthy items in the proposed FY15-16 budget:

- The proposed FY 15-16 budget provides for a 2% cost of living allowance (COLA) for non-represented employees effective July 1<sup>st</sup> and provides for merit increases or step increases for all employees who have not reached the top of their salary range.
- The District provides retirement benefits through two single-employer defined benefit pension plans. The defined benefit plans provide retirement benefits to eligible full-time bargaining and non-bargaining employees. District contributions for retirement are determined from an actuarial study completed every other year. For FY2015-16 we are decreasing the rate to the actuarial study recommended for FY 2014-15. The actuarial study recommended rate for bargaining unit employees is 22.4 percent and for the non-bargaining employees the defined benefit plan rate is 12.6 percent and there is no increase to the 10 percent contribution for the non-bargaining defined contribution plan. We are awaiting the actuarial study for the fiscal year ended June 30, 2013.
- The proposed budget includes resources for the West Salem Connector pilot project
- There is no change in total FTE's
- The current labor agreement between the District and the Amalgamated Transit Union (ATU) Local 757 ATU expired on June 30, 2014. The District and ATU are currently negotiating a new agreement.
- Materials and services are expected to increase by about \$189,000 to \$5.7 million in the proposed FY2015-16 budget. This is a 3 percent increase mainly due to an increase in the proposed amount for the West Salem Connector pilot project.

The FY2015-16 beginning working capital is expected to be \$12.4 million. The difference between operating resources and operating requirements is about \$239,000. There are no proposed transfers from the General Fund to the Special Transportation Fund or the Capital Fund in the proposed budget. The proposed budget also includes a contingency amount of \$1.5 million and would leave ending working capital of \$10.7 million. The ending working capital equation is shown in Table E.

**Table E:** FY 2015-16 General Fund Ending Working Capital

Beginning Working Capital	\$ 12,436,972
Operating Revenues/Resources less	
Operating Expenditures/Requirements	(239,028)
Transfers to Other Funds Total	-
Contingency	(1,500,000)
<u>Ending Working Capital</u>	<u>\$ 10,697,944</u>

## Special Transportation Fund

The Special Transportation Fund includes services provided by the District that are outside of the scope of the Cherriots fixed route service. These services include the CherryLift ADA paratransit service, RED Line, Chemeketa Area Regional Transportation System (CARTS), DMAP/WVCH transportation, TripLink Call Center, Mobility Management/Travel Trainer, Special Transportation Coordination, and Rideshare/TDM.

The funding sources for these programs include fares and federal and state grants. Overall the proposed Special Transportation Fund resources are expected to increase by 26% in FY2015-16, see Table F.

**Table F:** Special Transportation Fund Resources comparison FY2014-15 to FY2015-16

Special Transportation Fund Resources	FY2014-15 Adopted	FY2015-16 Proposed	% Change
CherryLift	\$ 5,493,905	\$ 5,230,667	-4.79%
RED Line	255,428	281,695	10.28%
CARTS	1,615,675	1,010,235	-37.47%
DMAP/WVCH	7,446,159	12,272,955	64.82%
Mobility Management/Travel Trainer	300,027	208,458	-30.52%
Special Transportation Coordination	222,457	440,984	98.23%
Rideshare	214,325	225,375	5.16%
TDM	174,138	113,039	-35.09%
Total Resources	\$ 15,722,114	\$ 19,783,408	25.83%

The proposed budget for the Special Transportation fund provides for:

- CherryLift - origin-to-destination transportation service for people whose disability prevents them from being able to use Cherriots.
- RED LINE - a shopper shuttle and dial-a-ride service for seniors and people with disabilities.
- CARTS - the Chemeketa Area Regional Transportation System (CARTS) bus system provides weekday service to rural Marion and Polk counties.
- DMAP/WVCH - brokered Non-Emergency Medical Transportation for Medicaid and Oregon Health Plan Plus recipients in Marion, Polk, and Yamhill Counties.
- TripLink Call Center - reservation and scheduling center for all CherryLift, CARTS, RED LINE, and DMAP rides.
- Mobility Management/Travel Trainer - eligibility determination and coordination of travel training and special transportation options.
- Special Transportation Coordination - coordination and administration of the Federal and State funds for the transportation of the elderly and disabled.
- Cherriots Rideshare – The District’s transportation demand management program focused on carpools, vanpools, and other modes such as bus, bicycle and pedestrian.

### **Capital Projects Fund**

The District leverages federal and state funding with local sources to maintain and expand our capital assets. For the proposed FY2015-16 budget major projects include:

- Design work for the South Salem Transit Center
- Bus Stops and Shelter Improvement Project
- Fleet replacement
- Keizer Transit Center improvements – signal project



## Summary

The FY2015-16 proposed budget provides the resources to implement the 2015-16 strategic priorities.

In last year's budget message I stated FY2014-15 was to be focused on growth. In FY 2013-14 we focused on establishing the building blocks for growth: The comprehensive service analysis, the PSU study project, and long range regional transit plan have identified a comprehensive service plan focused under a new service level policy of committing 75% of our resources on ridership and 25% on coverage.

In FY 2014-15 we focused on using those building blocks to build a plan. That plan is called Moving Forward. FY 2015-16 begins the implementation of the Moving Forward plan as well as the West Salem Connector pilot project and the completion of many other strategic projects.

I would like to thank the entire District staff for their work this past year on creating the plans that modernize our future service, programs, and image. We will see the fruits of that labor this coming fiscal year. I believe this proposed budget sets the stage for a brighter tomorrow.

I would also like to thank the Finance staff for preparing this budget. It is a solid budget that provides the resources for our ambitious projects.

I also thank you, the budget committee, for your commitment to public transit in our community. I strongly encourage you to approve this budget as proposed.

# Cherriots

SALEM-KEIZER TRANSIT



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**RESOLUTION #2015-02**

**ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Directors of the Salem Area Mass Transit District hereby adopts the budget for the fiscal year 2015-2016 in the total of \$71,539,527 now on file at the District Administration Office, 555 Court St., NE, Suite 5230, Salem, OR 97301.

**MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2015, and for the purposes shown below are hereby appropriated:

<b>General Fund</b>		<b>Special Transportation Fund</b>	
General Manager/Board of Directors	\$ 641,157	Transportation Development	\$ 779,398
Administration	2,529,214	Operations	17,947,392
Transportation Development	1,749,722	Transfers	-
Operations	18,272,951	<b>Total</b>	<b>\$ 18,726,790</b>
Unallocated - General Administration	1,063,720		
Transfers	-		
Contingency	1,500,000		
<b>Total</b>	<b>\$ 25,756,764</b>		
<b>Capital Project Fund</b>			
Administration	\$ 175,000		
Transportation Development	5,260,461		
Operations	2,407,897		
Transfers	-		
<b>Total</b>	<b>\$ 7,843,358</b>		
		<b>Total Appropriations, All Funds</b>	<b>\$ 52,326,912</b>
		Total Unappropriated and Reserve Amounts, All Funds	\$ 19,212,615
		<b>TOTAL ADOPTED BUDGET</b>	<b>\$ 71,539,527</b>

**RESOLUTION #2015-02**

**IMPOSING THE TAX**

BE IT RESOLVED that the Board of Directors of the Salem Area Mass Transit District hereby imposes the taxes provided for in the adopted budget at the rate of \$.7609 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2015-2016 upon assessed value of all taxable property within the district as follows:

**CATEGORIZING THE TAX**

**General Government Limitation**

**Excluded from Limitation**

Permanent Rate Tax.....\$.7609/\$1,000

\$0.00

The above resolution statements were approved and declared adopted on this 25th day of June 2015.

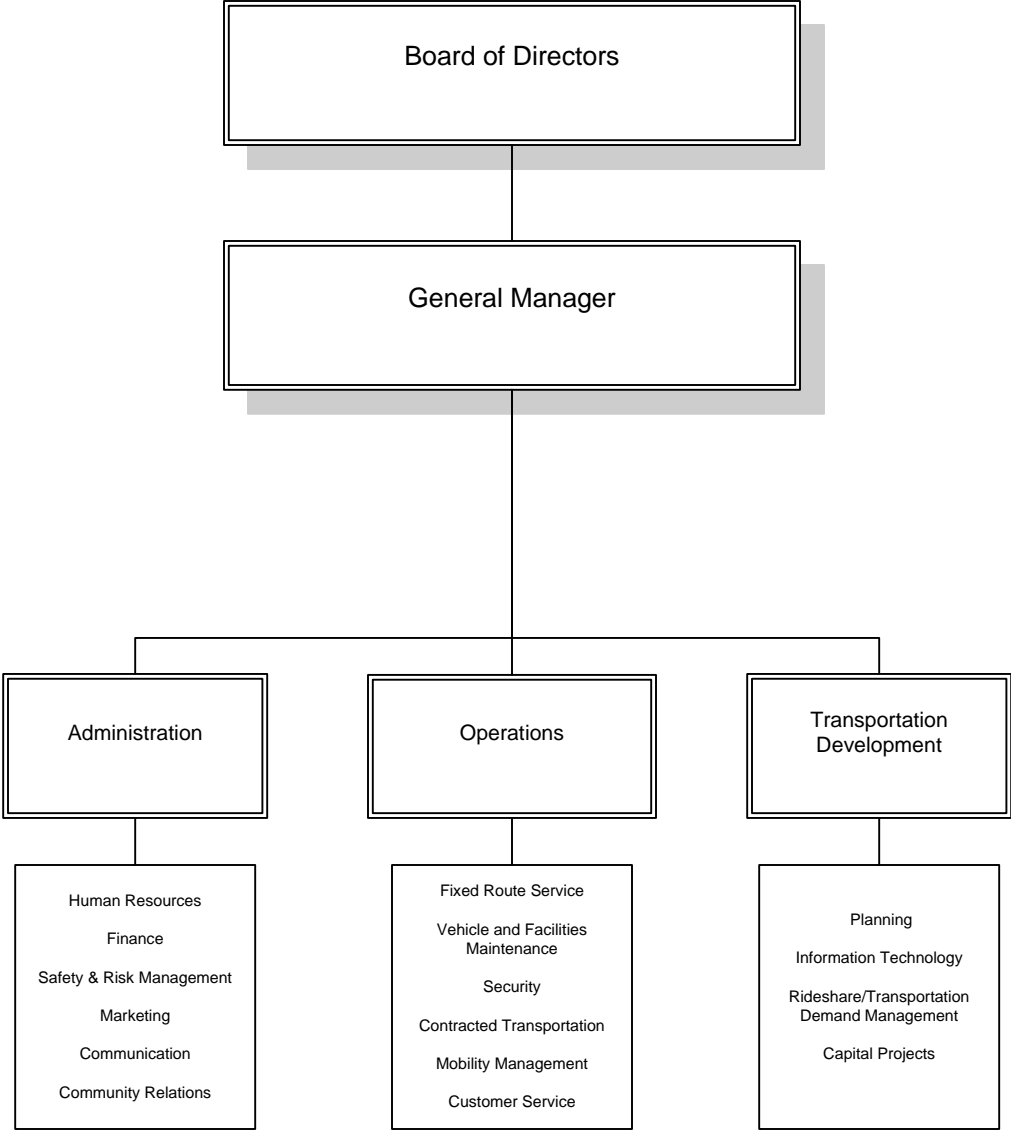
X   
\_\_\_\_\_  
President  
Board of Directors

ATTEST:  
X   
\_\_\_\_\_  
Secretary  
Board of Directors



# SALEM AREA MASS TRANSIT DISTRICT

## DISTRICT-WIDE ORGANIZATIONAL CHART



## Revenues/Resources and Expenses/Requirements - All Funds

# Revenue/Resource Definitions

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Passenger Fares – funds collected from passengers.

Federal Direct 5310 Funds – Formula funding for public transportation projects and services that enhance the mobility of seniors and individuals with disabilities.

Federal 5310 Funds Through State – Formula funding passed through the State for public transportation projects and services that enhance the mobility of seniors and individuals with disabilities.

Federal 5310 Pass Through Funds – Formula funding through the State for the purpose of assisting private nonprofit groups in meeting transportation needs of the elderly and persons with disabilities.

Federal 5311 Funds – Formula funding passed through the State for funding capital, operating, and administrative expenses for public transportation projects that meet the needs of rural communities.

Federal Planning Grant – Federal 5303 Planning Work Program grant passed through the Mid-Willamette Valley Council of Governments for the development of the District's metropolitan transportation system plan.

Federal JARC – Federal 5316 Job Access Reverse Commute (JARC) funds used for capital, planning and operating expenses for projects that transport low income individuals to and from jobs and activities related to employment, and for reverse commute projects.

Federal New Freedom Funds – New Freedom Formula 5317 Funds used for capital and operating expenses for improvements to address the transportation needs of persons with disabilities that go beyond those required by the Americans with Disabilities Act (ADA).

DD53 Revenues – Federal funds passed through the State for transporting individuals with disabilities to and from a work site.

Federal 5339 Funds – Formula funding for capital projects to replace, rehabilitate and purchase buses, vans, and related equipment, and to construct bus-related facilities.

Federal 5307 Funds – Formula funding used for transit capital and operating assistance in urbanized areas and for transportation related planning.

Federal STP Funds – the STP is flexible funding through FHWA used for public transportation projects; planning, infrastructure improvements, and intercity bus service.

DMAP Revenues – Federal funds passed through the State of Oregon Department of Human Services for non-emergency medical transportation for Medicaid and Oregon Health Plan Plus recipients.

Flex Funds – Discretionary Funding for the acquisition of buses for fleet/service expansion and bus related facilities such as maintenance facilities, transfer facilities, terminals, computers, garage equipment, bus rebuilds, and passenger shelters.

Federal ARRA Funds – 2009 ARRA formula funds used for transit centers operating assistance, transit enhancement mall pavers, ADA paratransit vehicles, fareboxes, and Automatic Data Processing Software .

Federal 5309 Funds – Discretionary Funding for the acquisition of buses for fleet/service expansion and bus related facilities such as maintenance facilities, transfer

# Revenue/Resource Definitions

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facilities, terminals, computers, garage equipment, bus rebuilds, and passenger shelters.

Rideshare/TDM Grants – Federal Highway Administration grants, allocated to the Metropolitan Planning Organization as Surface Transportation Program-Urban funds, for the promotion of rideshare activities.

DMAP Reimbursement – Lease assessment to the DMAP program the spaced used by the program.

Lottery Backed Bonds Grant – Grant received from the Oregon Department of Transportation for the Courthouse Square Remediation project

Connect Oregon Funds – Funding authorized through Oregon Legislature lottery-backed bonds for transportation projects. Funded projects included the Rickreall Park & Ride and Keizer Transit Center.

STF Pass Through Funds – Special Transportation Funds are State funds administered by the District and awarded to other agencies.

State STF Funds – Special Transportation Funds are formula and discretionary funding through the State for support of transportation services for people who are senior and people with disabilities of any age.

Advertising – Funds received from selling ad space on buses.

Miscellaneous – may include litigation settlements, replacement ID fees, reimbursement of employee time spent on Union duties, etc.

Property Taxes – Funds generated from the District's permanent property tax rate of \$.7609/\$1,000.

Oregon State In-Lieu – Funds received from the State in lieu of the State paying property taxes on State owned property

Interest on Investments – Interest received from our cash deposits with the Oregon State Treasury's Local Government Investment Pool. The current interest rate in the pool is .54%.

Energy Tax Credit – Funds received from the Federal government for using CNG fuel. We receive \$.50 for each Diesel Gallon Equivalent (DGE) that we use.

Transfers In – Funds transferred from the General fund match grants and to cover expenses not paid for by grants.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

District Wide Revenues/Resources and Expenses/Requirements Resolution Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
1 Operating Revenues/Resources								1
2 Passenger Fares	2,793,237	2,776,575	2,753,107	3,016,090	2,791,115	(224,975)	-7%	2
3 Other Fixed Route Services	287,325	284,599	311,152	250,000	300,000	50,000		3
4 Federal STP Funds	-	-	-	-	582,000	582,000		4
5 Federal Direct 5310 Funds	-	134,394	103,608	312,689	229,839	(82,850)	-26%	5
6 Federal 5310 Funds Through State	1,437,411	1,041,294	659,481	774,911	935,826	160,915	21%	6
7 Federal 5310 Pass Through Funds	4,190	2,058	116,935	116,935	97,805	(19,130)	-16%	7
8 Federal 5311 Funds	215,808	194,521	331,050	331,050	319,050	(12,000)	-4%	8
9 Federal Planning Grant	98,930	133,726	133,726	133,726	120,325	(13,401)	-10%	9
10 Federal JARC	254,702	146,901	-	-	-	-		10
11 Federal New Freedom Funds	20,050	-	-	245,511	-	(245,511)	-100%	11
12 DD53 Revenues	2,824,099	3,010,828	3,005,156	3,116,622	3,000,000	(116,622)	-4%	12
13 FTA 5339 Funds	-	611,444	-	-	-	-		13
14 Federal 5307	5,339,741	2,840,199	5,021,941	5,850,750	7,905,050	2,054,300	35%	14
15 Federal STP Funds	17,020	17,104	105,679	940,976	835,297	(105,679)	-11%	15
16 DMAP Revenues	5,858,972	7,193,016	11,712,840	7,446,159	12,272,955	4,826,796	65%	16
17 Flex Funds	-	-	29,562	2,581,935	2,552,373	(29,562)	-1%	17
18 Federal ARRA Funds	2,394,186	55,510	-	-	-	-		18
19 Federal 5309 Funds	1,927,153	321,935	333,493	2,797,581	2,472,556	(325,025)	-12%	19
20 Rideshare Grant	240,698	217,496	179,147	214,325	225,375	11,050	5%	20
21 TDM Grant	-	68,229	104,940	174,138	113,039	(61,099)	-35%	21
22 DMAP Reimbursement	63,710	137,246	65,080	64,000	66,000	2,000	3%	22
23 Lottery Backed Bonds Grant	-	3,500,000	-	-	-	-		23
24 Connect Oregon Funds	247,225	-	-	-	1,000,000	1,000,000		24
25 STF Pass Through Funds	87,604	70,255	232,904	144,916	293,877	148,961	103%	25
26 State STF Funds	640,808	603,465	1,241,632	1,303,802	912,029	(391,773)	-30%	26
27 Advertising	240,000	40,335	-	-	-	-		27
28 Miscellaneous	3,983,535	141,978	102,103	98,400	106,500	8,100	8%	28
29 Property Taxes	10,011,436	10,267,512	10,348,340	10,089,142	10,557,639	468,497	5%	29
30 Oregon State In-Lieu	4,486,900	5,053,540	6,671,090	4,800,000	5,250,000	450,000	9%	30
31 Interest on Investments	65,672	53,457	49,074	40,000	40,000	-	0%	31
32 Energy Tax Credit	277,375	-	283,969	140,000	180,000	40,000	29%	32
33 Transfers In	2,190,421	2,799,574	106,414	2,563,246	-	(2,563,246)	-100%	33
34 Operating Revenues/Resources Total	46,008,208	41,717,191	44,002,423	47,546,904	53,158,650	5,611,746	12%	34

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

District Wide Revenues/Resources and Expenses/Requirements Resolution Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
35 Operating Expenses/Requirements								35
36 General Manager/Board of Directors	466,559	519,466	551,946	578,318	641,157	62,839	11%	36
37 Administration	1,829,955	1,921,433	2,238,626	2,629,391	2,704,214	74,823	3%	37
38 Transportation Development	9,920,269	7,568,248	2,772,528	5,967,609	7,789,581	1,821,972	31%	38
39 Operations	28,213,799	29,756,849	34,271,995	35,434,960	38,628,240	3,193,280	9%	39
40 Unallocated General Administration	999,231	1,137,931	1,019,679	1,059,550	1,063,720	4,170	0%	40
41 Operating Expenses/Requirements Total	41,429,813	40,903,927	40,854,774	45,669,828	50,826,912	5,157,084	11%	41
42 Operating Revenue/Resources less Operating Expenses/Requirements	4,578,395	813,264	3,147,649	1,877,076	2,331,738	454,662	24%	42
43 Transfers to Other Funds								43
44 Transfer Out Miscellaneous	(33,447)	(447)	-	(533,732)	-	533,732	-100%	44
45 Transfer to Special Transportation Fund	(877,648)	(974,950)	(30,914)	(118,460)	-	118,460	-100%	45
46 Transfer to Capital Fund	(1,279,326)	(1,824,178)	(75,500)	(1,911,054)	-	1,911,054	-100%	46
47 Transfers to Other Funds Total	(2,190,421)	(2,799,575)	(106,414)	(2,563,246)	-	2,563,246	-100%	47
48 Net Operating and Transfers to Other Funds Total	2,387,974	(1,986,311)	3,041,235	(686,170)	2,331,738	3,017,908	-440%	48
49 Other Designations								49
50 Contingency	-	-	-	(1,500,000)	(1,500,000)	-	0%	50
51 Reserved Working Capital	-	-	-	(14,259,165)	(19,212,615)	(4,953,450)	35%	51
52 Other Designations Total	-	-	-	(15,759,165)	(20,712,615)	(4,953,450)	31%	52
53 Net Operating, Transfers to Other Funds and Other Designations Total	2,387,974	(1,986,311)	3,041,235	(16,445,335)	(18,380,877)	(1,935,542)	12%	53
54 Beginning Working Capital	14,937,983	17,325,957	15,339,646	16,445,335	18,380,877	1,935,542	12%	54
55 Ending Working Capital	17,325,957	15,339,646	18,380,881	-	-	-		55

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

District Wide Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
1 Operating Revenues/Resources								1
2 Passenger Fares	2,793,237	2,776,575	2,753,107	3,016,090	2,791,115	(224,975)	-7%	2
3 Other Fixed Route Services	287,325	284,599	311,152	250,000	300,000	50,000		3
4 Federal STP Funds	-	-	-	-	582,000	582,000		4
5 Federal Direct 5310 Funds	-	134,394	103,608	312,689	229,839	(82,850)	-26%	5
6 Federal 5310 Funds Through State	1,437,411	1,041,294	659,481	774,911	935,826	160,915	21%	6
7 Federal 5310 Pass Through Funds	4,190	2,058	116,935	116,935	97,805	(19,130)	-16%	7
8 Federal 5311 Funds	215,808	194,521	331,050	331,050	319,050	(12,000)	-4%	8
9 Federal Planning Grant	98,930	133,726	133,726	133,726	120,325	(13,401)	-10%	9
10 Federal JARC	254,702	146,901	-	-	-	-		10
11 Federal New Freedom Funds	20,050	-	-	245,511	-	(245,511)	-100%	11
12 DD53 Revenues	2,824,099	3,010,828	3,005,156	3,116,622	3,000,000	(116,622)	-4%	12
13 FTA 5339 Funds	-	611,444	-	-	-	-		13
14 Federal 5307	5,339,741	2,840,199	5,021,941	5,850,750	7,905,050	2,054,300	35%	14
15 Federal STP Funds	17,020	17,104	105,679	940,976	835,297	(105,679)	-11%	15
16 DMAP Revenues	5,858,972	7,193,016	11,712,840	7,446,159	12,272,955	4,826,796	65%	16
17 Flex Funds	-	-	29,562	2,581,935	2,552,373	(29,562)	-1%	17
18 Federal ARRA Funds	2,394,186	55,510	-	-	-	-		18
19 Federal 5309 Funds	1,927,153	321,935	333,493	2,797,581	2,472,556	(325,025)	-12%	19
20 Rideshare Grant	240,698	217,496	179,147	214,325	225,375	11,050	5%	20
21 TDM Grant	-	68,229	104,940	174,138	113,039	(61,099)	-35%	21
22 DMAP Reimbursement	63,710	137,246	65,080	64,000	66,000	2,000	3%	22
23 Lottery Backed Bonds Grant	-	3,500,000	-	-	-	-		23
24 Connect Oregon Funds	247,225	-	-	-	1,000,000	1,000,000		24
25 STF Pass Through Funds	87,604	70,255	232,904	144,916	293,877	148,961	103%	25
26 State STF Funds	640,808	603,465	1,241,632	1,303,802	912,029	(391,773)	-30%	26
27 Advertising	240,000	40,335	-	-	-	-		27
28 Miscellaneous	3,983,535	141,978	102,103	98,400	106,500	8,100	8%	28
29 Property Taxes	10,011,436	10,267,512	10,348,340	10,089,142	10,557,639	468,497	5%	29
30 Oregon State In-Lieu	4,486,900	5,053,540	6,671,090	4,800,000	5,250,000	450,000	9%	30
31 Interest on Investments	65,672	53,457	49,074	40,000	40,000	-	0%	31
32 Energy Tax Credit	277,375	-	283,969	140,000	180,000	40,000	29%	32
33 Transfers In	2,190,421	2,799,574	106,414	2,563,246	-	(2,563,246)	-100%	33
34 Operating Revenues/Resources Total	46,008,208	41,717,191	44,002,423	47,546,904	53,158,650	5,611,746	12%	34

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

District Wide Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year- End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
35 Operating Expenses/Requirements								35
36 Personnel services	16,130,831	17,077,507	18,067,157	19,713,085	19,920,054	206,969	1%	36
37 Materials and Services								37
38 Software Licensing and Annual Maintenance	63,654	149,108	199,882	210,008	221,800	11,792	6%	38
39 Advertising Fees	32,476	44,263	76,941	71,298	113,677	42,379	59%	39
40 Other Professional & Technical	1,044,209	1,071,831	1,173,066	1,406,550	1,277,017	(129,533)	-9%	40
41 Contract Maintenance Services	109,028	99,442	120,364	105,024	136,255	31,231	30%	41
42 Brokerage Contract	731,880	757,877	967,546	776,911	1,026,678	249,767	32%	42
43 Towing & collision repairs	1,264	(115)	14,856	19,750	19,420	(330)	-2%	43
44 Outside Services	-	-	83,452	-	447	447		44
45 Contract Eligibility Determination	-	-	-	-	103,891	103,891		45
46 Legal Services	118,184	34,139	89,565	121,000	117,333	(3,667)	-3%	46
47 Radio Charges	36,059	36,960	37,800	37,000	39,500	2,500	7%	47
48 Other Services	53,717	16,514	46,235	134,136	105,001	(29,135)	-22%	48
49 Fuel-Cars & Other	681,244	652,696	620,164	838,500	691,550	(146,950)	-18%	49
50 Fuel-Diesel	712,982	650,464	703,250	805,500	818,500	13,000	2%	50
51 Fuel-CNG	310,720	301,885	325,000	351,520	351,000	(520)	0%	51
52 Lubricant & Coolant	73,581	48,818	57,330	45,300	57,480	12,180	27%	52
53 Tires & tire supplies	154,036	169,249	184,438	204,000	187,675	(16,325)	-8%	53
54 Parts, equipment & tools	808,532	915,122	893,943	933,920	905,506	(28,414)	-3%	54
55 Uniforms	42,396	57,719	68,697	60,850	97,550	36,700	60%	55
56 Training/Incentive	20,845	10,456	30,456	26,200	31,200	5,000	19%	56
57 Safety & Wellness	18,870	23,200	25,000	33,600	33,600	-	0%	57
58 Operating Supplies	61,695	76,054	72,027	78,600	78,853	253	0%	58
59 Office Supplies	32,698	28,001	38,543	37,309	40,779	3,470	9%	59
60 Other Materials & Supplies	21,251	22,005	38,911	52,150	39,336	(12,814)	-25%	60
61 Utilities	164,942	201,594	199,830	195,448	219,630	24,182	12%	61
62 Condo Assn. Courthouse Square	109,686	77,946	110,000	116,100	117,170	1,070	1%	62
63 Premium for General Liability	212,894	252,041	279,296	240,000	280,000	40,000	17%	63
64 Other Losses & settlements	10,299	36,561	10,000	42,000	40,000	(2,000)	-5%	64
65 5310 Pass-through Expense	-	2,058	116,890	116,935	97,805	(19,130)	-16%	65
66 STF Pass-through Expense	69,558	72,519	139,975	72,916	293,877	220,961	303%	66
67 Contract Transportation	8,671,688	10,100,744	13,399,639	10,568,238	13,615,056	3,046,818	29%	67
68 Dues & Subscriptions	58,908	69,509	45,034	53,300	57,418	4,118	8%	68
69 Advertising/Promotion Media	56,508	64,217	48,346	118,000	118,779	779	1%	69
70 Travel, meetings, training, education	154,055	121,393	160,995	170,644	210,980	40,336	24%	70
71 Guarantee Ride Home	2,514	1,518	1,152	5,000	5,940	940	19%	71

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

District Wide Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
72 Vanpool Lease	182,063	187,271	237,392	240,000	250,000	10,000	4%	72
73 Printing	81,249	77,610	93,502	122,050	115,593	(6,457)	-5%	73
74 Match Expense	1,059,630	926,968	1,106,799	1,147,852	1,104,900	(42,952)	-4%	74
75 Passthrough	23,786	41,714	50,000	80,000	40,000	(40,000)	-50%	75
76 Other Misc. Expenses	193,415	80,646	69,708	90,500	75,150	(15,350)	-17%	76
77 Lease-Building	288,514	282,943	66,795	65,000	69,000	4,000	6%	77
78 Interest	2,019	-	-	-	-	-	-	78
79 Materials and Services Total	16,471,049	17,762,940	22,002,819	19,793,109	23,205,346	3,412,237	17%	79
80 Capital Outlay	8,827,933	6,063,480	784,798	6,163,634	7,701,512	1,537,878	25%	80
81 Operating Expenses/Requirements Total	41,429,813	40,903,927	40,854,774	45,669,828	50,826,912	5,157,084	11%	81
82 Operating Revenue/Resources less Operating Expenses/Requirements	4,578,395	813,264	3,147,649	1,877,076	2,331,738	454,662	24%	82
83 Transfers to Other Funds								83
84 Transfer Out Miscellaneous	(33,447)	(447)	-	(533,732)	-	533,732	-100%	84
85 Transfer to Special Transportation Fund	(877,648)	(974,950)	(30,914)	(118,460)	-	118,460	-100%	85
86 Transfer to Capital Fund	(1,279,326)	(1,824,178)	(75,500)	(1,911,054)	-	1,911,054	-100%	86
87 Transfers to Other Funds Total	(2,190,421)	(2,799,575)	(106,414)	(2,563,246)	-	2,563,246	-100%	87
88 Net Operating and Transfers to Other Funds Total	2,387,974	(1,986,311)	3,041,235	(686,170)	2,331,738	3,017,908	-440%	88
89 Other Designations								89
90 Contingency	-	-	-	(1,500,000)	(1,500,000)	-	0%	90
91 Reserved Working Capital	-	-	-	(14,259,165)	(19,212,615)	(4,953,450)	35%	91
92 Other Designations Total	-	-	-	(15,759,165)	(20,712,615)	(4,953,450)	31%	92
93 Net Operating, Transfers to Other Funds and Other Designations Total	2,387,974	(1,986,311)	3,041,235	(16,445,335)	(18,380,877)	(1,935,542)	12%	93
94 Beginning Working Capital	14,937,983	17,325,957	15,339,646	16,445,335	18,380,877	1,935,542	12%	94
95 Ending Working Capital	17,325,957	15,339,646	18,380,881	-	-	-	-	95

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Cherriots

SALEM-KEIZER TRANSIT



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# Personnel Services Comparison

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
<u>Personnel Services Comparison</u>								
1 District Wide								1
2 Wages	9,761,216	10,218,373	10,067,357	11,537,713	11,697,174	159,461	1%	2
3 Medical	3,068,992	3,462,869	4,751,458	4,258,409	4,395,293	136,884	3%	3
4 Retirement	2,134,473	2,152,141	2,129,402	2,538,881	2,410,361	(128,520)	-5%	4
5 Other	1,166,149	1,244,126	1,118,941	1,378,083	1,417,226	39,143	3%	5
6 <u>District Wide Total</u>	<u>16,130,830</u>	<u>17,077,509</u>	<u>18,067,158</u>	<u>19,713,086</u>	<u>19,920,054</u>	<u>206,968</u>	<u>1%</u>	6

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Personnel Services Comparison	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
7 General Fund								7
8 General Manager	286,703	306,832	325,353	310,518	319,307	8,789	3%	8
9 Administration								9
10 Human Resources	450,121	572,882	580,419	654,774	684,737	29,963	5%	10
11 Human Resources Safety	113,920	117,545	129,377	124,104	128,151	4,047	3%	11
12 Marketing and Communications	299,375	277,919	271,077	324,197	346,880	22,683	7%	12
13 Finance	545,807	591,317	645,900	644,249	660,734	16,485	3%	13
14 Administration Total	1,409,223	1,559,663	1,626,773	1,747,324	1,820,502	73,178	4%	14
15 Transportation Development								15
16 Transportation Development Administration	349,946	463,569	557,537	512,913	615,171	102,258	20%	16
17 Information Technology	389,526	384,196	573,247	462,963	556,851	93,888	20%	17
18 Rideshare/TDM	140,371	-	-	-	-	-	-	18
19 Transportation Development Total	879,843	847,765	1,130,784	975,876	1,172,022	196,146	20%	19
20 Operations								20
21 Operations Administration	409,960	369,587	425,864	382,448	422,976	40,528	11%	21
22 Customer Service	437,436	458,321	500,718	485,239	504,750	19,511	4%	22
23 Vehicle Maintenance	2,022,665	2,125,153	2,175,496	2,403,450	2,405,788	2,338	0%	23
24 Facilities Maintenance	471,360	427,703	490,894	512,697	515,080	2,383	0%	24
25 Security	81,383	97,022	118,539	116,700	123,837	7,137	6%	25
26 Cherrlots Fixed Route Service	9,033,273	9,556,414	9,937,531	11,103,438	11,111,062	7,624	0%	26
27 State Fair Shuttle Service	-	-	23,980	-	25,000	25,000		27
28 West Salem Connector Operations	-	-	-	-	5,000	5,000		28
29 West Salem Connector Vehicle Maintenance	-	-	-	-	2,000	2,000		29
30 Operations Total	12,456,077	13,034,200	13,673,022	15,003,972	15,115,493	111,521	1%	30
31 Unallocated								31
32 General Administration	62,766	77,625	114,697	103,000	115,000	12,000	12%	32
33 Temporary Occupancy	50,147	131,441	9,861	-	-	-		33
34 Unallocated Total	112,913	209,066	124,558	103,000	115,000	12,000	12%	34
35 General Fund Total	15,144,759	15,957,526	16,880,490	18,140,690	18,542,324	401,634	2%	35

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Personnel Services Comparison	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
36 Special Transportation Fund								36
37 Operations								37
38 CherryLift	320,114	283,846	324,443	356,577	370,459	13,882	4%	38
39 RED Line	16,542	7,404	12,131	33,505	31,612	(1,893)	-6%	39
40 CARTS	71,570	90,967	101,092	151,913	175,144	23,231	15%	40
41 DMAP/WVCH	154,978	187,711	205,348	174,759	178,934	4,175	2%	41
42 Trip Link Call Center	16,886	39,530	27,404	66,725	47,435	(19,290)	-29%	42
43 Mobility Management/Travel Trainer	131,944	131,826	185,769	288,691	192,422	(96,269)	-33%	43
44 Operations Total	712,034	741,284	856,187	1,072,170	996,006	(76,164)	-7%	44
45 Transportation Development								45
46 Special Transportation Coordination	102,729	92,394	24,389	24,605	43,852	19,247	78%	46
47 Rideshare	-	120,930	105,918	138,286	134,935	(3,351)	-2%	47
48 TDM	-	61,251	63,387	112,420	67,670	(44,750)	-40%	48
49 Transportation Development Total	102,729	274,575	193,694	275,311	246,457	(28,854)	-10%	49
50 Special Transportation Fund Total	814,763	1,015,859	1,049,881	1,347,481	1,242,463	(105,018)	-8%	50
51 Capital Projects Fund								51
52 Operations								52
53 Del Webb Facility Improvements	-	179	-	-	-	-	-	53
54 ADA Assessment Center	986	-	-	-	-	-	-	54
55 Operations Total	986	179	-	-	-	-	-	55
56 Transportation Development								56
57 Capital Project Administration	18,588	30,610	62,898	177,429	26,398	(151,031)	-85%	57
58 Keizer Transit Center	84,196	17,023	26,733	-	28,671	28,671		58
59 South Salem Transit Center	17,374	19,640	10,548	47,486	17,202	(30,284)	-64%	59
60 Bus Stops & Shelters	18,967	18,597	35,829	-	62,996	62,996		60
61 Business Intelligence Project	29,806	8,966	-	-	-	-		61
62 Call Center Phones	1,391	9,109	779	-	-	-		62
63 Transportation Development Total	170,322	103,945	136,787	224,915	135,267	(89,648)	-40%	63
64 Capital Projects Fund Total	171,308	104,124	136,787	224,915	135,267	(89,648)	-40%	64
65 District Wide Total	16,130,830	17,077,509	18,067,158	19,713,086	19,920,054	206,968	1%	65

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Cherriots

SALEM-KEIZER TRANSIT



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## General Fund

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

General Fund Revenues/Resources and Expenses/Requirements Resolution Summary	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	
1 Operating Revenues/Resources								1
2 Passenger Fares	2,358,925	2,382,000	2,372,467	2,585,640	2,408,190	(177,450)	-7%	2
3 Other Fixed Route Services	287,325	284,599	311,152	250,000	300,000	50,000	20%	3
4 Planning Grant	98,930	133,726	133,726	133,726	120,325	(13,401)	-10%	4
5 Federal JARC	250,626	118,107	-	-	-	-	-	5
6 Federal New Freedom	3,278	-	-	-	-	-	-	6
7 Federal 5307	4,157,836	2,413,984	3,861,093	3,861,093	4,989,082	1,127,989	29%	7
8 Federal 5311 Funds	-	1,320	-	-	-	-	-	8
9 Rideshare Grant	240,698	-	-	-	-	-	-	9
10 DMAP Reimbursement	63,710	137,246	65,080	64,000	66,000	2,000	3%	10
11 Advertising	240,000	40,335	-	-	-	-	-	11
12 Miscellaneous	140,981	138,978	102,103	98,400	106,500	8,100	8%	12
13 Property Taxes	10,011,436	10,267,512	10,348,340	10,089,142	10,557,639	468,497	5%	13
14 Oregon State In-Lieu	4,486,900	5,053,540	6,671,090	4,800,000	5,250,000	450,000	9%	14
15 Interest on Investments	62,442	50,516	49,074	40,000	40,000	-	0%	15
16 Energy Tax Credit	277,375	-	283,969	140,000	180,000	40,000	29%	16
17 Transfers from Other Funds	8,350	-	-	2,000	-	(2,000)	-100%	17
18 <b>Operating Revenues/Resources Total</b>	<b>22,688,812</b>	<b>21,021,863</b>	<b>24,198,094</b>	<b>22,064,001</b>	<b>24,017,736</b>	<b>1,953,735</b>	<b>9%</b>	18
19 Operating Expenses/Requirements								19
20 General Manager/Board of Directors	466,559	519,466	551,946	578,318	641,157	62,839	11%	20
21 Administration	1,821,748	1,921,437	2,238,623	2,454,392	2,529,214	74,822	3%	21
22 Transportation Development	1,302,364	1,315,683	1,684,074	1,496,062	1,749,722	253,660	17%	22
23 Operations	15,167,998	15,650,029	16,386,052	18,077,976	18,272,951	194,975	1%	23
24 Unallocated General Administration	999,231	1,137,931	1,019,679	1,059,550	1,063,720	4,170	0%	24
25 <b>Operating Expenses/Requirements Total</b>	<b>19,757,900</b>	<b>20,544,546</b>	<b>21,880,374</b>	<b>23,666,298</b>	<b>24,256,764</b>	<b>590,466</b>	<b>2%</b>	25
26 Operating Revenues/Resources less Operating Expenditures/Requirements	2,930,912	477,317	2,317,720	(1,602,297)	(239,028)	1,363,269	-85%	26

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

General Fund Revenues/Resources and Expenses/Requirements Resolution Summary	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent Change	
	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget		
27 Transfers to Other Funds								27
28     Transfer to Special Transportation Fund	(877,648)	(974,950)	(30,914)	(118,460)	-	118,460	-100%	28
29     Transfer to Capital Fund	(1,080,500)	(1,824,178)	(75,500)	(1,911,054)	-	1,911,054	-100%	29
30 <b>Transfers to Other Funds Total</b>	<b>(1,958,148)</b>	<b>(2,799,128)</b>	<b>(106,414)</b>	<b>(2,029,514)</b>	<b>-</b>	<b>2,029,514</b>	<b>-100%</b>	30
31 <b>Net Operating and Transfers to Other Funds Total</b>	<b>972,764</b>	<b>(2,321,811)</b>	<b>2,211,306</b>	<b>(3,631,811)</b>	<b>(239,028)</b>	<b>3,392,783</b>	<b>-93%</b>	31
32 <b>Other Designations</b>								32
33     Contingency	-	-	-	(1,500,000)	(1,500,000)	-	0%	33
34     Reserved Working Capital	-	-	-	(7,681,542)	(10,697,944)	(3,016,402)	39%	34
35 <b>Other Designations Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(9,181,542)</b>	<b>(12,197,944)</b>	<b>(3,016,402)</b>	<b>33%</b>	35
Net Operating, Transfers to Other Funds and								
36 <b>Other Designations Total</b>	<b>972,764</b>	<b>(2,321,811)</b>	<b>2,211,306</b>	<b>(12,813,353)</b>	<b>(12,436,972)</b>	<b>376,381</b>	<b>-3%</b>	36
37 <b>Beginning Working Capital</b>	<b>11,574,713</b>	<b>12,547,477</b>	<b>10,225,666</b>	<b>12,813,353</b>	<b>12,436,972</b>	<b>(376,381)</b>	<b>-3%</b>	37
38 <b>Ending Working Capital</b>	<b>12,547,477</b>	<b>10,225,666</b>	<b>12,436,972</b>	<b>-</b>	<b>-</b>	<b>-</b>		38

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

General Fund Revenues/Resources and Expenses/Requirements Summary		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year- End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
1	Operating Revenues/Resources								1
2	Passenger Fares	2,358,925	2,382,000	2,372,467	2,585,640	2,408,190	(177,450)	-7%	2
3	Other Fixed Route Services	287,325	284,599	311,152	250,000	300,000	50,000	20%	3
4	Planning Grant	98,930	133,726	133,726	133,726	120,325	(13,401)	-10%	4
5	Federal JARC	250,626	118,107	-	-	-	-		5
6	Federal New Freedom	3,278	-	-	-	-	-		6
7	Federal 5307	4,157,836	2,413,984	3,861,093	3,861,093	4,989,082	1,127,989	29%	7
8	Federal 5311 Funds	-	1,320	-	-	-	-		8
9	Rideshare Grant	240,698	-	-	-	-	-		9
10	DMAP Reimbursement	63,710	137,246	65,080	64,000	66,000	2,000	3%	10
11	Advertising	240,000	40,335	-	-	-	-		11
12	Miscellaneous	140,981	138,978	102,103	98,400	106,500	8,100	8%	12
13	Property Taxes	10,011,436	10,267,512	10,348,340	10,089,142	10,557,639	468,497	5%	13
14	Oregon State In-Lieu	4,486,900	5,053,540	6,671,090	4,800,000	5,250,000	450,000	9%	14
15	Interest on Investments	62,442	50,516	49,074	40,000	40,000	-	0%	15
16	Energy Tax Credit	277,375	-	283,969	140,000	180,000	40,000	29%	16
17	Transfers from Other Funds	8,350	-	-	2,000	-	(2,000)	-100%	17
18	<b>Operating Revenues/Resources Total</b>	<b>22,688,812</b>	<b>21,021,863</b>	<b>24,198,094</b>	<b>22,064,001</b>	<b>24,017,736</b>	<b>1,953,735</b>	<b>9%</b>	<b>18</b>
19	Operating Expenses/Requirements								19
20	Personnel Services	15,144,759	15,957,525	16,880,490	18,140,690	18,542,324	401,634	2%	20
21	Materials and Services								21
22	Software Licensing Annual Maintenance	1,397	54,741	94,976	96,008	107,800	11,792	12%	22
23	Advertising Fees	30,222	33,043	74,918	48,000	104,250	56,250	117%	23
24	Other Professional & Technical	883,451	965,580	1,120,231	1,284,050	1,185,440	(98,610)	-8%	24
25	Contract Maintenance Services	80,048	68,994	91,800	80,024	114,512	34,488	43%	25
26	Towing & collision repairs	5,883	(2,160)	12,358	16,150	16,120	(30)	0%	26
27	Legal Services	116,159	27,052	80,954	101,500	107,250	5,750	6%	27
28	Radio Charges	36,059	36,960	37,800	37,000	39,500	2,500	7%	28
29	Other Services	42,138	5,244	28,298	120,860	65,158	(55,702)	-46%	29
30	Fuel-Cars & Other	19,607	20,713	17,922	36,000	27,550	(8,450)	-23%	30
31	Fuel-Diesel	712,982	650,464	703,250	805,500	818,500	13,000	2%	31
32	Fuel-CNG	310,720	301,885	325,000	351,520	351,000	(520)	0%	32

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

General Fund Revenues/Resources and Expenses/Requirements Summary		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year- End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
33	Lubricant & Coolant	60,349	37,965	46,414	25,000	45,280	20,280	81%	33
34	Tires & tire supplies	126,675	131,413	147,760	143,000	139,800	(3,200)	-2%	34
35	Parts, equipment & tools	713,151	789,993	740,702	809,650	763,960	(45,690)	-6%	35
36	Uniforms	42,396	57,719	68,697	60,850	97,550	36,700	60%	36
37	Training/Incentive	20,845	10,456	30,456	26,200	31,200	5,000	19%	37
38	Safety & Wellness	18,870	23,200	25,000	33,600	33,600	-	0%	38
39	Operating Supplies	58,530	73,209	70,528	71,500	72,360	860	1%	39
40	Office Supplies	23,195	16,768	28,240	24,750	26,450	1,700	7%	40
41	Other Materials & Supplies	19,912	19,005	36,527	37,900	34,150	(3,750)	-10%	41
42	Utilities	135,074	165,908	152,588	167,152	162,410	(4,742)	-3%	42
43	Condo Assn Courthouse Square	109,686	77,946	110,000	116,100	117,170	1,070	1%	43
44	Premium for General Liability	212,894	252,041	279,296	240,000	280,000	40,000	17%	44
45	Other Losses & settlements	10,299	36,561	10,000	42,000	40,000	(2,000)	-5%	45
46	Contract Transportation	-	-	-	-	145,450	145,450		46
47	Dues & Subscriptions	58,436	68,575	39,163	49,700	52,450	2,750	6%	47
48	Advertising/Promotion Media	48,307	7,418	46,000	60,000	95,900	35,900	60%	48
49	Travel, meetings, training, education	132,563	102,955	134,261	141,344	178,730	37,386	26%	49
50	Guarantee Ride Home	2,514	-	-	-	-	-		50
51	Vanpool Lease	182,063	187,271	237,392	240,000	250,000	10,000	4%	51
52	Printing	68,565	60,009	87,242	94,450	94,100	(350)	0%	52
53	Passthrough	23,786	41,714	50,000	80,000	40,000	(40,000)	-50%	53
54	Other Misc. Expenses	75,828	43,252	68,343	82,800	72,800	(10,000)	-12%	54
55	Software	1,804	-	-	-	-	-		55
56	Lease-Building	226,714	221,127	3,768	3,000	4,000	1,000	33%	56
57	Interest	2,019	-	-	-	-	-		57
58	<b>Materials and Services Total</b>	<b>4,613,141</b>	<b>4,587,021</b>	<b>4,999,884</b>	<b>5,525,608</b>	<b>5,714,440</b>	<b>188,832</b>	<b>3%</b>	<b>58</b>
59	<b>Operating Expenses/Requirements Total</b>	<b>19,757,900</b>	<b>20,544,546</b>	<b>21,880,374</b>	<b>23,666,298</b>	<b>24,256,764</b>	<b>590,466</b>	<b>2%</b>	<b>59</b>
60	Operating Revenues/Resources less Operating Expenditures/Requirements	2,930,912	477,317	2,317,720	(1,602,297)	(239,028)	1,363,269	-85%	60
61	Transfers to Other Funds								61
62	Transfer to Special Transportation Fund	(877,648)	(974,950)	(30,914)	(118,460)	-	118,460	-100%	62
63	Transfer to Capital Fund	(1,080,500)	(1,824,178)	(75,500)	(1,911,054)	-	1,911,054	-100%	63
64	<b>Transfers to Other Funds Total</b>	<b>(1,958,148)</b>	<b>(2,799,128)</b>	<b>(106,414)</b>	<b>(2,029,514)</b>	<b>-</b>	<b>2,029,514</b>	<b>-100%</b>	<b>64</b>

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

General Fund Revenues/Resources and Expenses/Requirements Summary		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year- End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
65	Net Operating and Transfers to Other Funds Total	972,764	(2,321,811)	2,211,306	(3,631,811)	(239,028)	3,392,783	-93%	65
66	Other Designations								66
67	Contingency	-	-	-	(1,500,000)	(1,500,000)	-	0%	67
68	Reserved Working Capital	-	-	-	(7,681,542)	(10,697,944)	(3,016,402)	39%	68
69	Other Designations Total	-	-	-	(9,181,542)	(12,197,944)	(3,016,402)	33%	69
<hr/>									
Net Operating, Transfers to Other Funds and									
70	Other Designations Total	972,764	(2,321,811)	2,211,306	(12,813,353)	(12,436,972)	376,381	-3%	70
71	Beginning Working Capital	11,574,713	12,547,477	10,225,666	12,813,353	12,436,972	(376,381)	-3%	71
72	Ending Working Capital	12,547,477	10,225,666	12,436,972	-	-	-		72

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

General Fund Department	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Expenses/Requirements Summary	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	
1 General Manager/Board of Directors								1
2 General Manager	362,654	484,269	526,420	532,818	545,157	12,339	2%	2
3 Board of Directors	103,905	35,197	25,526	45,500	96,000	50,500	111%	3
4 Total	466,559	519,466	551,946	578,318	641,157	62,839	11%	4
5 Administration								5
6 Human Resources	539,643	647,174	728,423	741,510	793,437	51,927	7%	6
7 Human Resources Safety	146,209	177,364	169,211	201,040	205,087	4,047	2%	7
8 Marketing and Communications	515,571	406,572	574,394	771,093	770,456	(637)	0%	8
9 Finance	620,325	690,327	766,595	740,749	760,234	19,485	3%	9
10 Total	1,821,748	1,921,437	2,238,623	2,454,392	2,529,214	74,822	3%	10
11 Transportation Development								11
12 Transportation Development Administration	358,498	578,137	596,577	540,441	654,190	113,749	21%	12
13 Information Technology	553,091	550,275	850,105	715,621	845,532	129,911	18%	13
14 Rideshare/TDM	208,712	-	-	-	-	-	-	14
15 Vanpool Lease	182,063	187,271	237,392	240,000	250,000	10,000	4%	15
16 Total	1,302,364	1,315,683	1,684,074	1,496,062	1,749,722	253,660	17%	16
17 Operations								17
18 Operations Administration	423,752	388,783	440,214	444,574	481,802	37,228	8%	18
19 Customer Service	440,446	462,049	509,011	493,275	515,140	21,865	4%	19
20 Vehicle Maintenance	4,145,902	4,163,933	4,230,026	4,614,556	4,616,424	1,868	0%	20
21 Facility Maintenance	778,437	629,450	734,085	825,647	751,080	(74,567)	-9%	21
22 Security	295,907	407,806	453,068	526,836	494,373	(32,463)	-6%	22
23 Cherriots Fixed Route Service	9,083,554	9,598,008	9,987,611	11,173,088	11,208,312	35,224	0%	23
24 State Fair Shuttle Service	-	-	32,037	-	33,550	33,550		24
25 West Salem Connector Operations	-	-	-	-	159,950	159,950		25
26 West Salem Connector Vehicle Maintenance	-	-	-	-	12,320	12,320		26
27 Total	15,167,998	15,650,029	16,386,052	18,077,976	18,272,951	194,975	1%	27
28 Unallocated								28
29 General Administration	725,785	728,787	1,009,818	1,059,550	1,063,720	4,170	0%	29
29 Temporary Occupancy	273,446	409,144	9,861	-	-	-		29
30 Total	999,231	1,137,931	1,019,679	1,059,550	1,063,720	4,170	0%	30

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Cherriots

SALEM-KEIZER TRANSIT



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# General Manager/ Board of Directors

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## General Manager

The General Manager's Division acts as the catalyst in the agency's pursuit of its vision, mission and goals. It functions in both an external and internal role.

- In its external role it oversees all legislative relations at the federal and state level, and coordinates District Board matters.
- In its internal role it acts as the liaison between the Board of Directors and all Divisions, coordinates actions of all Divisions, and ensures all activities are in alignment with and support the District's vision, mission and goals.
- The General Manager directly supervises all division directors and indirectly oversees all district operations.

### Materials and Services

- Other Professional & Technical - supports legislative advocacy, organizational and management development programs, miscellaneous consultant services, activities to support organizational strategic plan and Board work goals.
- Travel & Meetings, Training & Education – funding for APTA & OTA conferences, miscellaneous local training.

## Board of Directors

The Board of Directors Division acts as the policy board and provides direction to the General Manager. The board sets the District's vision, mission, and strategic goals.

The Board of Directors:

- is the Policy Board acting as a body in making its decisions.
- annually adopts the District budget.
- establishes strategic District goals.

### Materials and Services

- Advertising Fees – funding for Board elections, potential ballot measure, and legal notifications.
- Other Professional & Technical – funding to support activities for accomplishing Board goals.
- Travel & Meetings, Training & Education – funding for APTA conferences, OMPOC, and miscellaneous board training.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

General Manager/Board of Directors

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
1 General Manager								1
2 Personnel Services	286,703	306,832	325,353	310,518	319,307	8,789	3%	2
3 Materials and Services								3
4 Other Professional & Technical	36,681	133,200	183,200	200,000	200,000	-	0%	4
5 Office Supplies	526	847	750	1,200	1,000	(200)	-17%	5
6 Other Materials & Supplies	-	-	74	-	250	250		6
7 Utilities	576	602	576	600	600	-	0%	7
8 Dues & Subscriptions	6,633	24,224	1,130	2,000	1,000	(1,000)	-50%	8
9 Travel, meetings, training, education	31,535	18,354	15,287	17,000	21,000	4,000	24%	9
10 Printing	-	92	-	1,000	1,000	-	0%	10
11 Other Misc. Expenses	-	118	50	500	1,000	500	100%	11
12 Materials and Services Total	75,951	177,437	201,067	222,300	225,850	3,550	2%	12
13 General Manager Total	362,654	484,269	526,420	532,818	545,157	12,339	2%	13
14 Board of Directors								14
15 Materials and Services								15
16 Advertising Fees	-	3,508	1,089	3,000	50,000	47,000	1567%	16
17 Other Professional & Technical	84,380	16,317	-	20,000	20,000	-	0%	17
18 Office Supplies	254	325	768	500	1,000	500	100%	18
19 Dues & Subscriptions	-	-	270	-	-	-		19
20 Travel, meetings, training, education	19,183	14,769	23,399	21,000	25,000	4,000	19%	20
21 Printing	32	32	-	-	-	-		21
22 Other Misc. Expenses	56	246	-	1,000	-	(1,000)	-100%	22
23 Board of Directors Total	103,905	35,197	25,526	45,500	96,000	50,500	111%	23
24 General Manager/Board of Directors Total	466,559	519,466	551,946	578,318	641,157	62,839	11%	24
25 FTE								25
26 General Manager	1.0	1.0	1.0	1.0	1.0			26
27 Executive Assistant	1.0	1.0	1.0	1.0	1.0			27

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Administration Division

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The Administration Division is responsible for managing internal functions of the District and provides support for other Divisions. The Administration Division includes the Human Resources, Marketing and Communications, and Finance departments.

The Human Resources department is responsible for the following functions:

- Developing and monitoring the selection process for all District personnel.
- Developing and administering employee classification and wage systems.
- Developing and administering employee benefit programs.
- Developing and administering performance management .
- Developing and delivering policy and safety related training programs to employees.
- Processing and monitoring worker compensation and liability insurance claims.
- Developing and administering employee safety and wellness programs.
- Managing the District's labor relations program.
- Monitoring employment practices to ensure compliance with local, state and federal employment laws.
- Answering the phone and greeting visitors at the reception desk at the Courthouse Square fifth floor offices.

The Marketing and Communications department is responsible for the following functions:

- Implementation of District Marketing and Communications Plan
- Design of District printed materials of all types
- Message development and management for District communications
- Management of District website and social media communication

The Finance Division is responsible for, but not limited to:

## Accounting Function

- Analyze financial data and prepare reports for management and the Board.
- Prepare the Comprehensive Annual Financial Report.
- Manage financial and compliance audits.
- Process accounts payable and accounts receivable transactions.
- Manage investment of District funds.
- Payroll and related tax reporting
- Manage the annual budget process in accordance with Oregon Budget Law.
- National Transit Database (NTD) reporting.

## Procurement Function

- Plan and execute purchasing procedures and ensure compliance with federal and state regulations.
- Assist divisions with invitations for bid and request for proposals for goods and services.

# Administration Division

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## Grant Administration Function

- Administer Federal Transit Administration (FTA) and Oregon Department of Transportation (ODOT) grants.
- Integrate District projects into Statewide Transportation Improvement Program (STIP).
- Prepare monthly, quarterly and annual reports required by relevant agencies.

## Strategic work plan and major initiatives planned for FY2015-16

- Continuation of the Wellness Committee.
- Evaluate options for document archives.
- Develop talking point fact sheets – time-based and long-term.
- Direct a campaign to “Tell Our Story”.
- Develop a community education initiative addressing common misunderstandings about transit.
- Compile survey data for integrated analysis of Salem-Keizer Transit community/riders.
- Develop a District Marketing and Communications Plan.
- Review and revise financial policies.
- Develop dashboard reporting for grants.
- Research and select a new financial enterprise system.
- Expand the statistical section of the Comprehensive Annual Financial Report.

- Design monthly financial and performance reporting dashboards.
- Complete NTD annual and monthly reporting.

## Materials & Services

### Human Resources

- Other Professional & Technical – these funds are for our Professional Benefits services, and for COBRA payments.
- Legal Services – these funds are used for employment related legal costs associated with legal mandates, performance management, and labor negotiations.
- Training/Incentive – these funds are used for the annual banquet, service awards, and other small recognition items.
- Safety & Wellness – safety related services such as drug and alcohol testing, CDL medical certification exams, physical capacity exams, safety related training or instruction for employees and safety committee members, and safety equipment and supplies.
- Other Losses & Settlements – estimated cost of potential payouts for auto liability losses. The District carries a \$10,000 deductible.

### Marketing and Communications

- Advertising Fees – Promoted Tweets and Facebook posts to carefully targeted audiences.
- Other Professional & Technical – Graphic design contract, website maintenance, rebranding and

# Administration Division

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marketing plan, photo and video services, translation services, education campaign, and bus advertising market analysis.

- Other Services – Direct/targeted mailing.
- Advertising/Promotion Media – Digital and print media, local ads, giveaway items, and events.
- Printing – Includes the printing of all fare media, informational items, maps, and stationary.

## Finance

- Other Professional & Technical – these funds are for outside auditing services, and other filing fees associated with the comprehensive annual financial report.
- Other Misc. Expenses – This line item includes contracted services from Loomis for armored transport of the District's fare box deposit pickups and processing of cash and coin fare collections. Bank charges for Columbia State Bank and Riverview Community Bank are also included in this line item.

# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Administration

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent		
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change		
			Estimate		Budget*	Budget			
1	<b>Human Resources</b>								1
2	Personnel Services	450,121	572,882	580,419	654,774	684,737	29,963	5%	2
3	<b>Materials and Services</b>								3
4	Advertising Fees	9,946	11,837	20,000	10,000	15,000	5,000	50%	4
5	Other Professional & Technical	30,103	33,033	34,000	11,000	22,000	11,000	100%	5
6	Legal Services	21,788	13,517	55,729	30,000	30,000	-	0%	6
7	Parts, equipment & tools	-	-	100	-	100	100		7
8	Other Services	329	-	-	-	-	-		8
9	Training/Incentive	20,514	9,652	30,456	25,000	30,500	5,500	22%	9
10	Safety & Wellness	179	1,745	-	-	-	-		10
11	Office Supplies	360	295	2,282	1,000	2,500	1,500	150%	11
12	Other Materials & Supplies	192	1,360	45	2,400	2,400	-	0%	12
13	Utilities	-	-	-	336	-	(336)	-100%	13
14	Dues & Subscriptions	1,360	549	1,500	3,000	1,500	(1,500)	-50%	14
15	Travel, meetings, training, education	2,421	564	3,392	4,000	4,500	500	13%	15
16	Printing	2,330	1,555	500	-	200	200		16
17	Other Misc. Expenses	-	185	-	-	-	-		17
18	<b>Materials and Services Total</b>	<b>89,522</b>	<b>74,292</b>	<b>148,004</b>	<b>86,736</b>	<b>108,700</b>	<b>21,964</b>	<b>25%</b>	18
19	<b>Human Resources Total</b>	<b>539,643</b>	<b>647,174</b>	<b>728,423</b>	<b>741,510</b>	<b>793,437</b>	<b>51,927</b>	<b>7%</b>	19
20	<b>Human Resources Safety</b>								20
21	Personnel Services	113,920	117,545	129,377	124,104	128,151	4,047	3%	21
22	<b>Materials and Services</b>								22
23	Parts, equipment & tools	1,210	-	-	200	200	-	0%	23
24	Safety & Wellness	18,691	20,427	25,000	32,500	32,500	-	0%	24
25	Operating Supplies	-	-	400	-	-	-		25
26	Office Supplies	315	-	500	-	-	-		26
27	Utilities	336	336	336	336	336	-	0%	27
28	Other Losses & settlements	10,061	36,148	10,000	40,000	40,000	-	0%	28
29	Dues & Subscriptions	65	-	500	900	900	-	0%	29
30	Travel, meetings, training, education	393	418	1,500	3,000	3,000	-	0%	30
31	Other Misc. Expenses	1,218	2,490	1,598	-	-	-		31
32	<b>Materials and Services Total</b>	<b>32,289</b>	<b>59,819</b>	<b>39,834</b>	<b>76,936</b>	<b>76,936</b>	<b>-</b>	<b>0%</b>	32
33	<b>Human Resources Safety Total</b>	<b>146,209</b>	<b>177,364</b>	<b>169,211</b>	<b>201,040</b>	<b>205,087</b>	<b>4,047</b>	<b>2%</b>	33

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
34 Marketing and Communications								34
35 Personnel Services	299,375	277,919	271,077	324,197	346,880	22,683	7%	35
36 Materials and Services								36
37 Advertising Fees	12,575	13,874	44,584	31,000	29,500	(1,500)	-5%	37
38 Other Professional & Technical	83,456	35,404	120,000	215,000	150,000	(65,000)	-30%	38
39 Legal Services	135	-	-	-	5,000	5,000		39
40 Other Services	26,352	897	1,000	35,000	35,000	-	0%	40
41 Parts, equipment & tools	-	548	-	-	-	-		41
42 Operating Supplies	-	150	-	-	-	-		42
43 Office Supplies	2,338	741	1,620	2,000	2,000	-	0%	43
44 Utilities	1,728	1,152	696	1,752	1,176	(576)	-33%	44
45 Dues & Subscriptions	1,240	1,107	800	1,500	1,000			45
46 Advertising/Promotion Media	21,805	7,418	46,000	60,000	95,900	35,900	60%	46
47 Travel, meetings, training, education	14,997	14,463	10,700	16,644	18,500	1,856	11%	47
48 Printing	51,501	51,661	77,000	82,000	80,000	(2,000)	-2%	48
49 Other Misc. Expenses	69	1,238	917	2,000	5,500	3,500	175%	49
50 Materials and Services Total	216,196	128,653	303,317	446,896	423,576	(23,320)	-5%	50
51 Marketing and Communications Total	515,571	406,572	574,394	771,093	770,456	(637)	0%	51

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
52 Finance								52
53 Personnel Services	545,807	591,317	645,900	644,249	660,734	16,485	3%	53
54 Materials and Services								54
55 Advertising Fees	2,532	928	2,600	3,000	3,000	-	0%	55
56 Other Professional & Technical	37,651	62,194	78,109	45,000	50,000	5,000	11%	56
57 Contract Maintenance Services	327	-	-	500	500	-	0%	57
58 Legal Services	495	-	-	-	-	-		58
59 Other Services	-	-	-	500	500	-	0%	59
60 Parts, equipment & tools	884	58	-	2,000	2,000	-	0%	60
61 Office Supplies	2,803	2,369	2,826	2,500	2,500	-	0%	61
62 Dues & Subscriptions	2,020	1,541	2,400	2,500	2,500	-	0%	62
63 Travel, meetings, training, education	6,668	7,012	8,360	8,000	10,000	2,000	25%	63
64 Printing	134	120	400	500	500	-	0%	64
65 Other Misc. Expenses	21,004	24,788	26,000	32,000	28,000	(4,000)	-13%	65
66 Materials and Services Total	74,518	99,010	120,695	96,500	99,500	3,000	3%	66
67 Finance Total	620,325	690,327	766,595	740,749	760,234	19,485	3%	67
68 Total Administration	1,821,748	1,921,437	2,238,623	2,454,392	2,529,214	74,822	3%	68

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	
	Actual	Actual	Year-End	Budget	Adopted	
			Estimate		Budget*	
69 FTE						69
70 Director of Administration	-	1.0	1.0	1.0	1.0	70
71 Human Resources						71
72 Director of Human Resources	1.0	-	-	-	- ~	72
73 Human Resources Specialist	1.0	1.0	1.0	1.0	1.0	73
74 Safety & Loss Control Specialist	1.0	1.0	1.0	1.0	1.0	74
75 Human Resources Assistant-Reception	0.5	1.0	0.9	0.9	0.9 *	75
76 Receptionist	1.0	1.5	1.2	1.7	1.2 ♦ *	76
77 Marketing & Communications						77
78 Director of Community Relations	1.0	-	-	-	- ~	78
79 Community Relations Officer	-	1.0	1.0	1.0	1.0	79
80 Marketing & Communication Coordinator	0.9	1.0	1.0	1.0	1.0	80
81 Marketing & Communication Representative	0.6	1.0	1.0	1.0	1.0	81
82 Finance						82
83 Director of Finance	1.0	-	-	-	- ~	83
84 Finance Manager	-	1.0	1.0	1.0	1.0	84
85 Accountant	1.0	1.0	1.0	1.0	0.9 *	85
86 Grants Administrator	0.9	0.9	1.0	1.0	1.0	86
87 Contract/Procurement Specialist	0.8	0.6	0.8	0.8	0.8 *	87
88 Accounting Specialist	0.9	0.7	0.7	0.7	0.7 *	88
89 Accounting Technician	1.0	1.0	1.0	1.0	1.0	89
90 Payroll Specialist	1.0	1.0	1.0	1.0	1.0	90
91 Receptionist	-	-	0.3	-	0.3	91
92 Total FTE	13.6	14.7	14.9	15.1	14.8	92

\* A portion of this position is allocated to a program/project.

♦ Includes a part-time employee.

~Position not being filled in Proposed Budget.

# Transportation Development Division

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The Transportation Development Division includes four departments:

## Planning

- Planning and evaluation of fixed route service design.
- Planning of rural bus service for Marion and Polk Counties.
- Administer the Special Transportation program for Marion and Polk Counties.
- Integration of public transportation into local and regional development.
- Maintaining and updating the Regional Coordinated Transit and Human Services Plan.
- Maintaining and updating the District's Coordinated Plan.
- Maintaining and updating the District's service standards.
- Performance analysis and reporting.

## Capital Projects Management

- Manage design and construction of capital construction projects to ensure project completion.
- Monitor adherence to scope, budget, and schedule for capital construction projects.
- Maximize coordination opportunities in the development and construction of capital construction projects.
- Encourage innovation that improves the overall functionality of capital construction projects.

## Information Technology Services

- Develops technology-based solutions to business problems.

- Provides responsive, consistent support of district information systems and components.
- Manage District's IT infrastructure and inventory of IT hardware components.
- Manage District's Intelligent Transportation Systems (ITS) integration and development.

## Vanpool

- The Vanpool program is funded by a Federal 5307 Urbanized Area Formula grant. The increase in the Vanpool subsidy is due to the anticipated addition of new vanpools during the year.

## Strategic work plan and major initiatives planned for FY2014-15

- Guided by the recommendations of the Comprehensive System Analysis (CSA), implementation of phase 1 and preparation for phase 2 of the Moving Forward plan will be the primary focus. This project is in support of the District Goal to Ensure Organizational Viability.
- Develop and begin implementation of a service revision plan for CARTS routes and service. This project is in support of District Goal to Improve Connectivity.
- Use service performance standards and Key Performance Indicators (KPI's) developed by the CSA to evaluate the effectiveness of the Moving Forward plan. This project is in support of District Goal to Ensure Organizational Viability.
- Explore new opportunities for electronic fare media for future development. This project is in

# Transportation Development Division

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support of District Goal to Ensure Organizational Viability.

- Operate and monitor performance of the West Salem Connector flexible transit service. This project is in support of District Goal to Improve the Customer Experience.

## Materials & Services

### Transportation Development

- Travel, meetings, training, education – These funds are primarily used for continuing education and training to ensure Planning remain current in certifications and technical knowledge. The increase of \$15,365 is due to a significant number of Planning staff being new and a desire to provide training early to get them well established.

### Information Technology

- Software Licensing Annual Maintenance – These funds are for annual software license and maintenance charges throughout the district. The change is due to reconfiguring the allocation of software licenses and hardware purchases. Hardware purchases were moved to Parts, equipment & tools.
- Parts, equipment & tools - These funds are for hardware purchases to maintain useful life of IT equipment throughout the district.
- Travel, meetings, training, education – These funds are primarily used for continuing education

and training to ensure IT Staff remain current in certifications and technical knowledge. The increase of \$2,065 is due to a significant number of IT staff being scheduled to attend training and certification courses in FY15, but was not able to due to workload conflicts.

## Rideshare

- Per the request of the Oregon Department of Transportation, the expenses for the Rideshare and Transportation Demand Management grants will be tracked separately. To facilitate this, the Rideshare program is shown in the Special Transportation Fund.

## Funding

### Transportation Development

- The Transportation Development Administration department receives a Federal 5303 Planning Work Program grant that is passed through the Mid-Willamette Valley Council of Governments for the development of the District's metropolitan transportation system plan. The grant award in the proposed budget is approximately \$108,000. The match of approximately \$12,500, comes from the General fund.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Transportation Development

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent		
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change		
			Estimate		Budget*	Budget			
1	<b>Transportation Development Administration</b>								1
2	Personnel Services	349,946	463,569	557,537	512,913	615,171	102,258	20%	2
3	<b>Materials and Services</b>								3
4	Advertising Fees	2,393	1,151	2,101	1,000	1,000	-	0%	4
5	Other Professional & Technical	486	104,897	27,401	4,000	5,500	1,500	38%	5
6	Legal Services	878	-	-	1,000	1,000	-	0%	6
7	Other Services	-	1,112	-	2,000	2,000	-	0%	7
8	Parts, equipment & tools	-	29	-	-	-	-		8
9	Operating Supplies	-	-	-	500	-	(500)	-100%	9
10	Office Supplies	760	295	800	500	750	250	50%	10
11	Other Materials & Supplies	-	750	-	500	500	-	0%	11
12	Utilities	576	576	1,008	1,728	2,304	576	33%	12
13	Dues & Subscriptions	493	257	230	400	400	-	0%	13
14	Travel, meetings, training, education	2,966	4,928	6,500	7,200	22,565	15,365	213%	14
15	Printing	-	-	-	2,700	-	(2,700)	-100%	15
16	Other Misc. Expenses	-	573	1,000	6,000	3,000	(3,000)	-50%	16
17	<b>Materials and Services Total</b>	<b>8,552</b>	<b>114,568</b>	<b>39,040</b>	<b>27,528</b>	<b>39,019</b>	<b>11,491</b>	<b>42%</b>	17
18	<b>Transportation Development Administration Total</b>	<b>358,498</b>	<b>578,137</b>	<b>596,577</b>	<b>540,441</b>	<b>654,190</b>	<b>113,749</b>	<b>21%</b>	18

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
19 Information Technology								19
20 Personnel Services	389,526	384,196	573,247	462,963	556,851	93,888	20%	20
21 Materials and Services								21
22 Software Licensing Annual Maintenance	1,397	54,741	94,976	96,008	107,800	11,792	12%	22
23 Other Professional & Technical	91,713	41,828	10,817	-	16,400	16,400		23
24 Contract Maintenance Services	8,166	10,450	30,512	9,024	45,012	35,988	399%	24
25 Other Services	2,208	2,061	25,000	28,260	27,158	(1,102)	-4%	25
26 Parts, equipment & tools	22,695	43,626	91,034	82,100	66,140	(15,960)	-19%	26
27 Operating Supplies	6,482	2,053	1,691	2,000	2,000	-	0%	27
28 Office Supplies	3,481	934	162	100	150	50	50%	28
29 Utilities	3,907	4,133	4,245	5,016	3,456	(1,560)	-31%	29
30 Dues & Subscriptions	1,640	100	140	100	100	-	0%	30
31 Travel, meetings, training, education	11,343	6,060	18,173	18,400	20,465	2,065	11%	31
32 Printing	64	27	108	50	-	(50)	-100%	32
33 Other Misc. Expenses	8,665	66	-	11,600	-	(11,600)	-100%	33
34 Software	1,804	-	-	-	-	-		34
35 Materials and Services Total	163,565	166,079	276,858	252,658	288,681	36,023	14%	35
36 Information Technology Total	553,091	550,275	850,105	715,621	845,532	129,911	18%	36

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
37 Rideshare/TDM								37
38 Personnel Services	140,371	-	-	-	-	-		38
39 Materials and Services								39
40 Advertising Fees	2,124	-	-	-	-	-		40
41 Other Professional & Technical	6,342	-	-	-	-	-		41
42 Legal Services	113	-	-	-	-	-		42
43 Office Supplies	2,442	-	-	-	-	-		43
44 Other Materials & Supplies	444	-	-	-	-	-		44
45 Utilities	2,296	-	-	-	-	-		45
46 Dues & Subscriptions	920	-	-	-	-	-		46
47 Advertising/Promotion Media	26,502	-	-	-	-	-		47
48 Travel, meetings, training, education	8,255	-	-	-	-	-		48
49 Guarantee Ride Home	2,514	-	-	-	-	-		49
50 Printing	11,125	-	-	-	-	-		50
51 Other Misc. Expenses	5,264	-	-	-	-	-		51
52 Materials and Services Total	68,341	-	-	-	-	-		52
53 Rideshare/TDM Total	208,712	-	-	-	-	-		53
54 Vanpool Lease								54
55 Vanpool Lease	182,063	187,271	237,392	240,000	250,000	10,000	4%	55
56 Total Transportation Development	1,302,364	1,315,683	1,684,074	1,496,062	1,749,722	253,660	17%	56

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	
	Actual	Actual	Year-End	Budget	Adopted	
57 FTE			Estimate		Budget*	57
58 Director of Transportation Development	1.0	1.0	1.0	0.9	1.0	58
59 Strategic Planning & Technology Services Manage	0.9	1.0	1.0	0.9	0.9 *	59
60 Capital Projects Manager	0.1	-	-	-	- ~	60
61 Intelligent Transportation Systems Administrator	-	-	0.8	-	0.5 *	61
62 Mobility Coordinator	-	-	-	-	0.1 *	62
63 Planning Analyst	1.0	1.0	1.0	1.0	1.0	63
64 Planning and Development Specialist	0.4	0.5	-	-	- ~	64
65 Planning Technician	-	-	1.0	-	1.0	65
66 Long-Range Planning Analyst	-	1.0	0.9	0.9	0.7 *	66
67 Systems Analyst	1.0	-	-	-	- ~	67
68 Network Administrator	1.0	0.9	0.9	0.9	0.9 *	68
69 Database Administrator	-	-	1.0	1.0	1.0	69
70 Support Analyst	-	1.0	1.0	-	0.9 *	70
71 Technology Services Support Analyst	1.0	0.8	0.9	1.6	0.7 *	71
72 Administrative Assistant	0.9	0.9	0.9	0.9	0.7 *	72
73 Rideshare & Outreach Coordinator	1.0	-	-	-	- ^	73
74 Rideshare Assistant	1.0	-	-	-	- ^	74
75 Total FTE	9.3	8.1	10.4	8.1	9.4	75

^ Program reclassified to the Special Transportation Fund  
 \* A portion of this position is allocated to a program/project.  
 ~Position not being filled in Proposed Budget.

# Operations Division

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## Vehicle Maintenance

- Responsible for complete maintenance of 64 fixed route buses, 15 CARTS buses, 45 CherryLift vehicles, 5 RED Line vehicles, 2 West Salem Connector vehicles and 17 non-revenue vehicles.
- Cleanliness and fueling of all fixed route vehicles.

## Facility Maintenance

- Responsible for all aspects of maintenance and cleanliness of all District bus stops, shelters, transit centers and facilities, as well as stationary equipment maintenance.

## Security

- Responsible for District security measures including transit facilities, buses, security based training and emergency management. Liaison for the District with security managers throughout the region.
- Oversight of contracts with the Salem Police Department and G4S private security.

## Cherriots Fixed Route Services

- Provide and monitor services of the fixed route system including 25 routes within the urban growth boundary of Salem-Keizer and commuter buses operating to Grand Ronde and Wilsonville.
- Cherriots fixed route buses provide over 3 million passenger rides per year.

## State Fair Shuttle Services

- Shuttle service to and from the downtown area to the fair grounds.

## West Salem Connector Services

- A flex dial-a-ride serving passengers of West Salem to bring them to fixed route bus stops.

## Contracted Transportation Services

- Responsible for oversight of contracts for CherryLift (ADA paratransit service), RED LINE (shopper service and dial-a-ride), CARTS (rural transportation service), and TripLink call center (scheduling and brokerage serving DMAP clients).

## Strategic work plan and major initiatives planned for FY2015-16

- Develop a Del Webb facility enhancement plan, including land use planning for vacant land adjacent to the maintenance facility.
- Implement the ADA Paratransit completed analysis result to move to a contractor performing the ADA eligibility process.
- Develop and initiate activities in support of District's value for Safety.
- Customer services initiatives including public contact process and customer service excellence.
- Implement and monitor the West Salem Connector Service.

## Materials & Services

### Operations Administration

- Other Professional & Technical –Working with the District Safety Committee, implement Safety Campaign.

### Vehicle Maintenance

- Radio Charges – the District contracts with the City of Salem for radio service.
- Fuel Diesel - the proposed amount for diesel is based on approximately 236,000 gallons at price of \$3.45 per gallon. In FY2014-15 the highest



# Operations Division

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price per gallon the District paid was \$3.04, the lowest was \$2.48 with the average price approximately \$2.48.

- Fuel CNG - the proposed amount for CNG is based on 358,000 diesel gallon equivalents (DGE) at a price of \$1.03. In FY2014-15 the highest price per DGE was \$1.07, the lowest was \$.68, with the average price approximately \$.92.
- Lubricant & Coolant – Oil, coolant, transmission fluid for all vehicles.
- Tires & tire supplies – The line item is based on two lease rates for the different size tires, Orion VII - \$68,000 estimate, and Gillig - \$54,000 estimate.
- Part, equipment & tools – the proposed budget is based on \$0.242 per mile for 2.26 million miles. The increase reflects the cost of maintaining an aging fleet.
- Uniforms – the proposed budget reflects uniform services from Aramark, boot allowances for maintenance workers, and raingear.
- Operating Supplies – the proposed amount covers all non-inventoried items such as nuts, bolts, fittings, cleaners and safety gear.

## Facility Maintenance

- Other Professional & Technical – this line item includes permits, fees, and inspections. The decrease of \$50,000 was due to a facilities maintenance plan being budgeted in fiscal year 2014-15.
- Contract Maintenance Services – the proposed budget includes contracts for landscaping, parking striping, cleaning, and external equipment repairs.

- Operating Supplies – includes all building janitorial and custodial supplies.
- Other Materials & Supplies – This line item includes shelter glass replacement and supplies.
- Utilities – this line item includes electricity, water, sewer, natural gas and communications.

## Security

- Other Professional & Technical – Salem-Keizer Transit contracts with the City of Salem and G4S Security Solutions. The \$14,000 increase is the result of a contract renewal with Salem Police Department and G4S, both experienced increased billing rates.
- Other Services – fiscal year 2014-15 included an amount to development of an emergency management plan.

## Cherriots Fixed Route Services

- Uniforms – the proposed budget reflects an increase for replacement of uniforms due to the rebranding project.
- Travel, meetings, training, education –Professional development and job specific training for eight Operations Supervisors and seven Operator instructors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Operations

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	FY2014-15	Adopted	FY2014-15	Change	
			Estimate	Budget	Budget*	Budget		
1 Operations Administration								1
2 Personnel Services	409,960	369,587	425,864	382,448	422,976	40,528	11%	2
3 Materials and Services								3
4 Other Professional & Technical	-	-	-	50,000	50,000	-	0%	4
5 Legal Services	158	-	-	-	-	-	-	5
6 Parts, equipment & tools	-	352	-	500	500	-	0%	6
7 Training/Incentive	132	803	-	1,000	500	(500)	-50%	7
8 Office Supplies	211	550	240	500	300	(200)	-40%	8
9 Utilities	576	576	576	576	576	-	0%	9
10 Dues & Subscriptions	354	399	500	750	750	-	0%	10
11 Travel, meetings, training, education	12,175	16,290	12,797	8,500	6,000	(2,500)	-29%	11
12 Printing	32	27	-	100	-	(100)	-100%	12
13 Other Misc. Expenses	154	199	237	200	200	-	0%	13
14 Materials and Services Total	13,792	19,196	14,350	62,126	58,826	(3,300)	-5%	14
15 Operations Administration Total	423,752	388,783	440,214	444,574	481,802	37,228	8%	15
16 FTE								16
17 Chief Operating Officer	-	0.9	1.0	0.7	0.9 *			17
18 Director of Operations	0.8	-	-	-	- ~			18
19 Fixed Route Operations Manager	1.0	1.0	1.0	1.0	1.0			19
20 Contracted Transportation Manager	-	0.1	0.2	0.1	0.2 *			20
21 Contracted Transportation Supervisor	0.1	-	-	-	- ~			21
22 Medical Transportation Administrator	0.6	0.2	-	0.1	0.1 *			22
23 Mobility Coordinator	-	0.3	-	0.1	-			23
24 Administrative Assistant	0.9	0.9	1.0	1.0	1.0			24
25 Total FTE	3.4	3.4	3.2	3.0	3.2			25

\* A portion of this position is allocated to a program/project.

~Position not being filled in Proposed Budget.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
26	<b>Customer Service</b>							26
27	437,436	458,321	500,718	485,239	504,750	19,511	4%	27
28	<b>Materials and Services</b>							28
29	450	74	-	-	-	-		29
30	396	-	-	-	-	-		30
31	-	1,293	2,799	1,500	3,100	1,600	107%	31
32	553	1,526	500	1,200	400	(800)	-67%	32
33	-	84	336	336	340	4	1%	33
34	400	612	4,461	5,000	5,500	500	10%	34
35	-	-	54	-	400	400		35
36	1,211	139	143	-	650	650		36
37	<b>3,010</b>	<b>3,728</b>	<b>8,293</b>	<b>8,036</b>	<b>10,390</b>	<b>2,354</b>	<b>29%</b>	37
38	<b>440,446</b>	<b>462,049</b>	<b>509,011</b>	<b>493,275</b>	<b>515,140</b>	<b>21,865</b>	<b>4%</b>	38
39	<b>FTE</b>							39
40	1.0	1.0	0.9	0.9	0.9 *			40
41	5.0	5.0	5.0	5.0	5.0			41
42	0.1	-	-	0.2	0.1 *			42
43	<b>6.1</b>	<b>6.0</b>	<b>5.9</b>	<b>6.1</b>	<b>6.0</b>			43

\* A portion of this position is allocated to a program/project.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
44 Vehicle Maintenance			Estimate		Budget*	Budget		44
45 Personnel Services	2,022,665	2,125,153	2,175,496	2,403,450	2,405,788	2,338	0%	45
46 Materials and Services								46
47 Advertising Fees	652	-	-	-	-	-		47
48 Other Professional & Technical	9,788	17,665	16,703	15,000	16,000	1,000	7%	48
49 Contract Maintenance Services	2,704	1,498	930	500	500	-	0%	49
50 Towing & collision repairs	5,883	(2,160)	12,358	16,150	16,000	(150)	-1%	50
51 Legal Services	45	-	-	-	-	-		51
52 Radio Charges	36,059	36,960	37,800	37,000	39,000	2,000	5%	52
53 Other Services	924	-	-	-	-	-		53
54 Fuel-Cars & Other	19,607	20,713	17,884	3,000	4,500	1,500	50%	54
55 Fuel-Diesel	712,982	650,464	700,000	805,500	815,000	9,500	1%	55
56 Fuel-CNG	310,720	301,885	325,000	351,520	351,000	(520)	0%	56
57 Lubricant & Coolant	60,349	37,965	46,414	25,000	45,000	20,000	80%	57
58 Tires & tire supplies	126,675	131,413	147,760	143,000	139,000	(4,000)	-3%	58
59 Parts, equipment & tools	659,989	742,566	634,090	709,000	673,000	(36,000)	-5%	59
60 Uniforms	41,386	40,884	47,933	45,000	48,500	3,500	8%	60
61 Safety & Wellness	-	55	-	100	100	-	0%	61
62 Operating Supplies	33,590	48,047	46,191	45,000	45,000	-	0%	62
63 Office Supplies	2,299	1,906	6,226	1,500	2,000	500	33%	63
64 Other Materials & Supplies	-	-	2,000	-	-	-		64
65 Utilities	610	734	590	636	636	-	0%	65
66 Premium for General Liability	96,437	-	-	-	-	-		66
67 Travel, meetings, training, education	835	4,381	8,829	7,200	10,900	3,700	51%	67
68 Printing	1,703	3,804	3,695	6,000	4,500	(1,500)	-25%	68
69 Other Misc. Expenses	-	-	127	-	-	-		69
70 Materials and Services Total	2,123,237	2,038,780	2,054,530	2,211,106	2,210,636	(470)	0%	70
71 Vehicle Maintenance Total	4,145,902	4,163,933	4,230,026	4,614,556	4,616,424	1,868	0%	71

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	
	Actual	Actual	Year-End	Budget	Adopted	
			Estimate		Budget*	
72 FTE						72
73 Maintenance Manager	0.9	0.9	0.9	1.0	1.0	73
74 Vehicle Maintenance Supervisor	1.8	1.8	1.7	1.8	1.8 *	74
75 Maintenance Training Supervisor	1.0	1.0	1.0	1.0	1.0	75
76 Administrative Assistant	1.0	1.0	1.0	1.0	1.0	76
77 Purchasing Agent	1.0	1.0	1.0	1.0	1.0	77
78 Intelligent Transportation Systems Administrator	-	-	0.2	1.0	0.5 *	78
79 Journey Mechanic	8.2	7.5	7.8	7.6	7.6 *	79
80 Parts & Supplies Clerk	0.8	1.0	0.8	0.8	1.0	80
81 Service Technician	3.5	4.1	4.4	4.1	4.1 *	81
82 Service Worker	5.6	6.0	6.0	5.1	5.1 *	82
83 Total FTE	23.8	24.3	24.8	24.4	24.1	83

\* A portion of this position is allocated to a program/project.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
84 Facility Maintenance			Estimate		Budget*	Budget		84
85 Personnel Services	471,360	427,703	490,894	512,697	515,080	2,383	0%	85
86 Materials and Services								86
87 Other Professional & Technical	11,886	16,350	45,000	75,000	25,000	(50,000)	-67%	87
88 Contract Maintenance Services	55,915	43,037	47,473	55,000	52,000	(3,000)	-5%	88
89 Other Services	12,251	-	1,798	-	-	-		89
90 Fuel-Cars & Other	-	-	-	16,000	9,200	(6,800)	-43%	90
91 Parts, equipment & tools	1,020	1,115	8,878	2,100	2,100	-	0%	91
92 Uniforms	990	960	1,785	1,350	1,800	450	33%	92
93 Operating Supplies	15,783	19,912	18,263	20,000	20,000	-	0%	93
94 Office Supplies	-	62	14	150	150	-	0%	94
95 Other Materials & Supplies	9,465	9,139	15,495	25,000	16,000	(9,000)	-36%	95
96 Utilities	89,369	110,759	104,485	116,150	109,550	(6,600)	-6%	96
97 Condo Assn Courthouse Square	109,686	-	-	-	-	-		97
98 Other Losses & settlements	239	413	-	2,000	-	(2,000)	-100%	98
99 Dues & Subscriptions	-	-	-	200	200	-	0%	99
100 Other Misc. Expenses	473	-	-	-	-	-		100
101 Materials and Services Total	307,077	201,747	243,191	312,950	236,000	(76,950)	-25%	101
102 Facility Maintenance Total	778,437	629,450	734,085	825,647	751,080	(74,567)	-9%	102
103 FTE								103
104 Facilities Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0			104
105 Facilities Maintenance Worker	5.0	5.0	5.0	5.0	5.0			105

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
106 Security			Estimate		Budget*	Budget		106
107 Personnel Services	81,383	97,022	118,539	116,700	123,837	7,137	6%	107
108 Materials and Services								108
109 Other Professional & Technical	193,420	302,964	330,000	336,000	350,000	14,000	4%	109
110 Legal Services	383	-	-	500	500	-	0%	110
111 Other Services	-	1,173	-	55,000	500	(54,500)	-99%	111
112 Fuel-Cars & Other	-	-	-	3,000	800	(2,200)	-73%	112
113 Parts, equipment & tools	18,526	-	100	10,000	10,000	-	0%	113
114 Operating Supplies	510	902	65	500	200	(300)	-60%	114
115 Office Supplies	166	819	400	600	500	(100)	-17%	115
116 Utilities	224	336	336	336	2,136	1,800	536%	116
117 Dues & Subscriptions	100	-	100	100	100	-	0%	117
118 Travel, meetings, training, education	966	2,128	2,213	2,500	4,000	1,500	60%	118
119 Printing	129	97	215	100	300	200	200%	119
120 Other Misc. Expenses	100	2,365	1,100	1,500	1,500	-	0%	120
121 Materials and Services Total	214,524	310,784	334,529	410,136	370,536	(39,600)	-10%	121
122 Security Total	295,907	407,806	453,068	526,836	494,373	(32,463)	-6%	122
123 FTE								123
124 Security Coordinator	1.0	1.0	1.0	1.0	1.0			124

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
125 <b>Cherriots Fixed Route Service</b>								125
126 Personnel Services	9,033,273	9,556,414	9,937,531	11,103,438	11,111,062	7,624	0%	126
127 Materials and Services								127
128 Other Professional & Technical	68	546	-	1,250	500	(750)	-60%	128
129 Legal Services	68	-	-	-	-	-	-	129
130 Other Services	75	-	-	100	-	(100)	-100%	130
131 Fuel-Cars & Other	-	-	-	14,000	5,400	(8,600)	-61%	131
132 Parts, equipment & tools	931	966	1,500	3,750	3,250	(500)	-13%	132
133 Uniforms	20	15,875	18,979	14,500	47,250	32,750	226%	133
134 Safety & Wellness	-	974	-	1,000	1,000	-	0%	134
135 Operating Supplies	1,936	851	1,120	1,500	1,500	-	0%	135
136 Office Supplies	3,306	2,775	2,502	3,000	2,950	(50)	-2%	136
137 Utilities	3,876	4,122	5,179	4,150	5,300	1,150	28%	137
138 Travel, meetings, training, education	20,398	12,794	18,500	22,900	27,150	4,250	19%	138
139 Printing	-	27	270	500	700	200	40%	139
140 Other Misc. Expenses	19,603	2,664	2,030	3,000	2,250	(750)	-25%	140
141 <b>Materials and Services Total</b>	<b>50,281</b>	<b>41,594</b>	<b>50,080</b>	<b>69,650</b>	<b>97,250</b>	<b>27,600</b>	<b>40%</b>	141
142 <b>Cherriots Fixed Route Service Total</b>	<b>9,083,554</b>	<b>9,598,008</b>	<b>9,987,611</b>	<b>11,173,088</b>	<b>11,208,312</b>	<b>35,224</b>	<b>0%</b>	142
143 <b>FTE</b>								143
144 Operations Supervisor	8.0	8.0	8.0	8.0	8.0			144
145 Operations Training Coordinator	-	-	1.0	1.0	1.0			145
146 Transit Operator	98.0	98.0	101.0	101.0	101.0			146
147 <b>Total FTE</b>	<b>106.0</b>	<b>106.0</b>	<b>110.0</b>	<b>110.0</b>	<b>110.0</b>			147

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
148 State Fair Shuttle Service								148
149 Personnel Services	-	-	23,980	-	25,000	25,000		149
150 Materials and Services								150
151 Advertising Fees	-	-	4,544	-	4,750	4,750		151
152 Legal Services	-	-	225	-	250	250		152
153 Fuel-Cars & Other	-	-	38	-	50	50		153
154 Fuel-Diesel	-	-	3,250	-	3,500	3,500		154
155 Materials and Services Total	-	-	8,057	-	8,550	8,550		155
156 Shuttle Service Total	-	-	32,037	-	33,550	33,550		156

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
157 West Salem Connector Operations								157
158 Personnel Services	-	-	-	-	5,000	5,000		158
159 Materials and Services								159
160 Advertising Fees	-	-	-	-	1,000	1,000		160
161 Other Professional & Technical	-	-	-	-	5,000	5,000		161
162 Legal Services	-	-	-	-	500	500		162
163 Radio Charges	-	-	-	-	500	500		163
164 Parts, equipment & tools	-	-	-	-	250	250		164
165 Office Supplies	-	-	-	-	250	250		165
166 Contract Transportation	-	-	-	-	145,450	145,450		166
167 Printing	-	-	-	-	1,500	1,500		167
168 Other Misc. Expenses	-	-	-	-	500	500		168
169 Materials and Services Total	-	-	-	-	154,950	154,950		169
170 Connector Operations Total	-	-	-	-	159,950	159,950		170
171 West Salem Connector Vehicle Maintenance								171
172 Personnel Services	-	-	-	-	2,000	2,000		172
173 Materials and Services								173
174 Other Professional & Technical	-	-	-	-	40	40		174
175 Towing & collision repairs	-	-	-	-	120	120		175
176 Fuel-Cars & Other	-	-	-	-	7,600	7,600		176
177 Lubricant & Coolant	-	-	-	-	280	280		177
178 Tires & tire supplies	-	-	-	-	800	800		178
179 Parts, equipment & tools	-	-	-	-	1,420	1,420		179
180 Operating Supplies	-	-	-	-	60	60		180
181 Materials and Services Total	-	-	-	-	10,320	10,320		181
182 Connector Vehicle Maintenance Total	-	-	-	-	12,320	12,320		182
183 Total Operations	15,167,998	15,650,029	16,386,052	18,077,976	18,272,951	194,975	1%	183

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# General Administration

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General Administration is used for expenses that generally apply to the whole district and are not readily identifiable to a specific division. The costs of temporary occupancy during the remediation of Courthouse Square and the Transit Mall are also captured here.

## General Administration

Personnel Services - This line item is for the retiree medical insurance premiums. Medical insurance costs are expected to increase by 12 percent and anticipates an increase in the number of retirees covered.

## Materials and Services

- Other Professional & Technical – This line item includes insurance brokerage services, investment advisors for the District’s pension plans, and fees assessed by the Oregon Department of Energy (ODOE) to review Energy Incentive Program (EIP) applications and broker commissions for the sale of EIP credits. The District has approximately \$5.9 million EIP credits that are currently being processed through the ODOE procedures.
- Legal Services – The District retains the services of legal counsel for general business matters.
- Utilities – this line includes the cost for the telephone system maintained by Marion County and Comcast charges.
- Condo Association Courthouse Square – These fees are the District’s portion of the Courthouse Square utilities, grounds keeping, and overall maintenance. The amount is assessed by the Condo Association.
- Premium for General Liability – Premiums for liability policies are expected to increase by 17 percent in FY2015-16. The increase is due in part to market conditions for property insurance and the District’s experience rating and adding Cyber Liability insurance.
- Dues & Subscriptions – memberships in various organizations including Mid-Willamette Council of Governments, American Public Transportation Association and the Oregon Transit Association.
- Passthrough – this is a payment to the Mid-Willamette Council of Governments as a matching amount for a federal planning grant and is based upon the grant amount. The Transportation Development Division provides planning services as required by the grant.
- Other Miscellaneous Expenses – This includes funding for the Cherriots Connect Committee, the Wellness Committee, and the Green Team.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
1 <b>General Administration</b>								1
2 Personnel Services	62,766	77,625	114,697	103,000	115,000	12,000	12%	2
3 <b>Materials and Services</b>								3
4 Advertising Fees	-	1,745	-	-	-	-	-	4
5 Other Professional & Technical	297,472	150,562	275,000	311,800	275,000	(36,800)	-12%	5
6 Contract Maintenance Services	12,487	13,935	12,885	15,000	16,500	1,500	10%	6
7 Legal Services	92,098	12,568	25,000	70,000	70,000	-	0%	7
8 Other Services	-	-	500	-	-	-	-	8
9 Parts, equipment & tools	7,500	734	5,000	-	5,000	5,000		9
10 Training/Incentive	200	-	-	200	200	-	0%	10
11 Operating Supplies	228	-	-	500	500	-	0%	11
12 Office Supplies	3,123	3,323	8,650	10,000	10,000	-	0%	12
13 Other Materials & Supplies	9,810	7,756	18,912	10,000	15,000	5,000	50%	13
14 Utilities	30,999	35,379	34,225	35,200	36,000	800	2%	14
15 Condo Assn Courthouse Square	-	77,946	110,000	116,100	117,170	1,070	1%	15
16 Premium for General Liability	116,457	252,041	279,296	240,000	280,000	40,000	17%	16
17 Other Losses & settlements	-	-	-	-	-	-	-	17
17 Dues & Subscriptions	43,612	40,399	31,593	38,250	44,000	5,750	15%	17
18 Travel, meetings, training, education	28	182	150	-	150	150		18
19 Printing	1,516	1,091	5,000	1,500	5,000	3,500	233%	19
20 Passthrough	23,786	41,714	50,000	80,000	40,000	(40,000)	-50%	20
21 Other Misc. Expenses	18,012	8,061	35,142	25,000	30,200	5,200	21%	21
22 Lease	3,672	3,726	3,768	3,000	4,000	1,000	33%	22
23 Interest	2,019	-	-	-	-	-	-	23
24 <b>Materials and Services Total</b>	<b>663,019</b>	<b>651,162</b>	<b>895,121</b>	<b>956,550</b>	<b>948,720</b>	<b>(7,830)</b>	<b>-1%</b>	<b>24</b>
25 <b>General Administration Total</b>	<b>725,785</b>	<b>728,787</b>	<b>1,009,818</b>	<b>1,059,550</b>	<b>1,063,720</b>	<b>4,170</b>	<b>0%</b>	<b>25</b>

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
26 Temporary Occupancy								26
27 Personnel Services	50,147	131,441	9,861	-	-	-		27
28 Materials and Services								28
29 Legal Services	-	968	-	-	-	-		29
30 Other Professional & Technical	-	50,619	-	-	-	-		30
31 Office Supplies	257	-	-	-	-	-		31
32 Utilities	-	7,118	-	-	-	-		32
33 Printing	-	1,477	-	-	-	-		33
34 Other Misc. Expenses	-	120	-	-	-	-		34
35 Lease	223,042	217,401	-	-	-	-		35
36 Materials and Services Total	223,299	277,703	-	-	-	-		36
37 Temporary Occupancy Total	273,446	409,144	9,861	-	-	-		37
38 Total General Administration	999,231	1,137,931	1,019,679	1,059,550	1,063,720	4,170	0%	38
39 Total General Fund	19,757,900	20,544,546	21,880,374	23,666,298	24,256,764	590,466	2%	39
40 FTE								40
41 Capital Projects Manager	-	0.5	0.1	-	-	-		41
42 Contracts/Procurement Specialist	-	0.1	-	-	-	-		42
43 Network Administrator	-	0.1	0.1	-	-	-		43
44 Total FTE	-	0.7	0.2	-	-	-		44

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Special Transportation Fund

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The Special Transportation Fund is used to account for the following eight programs:

## CherryLift

Origin-to-destination transportation service for people whose disability prevents them from using the fixed route bus system (Cherriots).

## RED LINE

Shopper shuttle and dial-a-ride services for seniors and people with disabilities.

## CARTS

Deviated and flex-route transportation for rural Marion and Polk Counties.

## DMAP/WVCH

Brokered Non-Emergency Medical Transportation for Medicaid and Oregon Health Plan recipients in Marion, Polk, and Yamhill Counties.

## Trip Link Call Center

Reservation and scheduling center for all CherryLift, RED LINE, CARTS and DMAP rides.

## Mobility Management/Travel Trainer

Eligibility determinations for CherryLift services and coordination of travel training and mobility coordination programs.

## Special Transportation Coordination

Coordination and administration of the Federal and State funds for the transportation of the elderly and disabled.

## Rideshare & TDM Grants

Carpool matching services for Marion, Polk, and Yamhill Counties; Coordination of vanpools in the Willamette Valley; Provision of alternative modes of transportation information to the public.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Special Transportation Fund Revenues/Resources and Expenses/Requirements Resolution Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
1 Operating Revenues/Resources							
2 Passenger Fares	434,312	394,575	380,640	430,450	382,925	(47,525)	-11%
3 Federal Direct 5310 Funds	-	134,394	103,608	312,689	229,839	(82,850)	-26%
4 Federal 5311 Funds	215,808	193,201	331,050	331,050	319,050	(12,000)	-4%
5 Federal New Freedom	2,453	-	-	-	-	-	
6 Federal 5310 Funds Through State	1,007,951	884,354	659,481	774,911	711,501	(63,410)	-8%
7 Federal 5310 Pass Through Funds	4,190	2,058	116,935	116,935	97,805	(19,130)	-16%
8 Rideshare Grant	-	217,496	179,147	214,325	225,375	11,050	5%
9 TDM Grant	-	68,229	104,940	174,138	113,039	(61,099)	-35%
10 DD53 Revenues	2,824,099	3,010,828	3,005,156	3,116,622	3,000,000	(116,622)	-4%
11 Federal 5307	697,278	426,215	1,160,848	1,309,657	1,489,568	179,911	14%
12 DMAP Revenues	5,858,972	7,193,016	11,712,840	7,446,159	12,272,955	4,826,796	65%
13 STF Pass Through Funds	87,604	70,255	160,904	72,916	293,877	220,961	303%
14 State STF Funds	639,525	603,465	1,241,632	1,303,802	647,474	(656,328)	-50%
15 Transfers from Other Funds	877,648	974,950	30,914	118,460	-	(118,460)	-100%
16 <b>Operating Revenues/Resources Total</b>	<b>12,649,840</b>	<b>14,173,036</b>	<b>19,188,095</b>	<b>15,722,114</b>	<b>19,783,408</b>	<b>4,061,294</b>	<b>26%</b>
17 Operating Expenses/Requirements							
18 Operations	12,360,032	13,639,786	17,440,902	14,961,363	17,947,392	2,986,029	20%
19 Transportation Development	179,359	477,703	567,917	608,919	779,398	170,479	28%
20 <b>Operating Expenses/Requirements Total</b>	<b>12,539,391</b>	<b>14,117,489</b>	<b>18,008,819</b>	<b>15,570,282</b>	<b>18,726,790</b>	<b>3,156,508</b>	<b>20%</b>
21 Operating Revenue/Resources less Operating Expenses/Requirements	110,449	55,547	1,179,276	151,832	1,056,618	904,786	596%
22 Transfer Out Miscellaneous	(29,802)	(447)	-	(533,732)	-	533,732	-100%
23 <b>Net Operating and Transfers to Other Funds Total</b>	<b>80,647</b>	<b>55,100</b>	<b>1,179,276</b>	<b>(381,900)</b>	<b>1,056,618</b>	<b>1,438,518</b>	<b>-377%</b>
24 Reserve Working Capital	-	-	-	(640,895)	(3,332,698)	(2,691,803)	420%
25 <b>Net Operating, Transfers to Other Funds, and Reserve Working Capital Total</b>	<b>80,647</b>	<b>55,100</b>	<b>1,179,276</b>	<b>(1,022,795)</b>	<b>(2,276,080)</b>	<b>(1,253,285)</b>	<b>123%</b>
26 <b>Beginning Working Capital</b>	<b>961,057</b>	<b>1,041,704</b>	<b>1,096,804</b>	<b>1,022,795</b>	<b>2,276,080</b>	<b>1,253,285</b>	<b>123%</b>
27 <b>Ending Working Capital</b>	<b>1,041,704</b>	<b>1,096,804</b>	<b>2,276,080</b>	<b>-</b>	<b>-</b>	<b>-</b>	

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Special Transportation Fund Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
1 Operating Revenues/Resources							
2 Passenger Fares	434,312	394,575	380,640	430,450	382,925	(47,525)	-11%
3 Federal Direct 5310 Funds	-	134,394	103,608	312,689	229,839	(82,850)	-26%
4 Federal 5311 Funds	215,808	193,201	331,050	331,050	319,050	(12,000)	-4%
5 Federal New Freedom	2,453	-	-	-	-	-	
6 Federal 5310 Funds Through State	1,007,951	884,354	659,481	774,911	711,501	(63,410)	-8%
7 Federal 5310 Pass Through Funds	4,190	2,058	116,935	116,935	97,805	(19,130)	-16%
8 Rideshare Grant	-	217,496	179,147	214,325	225,375	11,050	5%
9 TDM Grant	-	68,229	104,940	174,138	113,039	(61,099)	-35%
10 DD53 Revenues	2,824,099	3,010,828	3,005,156	3,116,622	3,000,000	(116,622)	-4%
11 Federal 5307	697,278	426,215	1,160,848	1,309,657	1,489,568	179,911	14%
12 DMAP Revenues	5,858,972	7,193,016	11,712,840	7,446,159	12,272,955	4,826,796	65%
13 STF Pass Through Funds	87,604	70,255	160,904	72,916	293,877	220,961	303%
14 State STF Funds	639,525	603,465	1,241,632	1,303,802	647,474	(656,328)	-50%
15 Transfers from Other Funds	877,648	974,950	30,914	118,460	-	(118,460)	-100%
16 Operating Revenues/Resources Total	12,649,840	14,173,036	19,188,095	15,722,114	19,783,408	4,061,294	26%
17 Operating Expenses/Requirements							
18 Personnel services	814,763	1,015,860	1,049,881	1,347,481	1,242,464	(105,017)	-8%
19 Materials and Services							
20 Software Licensing Annual Maintenance	62,258	94,366	104,906	114,000	114,000	-	0%
21 Advertising Fees	2,254	10,886	1,670	23,298	9,427	(13,871)	-60%
22 Other Professional & Technical	151,570	84,932	50,835	82,500	89,579	7,079	9%
23 Contract Maintenance Services	23,096	30,447	26,754	25,000	21,743	(3,257)	-13%
24 Outside Services	-	-	83,452	-	447	447	
25 Contract Eligibility Determination	-	-	-	-	103,891	103,891	
26 Brokerage Contract	735,525	757,877	967,546	776,911	1,026,678	249,767	32%
27 Towing & collision repairs	1,264	2,046	2,498	3,600	3,300	(300)	-8%
28 Legal Services	2,025	6,975	3,635	19,500	10,083	(9,417)	-48%
29 Other Services	11,579	11,270	17,937	13,276	39,843	26,567	200%
30 Fuel-Cars & Other	661,637	631,983	602,242	802,500	664,000	(138,500)	-17%
31 Lubricant & Coolant	13,231	10,853	10,916	20,300	12,200	(8,100)	-40%

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Special Transportation Fund Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
32 Tires & tire supplies	27,361	37,836	36,678	61,000	47,875	(13,125)	-22%	32
33 Parts, equipment & tools	86,369	108,906	125,039	124,270	141,546	17,276	14%	33
34 Operating Supplies	3,165	2,846	1,498	7,100	6,493	(607)	-9%	34
35 Office Supplies	9,504	11,232	10,303	12,559	14,329	1,770	14%	35
36 Other Materials & Supplies	1,339	3,000	1,384	12,250	3,186	(9,064)	-74%	36
37 Utilities	29,437	35,110	47,089	27,696	56,640	28,944	105%	37
38 5310 Pass-through Expense	-	2,058	116,890	116,935	97,805	(19,130)	-16%	38
39 STF Pass-through Expense	69,558	72,519	139,975	72,916	293,877	220,961	303%	39
40 Contract Transportation	8,671,688	10,100,744	13,399,638	10,568,238	13,469,604	2,901,366	27%	40
41 Dues & Subscriptions	472	934	5,871	3,600	4,968	1,368	38%	41
42 Advertising/Promotion Media	-	55,760	2,346	58,000	22,879	(35,121)	-61%	42
43 Travel, meetings, training, education	19,101	18,439	21,733	27,800	30,250	2,450	9%	43
44 Guarantee Ride Home	-	1,518	1,152	5,000	5,940	940	19%	44
45 Printing	12,633	17,601	6,260	27,500	21,493	(6,007)	-22%	45
46 Match Expense	1,059,630	926,968	1,106,799	1,147,852	1,104,900	(42,952)	-4%	46
47 Other Misc. Expenses	632	2,707	865	7,200	2,350	(4,850)	-67%	47
48 Lease-Building	61,800	61,816	63,027	62,000	65,000	3,000	5%	48
49 Call Center Allocation	-	-	-	-	-	-	-	49
50 <b>Materials and Services Total</b>	<b>11,717,128</b>	<b>13,101,629</b>	<b>16,958,938</b>	<b>14,222,801</b>	<b>17,484,326</b>	<b>3,261,525</b>	<b>23%</b>	50
51 <b>Capital Outlay</b>	<b>7,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	51
52 <b>Operating Expenses/Requirements Total</b>	<b>12,539,391</b>	<b>14,117,489</b>	<b>18,008,819</b>	<b>15,570,282</b>	<b>18,726,790</b>	<b>3,156,508</b>	<b>20%</b>	52
53 <b>Operating Revenue/Resources less Operating Expenses/Requirements</b>	<b>110,449</b>	<b>55,547</b>	<b>1,179,276</b>	<b>151,832</b>	<b>1,056,618</b>	<b>904,786</b>	<b>596%</b>	53
54 <b>Transfer Out Miscellaneous</b>	<b>(29,802)</b>	<b>(447)</b>	<b>-</b>	<b>(533,732)</b>	<b>-</b>	<b>533,732</b>	<b>-100%</b>	54
55 <b>Net Operating and Transfers to Other Funds Total</b>	<b>80,647</b>	<b>55,100</b>	<b>1,179,276</b>	<b>(381,900)</b>	<b>1,056,618</b>	<b>1,438,518</b>	<b>-377%</b>	55
56 <b>Reserve Working Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(640,895)</b>	<b>(3,332,698)</b>	<b>(2,691,803)</b>	<b>420%</b>	56
57 <b>Net Operating, Transfers to Other Funds, and Reserve Working Capital Total</b>	<b>80,647</b>	<b>55,100</b>	<b>1,179,276</b>	<b>(1,022,795)</b>	<b>(2,276,080)</b>	<b>(1,253,285)</b>	<b>123%</b>	57
58 <b>Beginning Working Capital</b>	<b>961,057</b>	<b>1,041,704</b>	<b>1,096,804</b>	<b>1,022,795</b>	<b>2,276,080</b>	<b>1,253,285</b>	<b>123%</b>	58
59 <b>Ending Working Capital</b>	<b>1,041,704</b>	<b>1,096,804</b>	<b>2,276,080</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	59

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Special Transportation Fund Program	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Expenses/Requirements Summary	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	
1 Operations								1
2 CherryLift	5,017,679	4,829,796	5,067,790	5,493,905	5,230,667	(263,238)	-5%	2
3 RED Line	189,192	193,949	247,862	263,069	281,695	18,626	7%	3
4 CARTS	1,159,351	1,284,957	1,365,107	1,458,203	1,448,624	(9,579)	-1%	4
5 DMAP/WVCH	5,858,972	7,193,016	10,554,493	7,446,159	10,777,948	3,331,789	45%	5
6 Trip Link Call Center **	-	-	-	-	-	-	-	6
7 Mobility Management/Travel Trainer	134,838	138,068	205,650	300,027	208,458	(91,569)	-31%	7
8 Operations Total	12,360,032	13,639,786	17,440,902	14,961,363	17,947,392	2,986,029	20%	8
9 Transportation Development								9
10 Special Transportation Coordination	179,359	191,978	283,830	220,456	440,984	220,528	100%	10
11 Rideshare	-	217,496	179,147	214,325	225,375	11,050	5%	11
12 TDM	-	68,229	104,940	174,138	113,039	(61,099)	-35%	12
13 Transportation Development Total	179,359	477,703	567,917	608,919	779,398	170,479	28%	13
14 Special Transportation Fund Total	12,539,391	14,117,489	18,008,819	15,570,282	18,726,790	3,156,508	20%	14

\*\*The Trip Link Call Center is allocated to those programs that utilize the call center services.

# Cherriots

SALEM-KEIZER TRANSIT



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# CherryLift

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Origin-to-destination transportation service for people whose disability prevents them from using the fixed route bus system (Cherriots).

## Revenues/Resources

- Passenger Fares – funds collected from passengers at a rate of \$3.20 per ride.
- DD53 Revenues – Medicaid grant funds received for transporting passengers qualified to ride Cherrylift under the DD53 requirements. This was decreased by approximately \$116,000 due to changes in the ADA eligibility process.
- Federal 5307 – this is a FTA Urbanized Area Formula Grant that has an 80/20 matching ratio. This means that 80% of the program expenses (approximately \$1.5 million) can be covered by federal funds while the remaining 20% of expenses have to be covered either by a state grant or local funds. The increase of approximately \$180,000 reflects an increase in the ADA portion as well as increased preventative maintenance expense.
- Federal 5310 Funds Through State – these federal funds, administered through the State of Oregon, have an 89.73/10.27 match ratio (award - \$58,489) and are awarded on a biennium basis.

- State STF Funds – these funds are a State grant awarded for Special Transportation programs and may be used as a match for federal grants. This grant is awarded on a biennium basis. The decrease of approximately \$142,000 is due to two supplemental STF apportionments by the State during fiscal year 2014-15.
- Transfers In – these funds are transferred from the General fund for grant match and to cover expenses not paid for by grants.

## Materials and Services

- Other Professional & Technical – The decrease of approximately \$46,000 was due to a project to certify and conduct interviews of approximately 800 applicants was not implemented.
- Contract Eligibility Determination – The approximately \$103,000 is for the first year of the new eligibility contractor. This contractor will be handling the Districts ADA eligibility process for both new and recertifying applicants.
- Fuel-Cars & Other – approximately 119,444 gallons of fuel at an estimated \$3.65 per gallon.

# CherryLift

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- Tires & tire supplies – The line item is based on a lease rate of \$.00488 per mile, for an estimated 856,000 miles per vehicle, and 6 tires per vehicle.
- Parts, equipment & tools – this line includes the cost for replacement parts, two transmission rebuilds, and a wear and tear cost of approximately \$.083 per mile. The increase is due to head replacement of V-10 engines.
- Contract Transportation – this is the contract price for MV Transportation to operate the CherryLift vehicles. The contract with MV Transportation provides for a maximum of approximately 63,381 revenue hours at a rate of \$44.90 per hour. The proposed fiscal year 2015-16 budget reflects a decrease of approximately \$196,000 to the maximum, not-to-exceed, contract amount.
- Match Expense – this line is the District’s matching requirement for Medicaid funds used to transport passengers qualified to ride CherryLift under DD53 requirements. It was decreased by approximately \$43,000 in anticipation of changes in the ADA eligibility process.
- Call Center Allocation – the Trip Link Call Center expenses are allocated, based on call volume, to

each of the programs that use the call center. 16 percent of the call center is allocated to CherryLift.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

CherryLift Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
1 Operating Revenues/Resources								1
2 Passenger Fares	211,292	187,250	186,698	207,000	185,000	(22,000)	-11%	2
3 Federal New Freedom	2,453	-	-	-	-	-		3
4 Federal 5310 Funds Through State	121,619	112,161	100,644	112,163	58,489	(53,674)	-48%	4
5 DD53 Revenues	2,824,099	3,010,828	3,005,156	3,116,622	3,000,000	(116,622)	-4%	5
6 Federal 5307	697,278	426,215	1,160,848	1,309,657	1,489,568	179,911	14%	6
7 State STF Funds	303,135	118,392	583,530	630,003	497,610	(132,393)	-21%	7
8 Transfers from Other Funds	857,803	974,950	30,914	118,460	-	(118,460)	-100%	8
9 Operating Revenues/Resources Total	5,017,679	4,829,796	5,067,790	5,493,905	5,230,667	(263,238)	-5%	9
10 Operating Expenses/Requirements								10
11 Personnel services	320,114	283,846	324,443	356,577	370,459	13,882	4%	11
12 Materials and Services								12
13 Advertising Fees	1,557	-	-	500	500	-	0%	13
14 Other Professional & Technical	8,119	11,265	8,640	57,000	11,000	(46,000)	-81%	14
16 Contract Maintenance Services	15,962	17,041	17,652	18,000	12,000	(6,000)	-33%	16
17 Contract Eligibility Determination	-	-	-	-	103,891	103,891		17
18 Towing & collision repairs	880	690	800	1,200	1,200	-	0%	18
19 Legal Services	23	-	2,000	4,000	1,000	(3,000)	-75%	19
20 Other Services	581	579	-	2,200	3,400	1,200	55%	20
21 Fuel-Cars & Other	512,370	432,677	400,000	562,000	435,000	(127,000)	-23%	21
22 Lubricant & Coolant	9,200	6,838	7,028	7,500	7,500	-	0%	22
23 Tires & tire supplies	20,013	21,296	25,857	33,000	31,000	(2,000)	-6%	23
24 Parts, equipment & tools	55,317	49,513	82,984	56,700	84,800	28,100	50%	24
25 Operating Supplies	1,871	2,530	1,200	5,000	5,000	-	0%	25
26 Office Supplies	24	556	1,200	600	850	250	42%	26
27 Other Materials & Supplies	-	-	16	-	100	100		27
28 Contract Transportation	2,836,601	2,895,266	2,896,332	3,042,833	2,846,083	(196,750)	-6%	28
29 Dues & Subscriptions	-	64	775	700	800	100	14%	29
30 Travel, meetings, training, education	5,507	-	4,040	4,300	5,000	700	16%	30

\* Amounts as proposed by the Budget Officer and approved by the Budget Committee.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

CherryLift Revenues/Resources and Expenses/Requirements Summary		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
31	Printing	5,717	1,580	3,782	4,000	3,500	(500)	-13%	31
32	Match Expense	1,059,630	926,968	1,106,799	1,147,852	1,104,900	(42,952)	-4%	32
33	Other Misc. Expenses	250	825	-	1,000	250	(750)	-75%	33
34	Call Center Allocation	163,943	178,262	184,242	188,943	202,434	13,491	7%	34
35	Materials and Services Total	4,697,565	4,545,950	4,743,347	5,137,328	4,860,208	(277,120)	-5%	35
36	Operating Expenses/Requirements Total	5,017,679	4,829,796	5,067,790	5,493,905	5,230,667	(263,238)	-5%	36
37	FTE								37
38	Chief Operating Officer	-	-	-	0.1	0.1			38
39	Maintenance Manager	-	0.1	0.1	-	-			39
40	Vehicle Maintenance Supervisor	0.1	-	0.2	0.1	0.1			40
41	Contracted Transportation Manager	-	0.3	0.6	0.6	0.7			41
42	Contracted Transportation Supervisor	0.2	-	-	-	-			42
43	Outreach Representative	0.8	0.4	-	-	-			43
44	Mobility Coordinator	0.2	-	0.2	0.1	0.1			44
45	Medical Transportation Administrator	0.2	-	-	-	-			45
46	Accounting Specialist	-	0.1	0.1	-	0.1			46
47	Database Administrator	0.1	-	-	-	-			47
48	Administrative Assistant	0.4	0.2	0.4	0.6	0.5			48
49	Journey Mechanic	0.4	0.9	0.8	0.8	0.8			49
50	Parts & Supplies Clerk	0.2	-	0.1	0.2	-			50
51	Service Technician	0.8	0.6	0.3	0.5	0.5			51
52	Service Worker	0.2	-	-	0.5	0.5			52
53	Total FTE	3.6	2.6	2.8	3.5	3.4			53

\* Amounts as proposed by the Budget Officer and approved by the Budget Committee.

# RED Line

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Shopping shuttle and dial-a-ride services for seniors and people with disabilities.

## Revenues/Resources

- Passenger Fares – funds collected from passengers at a rate of \$1.20 per trip for the shopper shuttle and a rate of \$3.20 per trip for the dial-a-ride service.
- Federal Direct 5310 Funds – enhanced mobility of seniors and individuals with disabilities funds.
- Federal 5310 Funds Through State – these federal funds, administered through the State of Oregon, have an 89.73/10.27 match ratio (award - \$26,919) and are awarded on a biennium basis.
- State STF Funds – these funds are a State grant awarded to special transportation programs and may be used as a match for federal grants.

## Materials and Services

- Fuel-Cars & Other – This line item is for approximately 5,205 gallons of fuel at an estimated \$3.65 per gallon.
- Contract Transportation – this is the contract price for MV Transportation to operate the RED Line

vehicles. The contract is for up to approximately 4,217 revenue hours at \$40.69 per hour.

- Call Center Allocation – the Trip Link Call Center expenses are allocated based on call volume, to each of the programs that use the call center. 4 percent of the call center is allocated to RED Line. The increase of approximately \$40,000 is due to increased call center costs.



# Cherriots

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

RED Line Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
1 Operating Revenues/Resources								1
2     Beginning Working Capital	-	-	-	7,641	-	(7,641)	-100%	2
3     Passenger Fares	6,792	8,981	8,496	8,650	8,325	(325)	-4%	3
4     Federal Direct 5310 Funds	-	120,268	103,608	174,677	171,580	(3,097)	-2%	4
5     Federal 5310 Funds Through State	166,805	-	-	-	26,919	26,919		5
6     State STF Funds	306	64,700	135,758	72,101	74,871	2,770	4%	6
7     Transfers from Other Funds	15,289	-	-	-	-	-		7
8 <b>Operating Revenues/Resources Total</b>	<b>189,192</b>	<b>193,949</b>	<b>247,862</b>	<b>263,069</b>	<b>281,695</b>	<b>18,626</b>	<b>7%</b>	8
9 Operating Expenses/Requirements								9
10     Personnel services	16,542	7,404	12,131	33,505	31,612	(1,893)	-6%	10
11     Materials and Services								11
12         Other Professional & Technical	16,556	(77)	206	-	600	600		12
13         Towing & collision repairs	100	-	-	600	300	(300)	-50%	13
14         Legal Services	135	-	-	-	-	-		14
15         Fuel-Cars & Other	9,221	24,152	22,242	24,500	19,000	(5,500)	-22%	15
16         Lubricant & Coolant	423	280	388	1,800	700	(1,100)	-61%	16
17         Tires & tire supplies	748	2,512	-	2,000	2,000	-	0%	17
18         Parts, equipment & tools	3,806	2,077	692	3,620	3,050	(570)	-16%	18
19         Operating Supplies	3	8	13	100	250	150	150%	19
20         Contract Transportation	131,861	148,211	166,129	180,000	171,574	(8,426)	-5%	20
21         Printing	3,528	-	-	2,000	1,000	(1,000)	-50%	21
22         Other Misc. Expenses	72	-	-	5,000	1,000	(4,000)	-80%	22
23         Call Center Allocation	6,197	9,382	46,061	9,944	50,609	40,665	409%	23
24 <b>Materials and Services Total</b>	<b>172,650</b>	<b>186,545</b>	<b>235,731</b>	<b>229,564</b>	<b>250,083</b>	<b>20,519</b>	<b>9%</b>	24
25 <b>Operating Expenses/Requirements Total</b>	<b>189,192</b>	<b>193,949</b>	<b>247,862</b>	<b>263,069</b>	<b>281,695</b>	<b>18,626</b>	<b>7%</b>	25

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

RED Line Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
26 FTE							26
27 Contracted Transportation Manager	-	-	-	0.1	-		27
28 Journey Mechanic	-	-	-	-	0.1		28
29 Service Technician	-	-	-	-	0.1		29
30 Service Worker	-	-	-	-	0.1		30
31 Total FTE	-	-	-	0.1	0.3		31

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# CARTS

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Deviated and flex-route transportation for rural Marion and Polk Counties.

## Revenues/Resources

- Beginning Working Capital – these funds are left over resources from previous years and are used to cover a shortfall of resources in the current year.
- Passenger Fares – funds collected from passengers.
- Federal 5311 Funds – this is a FTA Rural Area Formula grant administered through the State of Oregon. The matching ratio is 56.08/43.92 (award - \$319,050).
- Federal Direct 5310 Funds – enhanced mobility of seniors and individuals with disabilities funds.
- Federal 5310 Funds Through State – these federal funds, administered through the State of Oregon, have an 89.73/10.27 match ratio (award - \$452,914). The award is made on a biennium basis; only one year is budgeted.
- State STF Funds – these funds are a State grant awarded for Special Transportation programs. State grants are used as a match for the federal grant funds. The approximate decrease of \$474,000 is due to two supplemental STF apportionments by the State during fiscal year 2014-15.

## Materials and Services

- Fuel-Cars & Other – This line item is for approximately 56,000 gallons of fuel at an estimated \$3.65 per gallon.
- Parts, equipment & tools – this line includes the cost for replacement parts, two transmission rebuilds, and wear and tear cost of approximately \$.097 per mile.
- Contract Transportation – this is the contract price for MV Transportation to operate the CARTS vehicles. The contract is for up to approximately 17,259 revenue hours per month at \$53.42 per hour.
- Transfers to Other Funds – The increase in fiscal year 2014-15 was for the purchase a CARTS bus and ITS upgrades for all CARTS buses. The resources for the capital purchases are being recorded in the capital project fund rather than being transferred from CARTS operations.
- Call Center Allocation – the Trip Link Call Center expenses are allocated, based on call volume, to each of the programs that use the call center. 3 percent of the call center is allocated to CARTS.

# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

CARTS Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
1 Operating Revenues/Resources							
2     Beginning Working Capital	335,949	-	-	374,260	438,389	64,129	17%
3     Passenger Fares	216,228	198,344	185,446	214,800	189,600	(25,200)	-12%
4     Federal 5311 Funds	215,808	176,237	331,050	331,050	319,050	(12,000)	-4%
5     Federal Direct 5310 Funds	-	-	-	-	20,691	20,691	
6     Federal 5310 Funds Through State	531,253	585,949	437,670	577,696	452,914	(124,782)	-22%
7     State STF Funds	283,758	382,239	410,941	492,129	27,980	(464,149)	-94%
8 <b>Operating Revenues/Resources Total</b>	<b>1,582,996</b>	<b>1,342,769</b>	<b>1,365,107</b>	<b>1,989,935</b>	<b>1,448,624</b>	<b>(541,311)</b>	<b>-27%</b>
9 Operating Expenses/Requirements							
10    Personnel Services	71,570	90,967	101,092	151,913	175,144	23,231	15%
11    Materials and Services							
12     Advertising Fees	-	9,970	-	-	-	-	
13     Other Professional & Technical	5,139	7,308	20,016	8,000	7,000	(1,000)	-13%
14     Contract Maintenance Services	4,925	5,110	6,672	6,000	6,500	500	8%
15     Towing & collision repairs	284	1,356	1,698	1,800	1,800	-	0%
16     Legal Services	23	-	-	2,000	2,000	-	0%
17     Other Services	24	128	-	4,076	12,200	8,124	199%
18     Fuel-Cars & Other	140,045	175,154	180,000	216,000	210,000	(6,000)	-3%
19     Lubricant & Coolant	3,609	3,735	3,500	11,000	4,000	(7,000)	-64%
20     Tires & tire supplies	6,600	14,028	10,821	26,000	14,875	(11,125)	-43%
21     Parts, equipment & tools	26,632	57,012	41,363	61,950	51,400	(10,550)	-17%
22     Operating Supplies	842	307	285	1,000	500	(500)	-50%
23     Office Supplies	-	449	-	1,000	300	(700)	-70%
24     Other Materials & Supplies	-	1,606	-	2,250	-	(2,250)	-100%
25     Contract Transportation	872,644	896,953	963,737	942,725	921,949	(20,776)	-2%
26     Travel, meetings, training, education	-	1,124	78	500	500	-	0%
27     Printing	2,500	533	1,300	2,000	2,500	500	25%
28     Other Misc. Expenses	-	453	-	100	-	(100)	-100%
29     Call Center Allocation	17,014	18,764	34,545	19,889	37,956	18,067	91%
30 <b>Materials and Services Total</b>	<b>1,080,281</b>	<b>1,193,990</b>	<b>1,264,015</b>	<b>1,306,290</b>	<b>1,273,480</b>	<b>(32,810)</b>	<b>-3%</b>
31 <b>Capital Outlay</b>	<b>7,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
32 <b>Operating Expenses/Requirements Total</b>	<b>1,159,351</b>	<b>1,284,957</b>	<b>1,365,107</b>	<b>1,458,203</b>	<b>1,448,624</b>	<b>(9,579)</b>	<b>-1%</b>

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
CARTS Revenues/Resources and Expenses/Requirements Summary	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	
Operating Revenue/Resources less Operating Expenses/Requirements	423,645	57,812	-	531,732	-	(531,732)	-100%	33
Transfers to Other Funds	(25,096)	(447)	-	(531,732)	-	531,732	-100%	34
<b>Net Operating and Transfers to Other Funds Total</b>	<b>398,549</b>	<b>57,365</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>35</b>
<b>FTE</b>								<b>36</b>
Vehicle Maintenance Supervisor	-	-	0.1	0.1	0.1			37
Strategic Planning and Technology Service Manage	-	-	-	-	0.1			
Long-Range Planning Analyst	-	-	-	0.1	0.1			39
Administrative Assistant	-	-	-	-	0.1			40
Parts & Supply Clerk	0.1	-	0.1	-	-			41
Journey Mechanic	0.2	0.6	0.4	0.6	0.5			42
Service Technician	0.4	0.3	0.3	0.4	0.3			43
Service Worker	0.1	-	-	0.4	0.3			44
<b>Total FTE</b>	<b>0.8</b>	<b>0.9</b>	<b>0.9</b>	<b>1.6</b>	<b>1.5</b>			<b>45</b>

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# DMAP/WVCH

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Brokered Non-Emergency Medical Transportation for Medicaid and Oregon Health Plan recipients in Marion, Polk, and Yamhill Counties. These services are brokered for both the State (DMAP) as well as Willamette Valley Community Health (WVCH).

## Revenues/Resources

- DMAP/WVCH Revenues – all DMAP expenses are reimbursed by the State Oregon Health Plan. The WVCH expense are reimbursed at a rate of \$37.56 per trip. The increase of approximately \$4.8 million is to cover the approximate 65% increase in trips provided.

## Materials and Services

- Contract Transportation – this is the approximate contract price for private providers to provide non-emergency medical transportation. The District contracts with approximately 21 private providers to provide rides efficiently, and in a manner that minimizes costs and maximizes value for the State, while meeting clients' needs. The increase of approximately \$3.1 million is due to the approximate 65% increase in trips provided.
- Lease-Building – allocation for the TripLink Call Center building for DMAP operations.

- Call Center Allocation – the TripLink Call Center expenses are allocated based on call volume, to each of the programs that use the call center. 77 percent of the call center is allocated to DMAP. This increased by approximately \$199,000 due to increased call center costs.



# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

DMAP/WVCH Revenues/Resources and Expenses/Requirements Summary		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
1	Operating Revenues/Resources								1
2	DMAP/WVCH Revenues	5,858,972	7,193,016	11,712,840	7,446,159	12,272,955	4,826,796	65%	2
3	<b>Operating Revenues/Resources Total</b>	<b>5,858,972</b>	<b>7,193,016</b>	<b>11,712,840</b>	<b>7,446,159</b>	<b>12,272,955</b>	<b>4,826,796</b>	<b>65%</b>	3
4	Operating Expenses/Requirements								4
5	Personnel services	154,978	187,711	205,348	174,759	178,934	4,175	2%	5
6	Materials and Services								6
7	Advertising Fees	-	-	-	-	-	-		7
7	Other Professional & Technical	121,493	32,451	518	1,000	1,500	500	50%	7
8	Contract Maintenance Services	488	-	-	1,000	-	(1,000)	-100%	8
9	Legal Services	1,800	2,835	-	6,000	1,000	(5,000)	-83%	9
10	Other Services	10,975	9,808	16,772	6,000	17,000	11,000	183%	10
11	Operating Supplies	450	-	-	-	-	-		11
12	Office Supplies	2,487	1,560	2,100	2,500	2,250	(250)	-10%	12
13	Other Materials & Supplies	1,338	841	1,368	2,000	1,600	(400)	-20%	13
14	Utilities	1,148	1,335	1,597	360	1,850	1,490	414%	14
15	Contract Transportation	4,826,392	6,160,314	9,373,441	6,402,680	9,530,000	3,127,320	49%	15
16	Dues & Subscriptions	291	-	1,906	400	1,000	600	150%	16
17	Travel, meetings, training, education	10,867	2,305	1,696	6,200	1,500	(4,700)	-76%	17
18	Printing	853	230	54	5,500	2,100	(3,400)	-62%	18
19	Other Misc. Expenses	65	-	-	100	-	(100)	-100%	19
20	Lease-Building	61,800	61,816	63,027	62,000	65,000	3,000	5%	20
21	Call Center Allocation	663,547	731,810	886,666	775,660	974,214	198,554	26%	21
22	<b>Materials and Services Total</b>	<b>5,703,994</b>	<b>7,005,305</b>	<b>10,349,145</b>	<b>7,271,400</b>	<b>10,599,014</b>	<b>3,327,614</b>	<b>46%</b>	22
23	<b>Operating Expenses/Requirements Total</b>	<b>5,858,972</b>	<b>7,193,016</b>	<b>10,554,493</b>	<b>7,446,159</b>	<b>10,777,948</b>	<b>3,331,789</b>	<b>45%</b>	23
24	<b>Operating Revenue/Resources less Operating Expenses/Requirements</b>	<b>-</b>	<b>-</b>	<b>1,158,347</b>	<b>-</b>	<b>1,495,007</b>	<b>1,495,007</b>		24

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

DMAP/WVCH Revenues/Resources and Expenses/Requirements Summary		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
25	FTE							25
26	Chief Operating Officer	-	0.1	-	0.1	-		26
27	Director of Operations	0.1	-	-	-	-		27
28	Contracted Transportation Manager	-	0.6	0.2	0.2	0.1		28
29	Contracted Transportation Supervisor	0.7	-	-	-	-		29
30	Medical Transportation Administrator	-	0.4	1.0	0.9	0.9		30
31	Human Resources Assistant I	-	-	0.1	0.1	0.1		31
32	Accountant	-	-	-	-	0.1		32
33	Accounting Specialist	0.1	0.1	0.1	0.2	0.1		33
34	Administrative Assistant	0.7	0.8	0.6	0.4	0.5		34
35	Total FTE	1.6	2.0	2.0	1.9	1.8		35

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Trip Link Call Center

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Reservation and scheduling center for all CherryLift, CARTS, RED Line, and Non-Emergency Medical Transportation rides (Medicaid Assistance Program/Willamette Valley Community Health or DMAP/WVCH).

## Materials and Services

- Software Licensing Annual Maintenance – this line is for Route Match software.
- Brokerage Contract – this is the contract price for MV Transportation to operate the Trip Link Call Center. The contract amount is not to exceed approximately \$1,026,000. The increase of approximately \$250,000 is due to increasing the hours of operation and staffing costs.
- Utilities – this line includes the cost for the telephone system and connection charges. The increase of \$25,000 is due to adding a new T1 communication line for the increased telephone queues.
- Call Center Allocation – the Trip Link Call Center expenses are allocated based on call volume, to each of the projects that use the call center. This was increased by approximately \$270,000 as a result of an approximate 65% increase in call

volume. The call center is allocated to the following programs:

- CherryLift – 16 %
- CARTS – 3 %
- RED Line – 4 %
- DMAP/WVCH – 77 %

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Trip Link Call Center Expenses/Requirements Summary	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
1 Operating Expenses/Requirements								1
2 Personnel services	16,886	39,530	27,404	66,725	47,435	(19,290)	-29%	2
3 Materials and Services								3
4 Software Licensing and Annual Maintenance	62,258	94,366	104,906	114,000	114,000	-	0%	4
5 Other Professional & Technical	-	4,975	-	500	1,500	1,000	200%	5
6 Contract Maintenance Services	1,721	2,095	2,430	-	2,500	2,500		6
7 Brokerage Contract	735,525	757,877	967,546	776,911	1,026,678	249,767	32%	7
8 Legal Services	45	1,755	135	3,000	1,000	(2,000)	-67%	8
9 Other Services	-	270	-	-	6,500	6,500		9
10 Parts, equipment & tools	614	10	-	500	2,000	1,500	300%	10
11 Operating Supplies	-	-	-	500	-	(500)	-100%	11
12 Office Supplies	6,208	6,643	6,128	5,000	7,500	2,500	50%	12
13 Utilities	27,400	30,560	41,895	25,000	50,000	25,000	100%	13
14 Travel, meetings, training, education	15	67	-	2,300	5,000	2,700	117%	14
15 Printing	30	-	1,070	-	1,000	1,000		15
16 Other Misc. Expenses	-	70	-	-	100	100		16
17 Call Center Allocation	(847,057)	(938,218)	(1,151,514)	(994,436)	(1,265,213)	(270,777)	27%	17
18 Materials and Services Total	(16,886)	(39,530)	(27,404)	(66,725)	(47,435)	19,290	-29%	18
19 Operating Expenses/Requirements Total	-	-	-	-	-	-		19
20 FTE								20
21 Planning & Technology Services Manager	-	-	-	0.1	-			21
22 Technology Services Support Analyst	0.1	0.2	0.1	0.4	0.3			22
23 Network Administrator	-	-	-	0.1	0.1			23
24 Support Analyst	-	-	-	-	0.1			24
25 Accounting Specialist	-	0.1	0.1	0.1	0.1			25
26 Total FTE	0.1	0.3	0.2	0.7	0.6			26

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Mobility Management/Travel Trainer

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Oversight of the eligibility process and coordination of travel training and mobility coordination programs.

## Revenues/Resources

- Federal Direct 5310 Funds – enhanced mobility of seniors and individuals with disabilities funds.
- Federal 5310 Funds Through State – this is a federal grant administered through the State of Oregon, and has an 89.73/10.27 match ratio (award - \$173,179). The award increased approximately \$117,000 due to a shift of funding from Federal Direct 5310 to Federal 5310 Funds Through the State. They are awarded on a biennium basis and budgeted annually.
- State STF Funds – these funds are a State grant awarded to Special Transportation programs and can be used as a match for federal grants. These funds decreased approximately \$70,000 due to a decrease in an Outreach Specialist position.

# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Mobility Management/Travel Trainer					FY2015-16	Change from		
Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	Adopted Budget*	FY2014-15 Budget	Percent Change	
1 Operating Revenues/Resources								1
2 Federal Direct 5310 Funds	-	-	-	138,012	-	(138,012)	-100%	2
3 Federal 5310 Funds Through State	94,119	123,888	99,595	56,184	173,179	116,995	208%	3
4 State STF Funds	38,150	14,180	106,055	105,831	35,279	(70,552)	-67%	4
5 Transfers from Other Funds	4,557	-	-	-	-	-	-	5
6 <b>Operating Revenues/Resources Total</b>	<b>136,826</b>	<b>138,068</b>	<b>205,650</b>	<b>300,027</b>	<b>208,458</b>	<b>(91,569)</b>	<b>-31%</b>	6
7 Operating Expenses/Requirements								7
8 Personnel services	131,944	131,826	185,769	288,691	192,422	(96,269)	-33%	8
9 Materials and Services								9
10 Other Professional & Technical	263	-	16,335	3,000	3,000	-	0%	10
11 Legal Services	-	-	-	1,000	-	(1,000)	-100%	11
12 Parts, equipment & tools	-	-	-	1,000	-	(1,000)	-100%	12
13 Office Supplies	569	536	155	1,000	700	(300)	-30%	13
14 Utilities	392	336	336	336	336	-	0%	14
15 Advertising/Promotion Media	-	-	-	-	1,000	1,000		15
16 Travel, meetings, training, education	1,420	3,979	2,190	3,500	10,000	6,500	186%	16
17 Printing	-	32	-	1,000	500	(500)	-50%	17
18 Other Misc. Expenses	250	1,359	865	500	500	-	0%	18
19 <b>Materials and Services Total</b>	<b>2,894</b>	<b>6,242</b>	<b>19,881</b>	<b>11,336</b>	<b>16,036</b>	<b>4,700</b>	<b>41%</b>	19
20 <b>Operating Expenses/Requirements Total</b>	<b>134,838</b>	<b>138,068</b>	<b>205,650</b>	<b>300,027</b>	<b>208,458</b>	<b>(91,569)</b>	<b>-31%</b>	20
Operating Revenue/Resources less								
21 Operating Expenses/Requirements	1,988	-	-	-	-	-		21
22 Transfers to Other Funds	(1,988)	-	-	-	-	-		22
Net Operating and Transfers to Other Funds								
23 <b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		23

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Mobility Management/Travel Trainer						FY2015-16	Change from	
Revenues/Resources and Expenses/Requirements	FY2012-13	FY2013-14	FY2014-15 Year-	FY2014-15	Adopted	FY2014-15	Percent	
Summary	Actual	Actual	End Estimate	Budget	Budget*	Budget	Change	
24 FTE							24	
25 Director of Operations	0.1	-	-	-	-	-	25	
26 Outreach Representative	1.1	0.6	1.0	1.8	0.9		26	
27 Mobility Coordinator	0.8	0.7	0.8	0.8	0.8		27	
28 Customer Service Supervisor	-	-	0.1	0.1	0.1		28	
29 Total FTE	2.0	1.3	1.9	2.7	1.8		29	

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Special Transportation Coordination

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Coordination and administration of Federal and State funds for transportation of the elderly and disabled.

## Revenues/Resources

- Federal 5310 Funds Through State – this is a federal grant administered through the State of Oregon, which has an 89.73/10.27 match ratio (award - \$1,131,937). The grants are awarded on a biennium basis and are budgeted annually.
- Federal 5310 Pass Through Funds – these funds are administered by the District and awarded to other agencies. This amount was increased by roughly \$74,000 to align with the remaining 2013-2015 biennial appropriation amount. These funds have been awarded to the following agencies:
  - City of Woodburn \$95,562
  - City of Silverton \$2,243
  - \$97,805
- STF Pass Through Funds – State funds administered by the District and awarded to other agencies. These funds have been awarded to the Silverton Trolley and Woodburn Transit.
  - City of Woodburn \$202,500
  - City of Silverton \$16,500
  - Salem Hospital Foundation \$50,000
  - West Valley Hospital \$24,877
  - \$293,877

## Materials and Services

- 5310 Pass-through Expense – This line is for administering the funds awarded to other agencies.
- STF Pass-through Expense – This line is for administering the funds awarded to other agencies.

# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Special Transportation Coordination		FY2014-15			FY2015-16	Change from		
Revenues/Resources and Expenses/Requirements	FY2012-13	FY2013-14	Year-End	FY2014-15	Adopted	FY2014-15	Percent	
Summary	Actual	Actual	Estimate	Budget	Budget*	Budget	Change	
1 Operating Revenues/Resources								1
2 Net Working Capital	622,846	2,265	-	640,894	1,837,691	1,196,797	187%	2
3 Federal 5311 Funds	-	16,964	-	-	-	-		3
4 Federal Direct 5310 Funds	-	14,126	-	-	37,568	37,568		4
5 Federal 5310 Funds Through State	94,155	62,356	21,572	28,868	-	(28,868)	-100%	5
6 Federal 5310 Pass Through Funds	4,190	2,058	116,935	116,935	97,805	(19,130)	-16%	6
7 STF Pass Through Funds	87,604	70,255	160,904	72,916	293,877	220,961	303%	7
8 State STF Funds	14,175	23,954	5,348	3,738	11,734	7,996	214%	8
9 <b>Operating Revenues/Resources Total</b>	<b>822,970</b>	<b>191,978</b>	<b>304,759</b>	<b>863,351</b>	<b>2,278,675</b>	<b>1,415,324</b>	<b>164%</b>	9
10 Operating Expenses/Requirements								10
11 Personnel services	102,729	92,394	24,389	24,605	43,852	19,247	78%	11
12 Materials and Services								12
13 Advertising Fees	697	-	-	800	1,500	700	88%	13
14 Other Professional & Technical	-	20,765	-	-	-	-		14
15 Legal Services	-	1,440	1,500	2,500	1,500	(1,000)	-40%	15
16 Office Supplies	216	46	-	-	500	500		16
17 Utilities	496	336	576	-	-	-		17
18 5310 Pass-through Expense	-	2,058	116,890	116,935	97,805	(19,130)	-16%	18
19 STF Pass-through Expense	69,558	72,519	139,975	72,916	293,877	220,961	303%	19
20 Contract Transportation	4,190	-	-	-	-	-		20
21 Dues & Subscriptions	181	-	-	200	200	-	0%	21
22 Travel, meetings, training, education	1,292	146	500	1,500	750			22
23 Printing	-	2,274	-	500	500	-	0%	23
24 Other Misc. Expenses	-	-	-	500	500	-	0%	24
25 <b>Materials and Services Total</b>	<b>76,630</b>	<b>99,584</b>	<b>259,441</b>	<b>195,851</b>	<b>397,132</b>	<b>201,281</b>	<b>103%</b>	25
26 <b>Operating Expenses/Requirements Total</b>	<b>179,359</b>	<b>191,978</b>	<b>283,830</b>	<b>220,456</b>	<b>440,984</b>	<b>220,528</b>	<b>100%</b>	26
27 <b>Operating Revenue/Resources less Operating Expenses/Requirements</b>	<b>643,611</b>	<b>-</b>	<b>20,929</b>	<b>642,895</b>	<b>1,837,691</b>	<b>1,194,796</b>	<b>186%</b>	27

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Special Transportation Coordination		FY2014-15			FY2015-16	Change from		
Revenues/Resources and Expenses/Requirements	FY2012-13	FY2013-14	Year-End	FY2014-15	Adopted	FY2014-15	Percent	
Summary	Actual	Actual	Estimate	Budget	Budget*	Budget	Change	
28 Transfers to Other Funds								28
29     Transfer Out Miscellaneous	(2,718)	-	-	(2,000)	-	2,000	-100%	29
30     Transfer Out To STS						-		30
31 <b>Transfers to Other Funds Total</b>	<b>(2,718)</b>	<b>-</b>	<b>-</b>	<b>(2,000)</b>	<b>-</b>	<b>2,000</b>	<b>-100%</b>	31
<b>Net Operating and Transfers to Other Funds</b>								
32 <b>Total</b>	<b>640,893</b>	<b>-</b>	<b>20,929</b>	<b>640,895</b>	<b>1,837,691</b>	<b>1,196,796</b>	<b>187%</b>	32
<b>FTE</b>								
34     Planning & Development Specialist	0.6	-	-	-	-			34
35     Medical Transportation Administrator	0.2	0.4	-	-	-			35
36     Grants Administrator Financial Analyst	0.1	0.1	-	-	-			36
37     Long-Range Planning Analyst	-	-	0.1	-	0.2			37
38     Administrative Assistant	0.1	0.1	0.1	0.1	0.2			38
39 <b>Total FTE</b>	<b>1.0</b>	<b>0.6</b>	<b>0.2</b>	<b>0.1</b>	<b>0.4</b>			39

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Rideshare/TDM

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The Rideshare/Transportation Demand Management (TDM) program functions include:

- Carpool matching services in Marion, Polk, and Yamhill Counties.
- Coordination of vanpools in the Willamette Valley.
- Provision of alternative modes of transportation information to the public.
- Coordination of employer outreach programs.

## Funding

- The Rideshare/TDM program is funded by two Federal Highway Administration grants, allocated to the Metropolitan Planning Organization as Surface Transportation Program-Urban funds. The \$225,375 Rideshare Grant does not require local match. The \$113,039 Transportation Demand Management Grant has an 89.73/10.27 matching ratio. The approximate \$12,938 in matching funds comes in the form of an “In Kind” match for the space that the program uses. Approximately \$54,500 in funds were carried forward from FY15 to be added to the FY16 grants. Approximately \$54,500 in funds were carried forward from FY15 to be added to the FY16 grants.

## Materials & Services

- The Rideshare program is funded by two Federal Highway Administration grants, which were allocated to the Metropolitan Planning Organization as Surface Transportation Program-Urban funds. Other Professional & Technical – Rideshare increase of \$42,646 and TDM increase of \$19,332 are budgeted in anticipation of implementation of the recommendations made in the Rideshare Strategic Plan that will be completed in the last quarter of FY15.
- Advertising/Promotion Media – Rideshare reduction of \$24,104 and TDM reduction of \$22,016 are a result of promotion heavy campaigns that were conducted in FY15 that will not be occurring again in FY16.

# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Rideshare & TDM Grants Revenues/Resources and Expenses/Requirements Summary	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	
1 Operating Revenues/Resources								1
2 Rideshare Grant	-	217,496	179,147	214,325	225,375	11,050	5%	2
3 <b>Operating Revenues/Resources Total</b>	-	217,496	179,147	214,325	225,375	11,050	5%	3
4 Operating Expenses/Requirements								4
5 Personnel services	-	120,930	105,918	138,286	134,935	(3,351)	-2%	5
6 Materials and Services								6
7 Advertising Fees	-	863	1,049	12,036	4,946	(7,090)	-59%	7
8 Other Professional & Technical	-	7,357	5,065	7,280	43,267	35,987	494%	8
9 Contract Maintenance Services	-	4,739	-	-	495	495		9
10 Outside Services	-	-	52,510	-	297	297		10
11 Legal Services	-	945	-	552	2,386	1,834	332%	11
12 Other Services	-	486	1,165	552	495	(57)	-10%	12
13 Parts, equipment & tools	-	294	-	276	197	(79)	-29%	13
14 Operating Supplies	-	-	-	276	495	219	79%	14
15 Office Supplies	-	1,415	720	1,357	1,484	127	9%	15
16 Other Materials & Supplies	-	552	-	4,416	990	(3,426)	-78%	16
17 Utilities	-	2,312	1,555	1,104	2,966	1,862	169%	17
18 Dues & Subscriptions	-	626	1,975	1,270	1,977	707	56%	18
19 Advertising/Promotion Media	-	52,627	1,247	32,016	14,572	(17,444)	-54%	19
20 Travel, meetings, training, education	-	9,880	6,874	5,244	4,995	(249)	-5%	20
21 Guarantee Ride Home	-	1,518	1,040	2,760	3,956	1,196	43%	21
22 Printing	-	12,952	29	6,900	6,922	22	0%	22
23 <b>Materials and Services Total</b>	-	96,566	73,229	76,039	90,440	14,401	19%	23
24 <b>Operating Expenses/Requirements Total</b>	-	217,496	179,147	214,325	225,375	11,050	5%	24
25 <b>Operating Revenue/Resources less Operating Expenses/Requirements</b>	-	-	-	-	-	-		25
26 Operating Revenues/Resources								26
27 TDM Grant	-	68,229	104,940	174,138	113,039	(61,099)	-35%	27
28 <b>Operating Revenues/Resources Total</b>	-	68,229	104,940	174,138	113,039	(61,099)	-35%	28
28 Operating Expenses/Requirements								28

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Rideshare & TDM Grants Revenues/Resources and Expenses/Requirements Summary	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	
29 Personnel services	-	61,251	63,387	112,420	67,670	(44,750)	-40%	29
30 Materials and Services								30
31 Advertising Fees	-	53	621	9,962	2,481	(7,481)	-75%	31
32 Other Professional & Technical	-	889	55	5,720	21,712	15,992	280%	32
33 Contract Maintenance Services	-	1,462	-	-	248	248		33
34 Outside Services	-	-	30,942	-	149	149		34
35 Legal Services	-	-	-	448	1,197	749	167%	35
36 Other Services	-	-	-	448	248	(200)	-45%	36
37 Parts, equipment & tools	-	-	-	224	99	(125)	-56%	37
38 Operating Supplies	-	-	-	224	248	24	11%	38
39 Office Supplies	-	27	-	1,102	744	(358)	-32%	39
40 Other Materials & Supplies	-	-	-	3,584	496	(3,088)	-86%	40
41 Utilities	-	232	1,130	896	1,488	592	66%	41
42 Dues & Subscriptions	-	244	1,215	1,030	991	(39)	-4%	42
43 Advertising/Promotion Media	-	3,133	1,099	25,984	7,308	(18,676)	-72%	43
44 Travel, meetings, training, education	-	938	6,355	4,256	2,505	(1,751)	-41%	44
45 Guarantee Ride Home	-	-	111	2,240	1,984	(256)	-11%	45
46 Printing	-	-	25	5,600	3,471	(2,129)	-38%	46
47 Materials and Services Total	-	6,978	41,553	61,718	45,369	(16,349)	-26%	47
48 Operating Expenses/Requirements Total	-	68,229	104,940	174,138	113,039	(61,099)	-35%	48
49 Operating Revenue/Resources less Operating Expenses/Requirements	-	-	-	-	-	-		49
50 FTE								50
51 Rideshare & Outreach Coordinator	-	1.0	1.0	1.0	1.0			51
52 Rideshare Specialist	-	-	1.0	1.0	1.0			52
53 Rideshare Assistant	-	1.0	-	-	-			53
54 Total FTE	-	2.0	2.0	2.0	2.0			54

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

# Capital Projects Fund

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The Capital Projects fund is used to manage funds and expenditures for major capital acquisitions and projects. Funding for capital acquisitions and projects is a combination of federal, state and local sources.

The proposed budget includes amounts that are expected to be spent during FY2015-16 and includes working capital reserves to help identify future requirements for some projects. The expenses/requirements are presented in three forms. First with three lines as it will appear on the Resolution to adopt the budget (Administration, Transportation Development, and Operations), then in the traditional manor of Personnel Services, Materials and Services, and Capital Outlay, finally by project.

The following is a brief description of the projects included in the proposed FY2015-16 Budget for each of the Divisions.

## Administration

Technology Equipment – The proposed budget includes \$175,000 to replace the current Finance and Human Resource software packages with a single solution.

## Transportation Development

Capital Projects Administration – these expenses are for the Capital Projects Manager and are not associated with a specific capital project.

Keizer Transit Center – The proposed budget includes \$2.3 million to be used at the Keizer Transit Center on a signal light to facilitate turning left into and out of the transit center and a pedestrian safety fence to separate our property from the railroad. Another potential project includes covering the park and ride lot with solar panels.

South Salem Transit Center – This project is funded with federal sources and a Connect Oregon V grant of \$1 million. The proposed budget includes \$250,000 for the site procurement and design process.

Bus Stops and Shelters – This project is funded with federal sources and is expected to continue into FY2016-17. The proposed budget includes over \$2.2 million for bus stop and shelter improvements.

Business Intelligence Project – these expenses are to procure additional software to augment our current BI software.

Technology Equipment – these expenses include \$30,000 for two ticket vending machines, and \$55,000 to keep the District current with its technology lifecycle replacements.

CH2 Improvements – these expenses include \$50,000 for a transit mall sprinkler system and \$25,000 to replace the Courthouse Square roof.

# Capital Projects Fund

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CH2 Lease Space Improvements – these expenses are set aside for landlord improvements for the District’s coffee shop space.

## Operations

Del Webb Improvements – the budget includes:

- \$500,000 to replace 4 vehicle hoists
- \$100,000 to replace and redesign the modular furniture in the call center
- \$87,000 for maintenance fence upgrades, including a bus sensing device
- \$80,000 to replace the overhead shop fluid dispensing system
- \$50,000 to replace the flooring in the administration building
- \$50,000 for the Del Webb landscape project
- \$40,000 to replace the diesel fuel pumps
- \$35,000 for an exhaust system
- \$32,000 for a visitor intercom system
- \$18,000 to replace the both HVAC systems in the administration building
- \$16,000 to replace an air compressor
- \$7,000 for a proximity card entrance for the vault door

ADA Assessment Center – this project had changed from designing and engineering an assessment center to hiring a contractor to perform all ADA eligibility assessments for the District.

Cherriots Revenue Vehicles – these expenses are to replace 12 CNG tanks. The CNG bus’ original tank has a useful life of 14 years, the replacement tanks will have a 20 year useful life.

CherryLift Revenue Vehicles – the proposed budget includes approximately \$502,000 to replace 6 low floor vehicles.

CARTS Revenue Vehicles – The proposed budget includes approximately \$488,000 to replace 2 buses.

Technology Equipment – these expenses includes \$75,000 for an incident reporting software, \$50,000 for an additional 6 security cameras at CH2, and \$18,000 for an EFC card encoder.

In addition to the Capital Projects fund budget you will find the District’s 10-Year Capital Plan and Vehicle Replacement Schedule.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Capital Project Fund Revenues/Resources and Expenses/Requirements Resolution Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
1 Operating Revenues/Resources							
2 Federal JARC	4,076	28,794	-	-	-	-	
3 Federal STP Funds	-	-	-	-	582,000	582,000	
4 Federal New Freedom	14,319	-	-	245,511	-	(245,511)	-100%
5 Federal 5310 Funds Through State	429,460	156,940	-	-	224,325	224,325	
6 Federal Flex Funds	-	-	29,562	2,581,935	2,552,373	(29,562)	-1%
7 FTA 5339 Funds	-	611,444	-	-	-	-	
8 Federal 5307	484,627	-	-	680,000	1,426,400	746,400	110%
10 Federal STP Funds	17,020	17,104	105,679	940,976	835,297	(105,679)	-11%
11 Federal ARRA Funds	2,394,186	55,510	-	-	-	-	
12 Federal 5309 Funds	1,927,153	321,935	333,493	2,797,581	2,472,556	(325,025)	-12%
13 Lottery Backed Bonds Grant	-	3,500,000	-	-	-	-	
14 Connect Oregon Funds	247,225	-	-	-	1,000,000	1,000,000	
15 STF Pass Through Funds	-	-	72,000	72,000	-	(72,000)	-100%
16 State STF Funds	1,283	-	-	-	264,555	264,555	
17 Miscellaneous	3,842,554	3,000	-	-	-	-	
18 Interest on Investments	3,231	2,941	-	-	-	-	
19 Transfers from Other Funds	1,304,421	1,824,624	75,500	2,442,786	-	(2,442,786)	-100%
20 Operating Revenues/Resources Total	10,669,555	6,522,292	616,234	9,760,789	9,357,506	(403,283)	-4%
21 Operating Expenses/Requirements							
22 Administration	8,207	-	-	175,000	175,000	-	0%
23 Transportation Development	8,438,546	5,774,862	520,537	3,862,628	5,260,461	1,397,833	36%
24 Operations	689,418	467,034	445,041	2,395,621	2,407,897	12,276	1%
25 Operating Expenses/Requirements Total	9,136,171	6,241,896	965,578	6,433,249	7,843,358	1,410,109	22%
Operating Revenue/Resources less							
26 Operating Expenses/Requirements	1,533,384	280,396	(349,344)	3,327,540	1,514,148	(1,813,392)	-54%
27 Reserved Working Capital	-	-	-	(5,936,727)	(5,181,973)	754,754	-13%

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Capital Project Fund Revenues/Resources and Expenses/Requirements Resolution Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
<b>Net Operating and Reserve Working</b>								
28 Capital Total	1,533,384	280,396	(349,344)	(2,609,187)	(3,667,825)	(1,058,638)	41%	28
29 <u>Beginning Working Capital</u>	<u>2,203,389</u>	<u>3,736,773</u>	<u>4,017,169</u>	<u>2,609,187</u>	<u>3,667,825</u>	<u>1,058,638</u>	<u>41%</u>	29
30 <u>Ending Working Capital</u>	<u>3,736,773</u>	<u>4,017,169</u>	<u>3,667,825</u>	<u>-</u>	<u>-</u>	<u>-</u>		30

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Capital Project Fund Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
<b>1 Operating Revenues/Resources</b>							
2 Federal JARC	4,076	28,794	-	-	-	-	
3 Federal STP Funds	-	-	-	-	582,000	582,000	
4 Federal New Freedom	14,319	-	-	245,511	-	(245,511)	-100%
5 Federal 5310 Funds Through State	429,460	156,940	-	-	224,325	224,325	
6 Federal Flex Funds	-	-	29,562	2,581,935	2,552,373	(29,562)	-1%
7 FTA 5339 Funds	-	611,444	-	-	-	-	
7 Federal 5307	484,627	-	-	680,000	1,426,400	746,400	110%
8 Federal STP Funds	17,020	17,104	105,679	940,976	835,297	(105,679)	-11%
9 Federal ARRA Funds	2,394,186	55,510	-	-	-	-	
10 Federal 5309 Funds	1,927,153	321,935	333,493	2,797,581	2,472,556	(325,025)	-12%
11 Lottery Backed Bonds Grant	-	3,500,000	-	-	-	-	
12 Connect Oregon Funds	247,225	-	-	-	1,000,000	1,000,000	
13 STF Pass Through Funds	-	-	72,000	72,000	-	(72,000)	-100%
14 State STF Funds	1,283	-	-	-	264,555	264,555	
15 Miscellaneous	3,842,554	3,000	-	-	-	-	
16 Interest on Investments	3,231	2,941	-	-	-	-	
17 Transfers from Other Funds	1,304,421	1,824,624	75,500	2,442,786	-	(2,442,786)	-100%
<b>18 Operating Revenues/Resources Total</b>	<b>10,669,555</b>	<b>6,522,292</b>	<b>616,234</b>	<b>9,760,789</b>	<b>9,357,506</b>	<b>(403,283)</b>	<b>-4%</b>
<b>19 Operating Expenses/Requirements</b>							
20 Personnel Services	171,308	104,124	136,786	224,915	135,267	(89,648)	-40%
21 Materials and Services	146,234	74,292	43,993	44,700	6,580	(38,120)	-85%
22 Capital Outlay	8,818,629	6,063,480	784,799	6,163,634	7,701,511	1,537,877	25%
<b>23 Operating Expenses/Requirements Total</b>	<b>9,136,171</b>	<b>6,241,896</b>	<b>965,578</b>	<b>6,433,249</b>	<b>7,843,358</b>	<b>1,410,109</b>	<b>22%</b>
Operating Revenue/Resources less							
24 Operating Expenses/Requirements	1,533,384	280,396	(349,344)	3,327,540	1,514,148	(1,813,392)	-54%
25 Reserved Working Capital	-	-	-	(5,936,727)	(5,181,973)	754,754	-13%

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Capital Project Fund Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
<b>Net Operating and Reserve Working</b>								
26 Capital Total	1,533,384	280,396	(349,344)	(2,609,187)	(3,667,825)	(1,058,638)	41%	26
27 Beginning Working Capital	2,203,389	3,736,773	4,017,169	2,609,187	3,667,825	1,058,638	41%	27
28 Ending Working Capital	3,736,773	4,017,169	3,667,825	-	-	-		28
<b>FTE</b>								
29								29
30 Capital Projects Manager	0.8	0.5	0.9	1.0	1.0			30
31 Chief Operating Officer	-	-	-	0.1	-			31
32 Contract/Procurement Specialist	0.2	0.1	0.2	0.2	0.2			32
33 Director of Transportation Development	-	-	-	0.1	-			33
34 Planning and Technology Services Man:	0.1	-	-	-	-			34
35 Database Administrator	0.2	-	-	-	-			35
36 Marketing & Communications Coordinat	0.1	-	-	-	-			36
37 Marketing/Social Media Specialist	0.4	-	-	-	-			37
38 Total FTE	1.8	0.6	1.1	1.4	1.2			38

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change		
<u>Administration Capital Projects</u>									
1	<u>Technology Equipment</u>								1
2	Net Working Capital	-	-	-	35,000	35,000		2	
3	Federal 5307	-	-	140,000	140,000	-	0%	3	
4	Transfers from Other Funds	-	-	35,000	-	(35,000)	-100%	4	
5	<u>Revenues/Resources Total</u>	-	-	175,000	175,000	-	0%	5	
6	Software - Finance/HR Software	-	-	175,000	175,000	-	0%	6	
7	<u>Administration Equipment</u>								7
8	Federal JARC	4,076	-	-	-	-		8	
9	Transfers from Other Funds	4,131	-	-	-	-		9	
10	<u>Revenues/Resources Total</u>	8,207	-	-	-	-		10	
11	Equipment	8,207	-	-	-	-		11	
12	<u>Total Administration Capital Projects</u>	8,207	-	-	175,000	175,000	0%	12	

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# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Transportation Development Capital Projects	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
<u>Capital Project Administration</u>							
Beginning Working Capital	-	-	71,551	-	32,978	32,978	
Transfers from Other Funds	19,406	31,207	-	192,129	-	(192,129)	-100%
<u>Revenues/Resources Total</u>	<u>19,406</u>	<u>31,207</u>	<u>71,551</u>	<u>192,129</u>	<u>32,978</u>	<u>(159,151)</u>	<u>-83%</u>
Personnel services	18,588	30,610	62,898	177,429	26,398	(151,031)	-85%
<u>Materials and Services</u>							
Other Professional & Technical	-	-	2,000	10,000	2,000	(8,000)	-80%
Other Materials & Supplies	-	-	1,000	2,000	2,000	-	0%
Utilities	432	576	153	600	580	(20)	-3%
Travel, meetings, training, education	335	-	5,000	1,500	2,000	500	33%
Printing	51	-	-	100	-	(100)	-100%
Other Misc. Expenses	-	21	500	500	-	(500)	-100%
<u>Materials and Services Total</u>	<u>818</u>	<u>597</u>	<u>8,653</u>	<u>14,700</u>	<u>6,580</u>	<u>(8,120)</u>	<u>-55%</u>
<u>Expenses/Requirements Total</u>	<u>19,406</u>	<u>31,207</u>	<u>71,551</u>	<u>192,129</u>	<u>32,978</u>	<u>(159,151)</u>	<u>-83%</u>

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Transportation Development Capital Projects	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
<b>Keizer Transit Center</b>							
Net Working Capital	-	-	9,278	-	460,057	460,057	
Federal 5307	417,613	-	-	-	-	-	
Federal ARRA Funds	2,208,734	-	-	-	-	-	
Federal 5309 Funds	1,731,570	91,251	37,114	1,868,870	1,840,224	(28,646)	-2%
Connect Oregon Funds	247,225	-	-	-	-	-	
Transfers from Other Funds	-	-	-	467,218	-	(467,218)	-100%
<b>Revenues/Resources Total</b>	<b>4,605,142</b>	<b>91,251</b>	<b>46,392</b>	<b>2,336,088</b>	<b>2,300,281</b>	<b>(35,807)</b>	<b>-2%</b>
Personnel services	84,196	17,023	26,733	-	28,671	28,671	
Materials and Services							
Other Professional & Technical	3,950	1,994	-	-	-	-	
Legal Services	-	-	4,278	-	-	-	
Parts, equipment & tools	1,373	3,940	880	-	-	-	
Advertising/Promotion Media	8,201	1,039	-	-	-	-	
<b>Materials and Services Total</b>	<b>13,524</b>	<b>6,973</b>	<b>5,158</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Capital Outlay							
Land	-	-	2,400	-	-	-	
Buildings & Improvements	4,506,918	67,255	12,101	2,336,088	2,271,610	(64,478)	-3%
Equipment	504	-	-	-	-	-	
<b>Capital Outlay Total</b>	<b>4,507,422</b>	<b>67,255</b>	<b>14,501</b>	<b>2,336,088</b>	<b>2,271,610</b>	<b>(64,478)</b>	<b>-3%</b>
<b>Expenses/Requirements Total</b>	<b>4,605,142</b>	<b>91,251</b>	<b>46,392</b>	<b>2,336,088</b>	<b>2,300,281</b>	<b>(35,807)</b>	<b>-2%</b>

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Transportation Development Capital Projects	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change	
36 <u>South Salem Transit Center</u>								36
37     Net Working Capital	-	-	-	-	41,000	41,000		37
38     Federal 5309 Funds	156,268	226,533	124,124	339,411	215,287	(124,124)	-37%	38
39     Federal STP Funds	-	-	-	-	350,000	350,000		39
40     Connect Oregon Funds	-	-	-	-	1,000,000	1,000,000		40
41 <u>Revenues/Resources Total</u>	<u>156,268</u>	<u>226,533</u>	<u>124,124</u>	<u>339,411</u>	<u>1,606,287</u>	<u>1,266,876</u>	<u>373%</u>	41
42     Personnel services	17,374	19,640	10,548	47,486	17,202	(30,284)	-64%	42
43     Materials and Services								43
44         Other Professional & Technical	5,243	19,226	-	30,000	-	(30,000)	-100%	44
45         Legal Services	-	-	135	-	-	-		45
46 <u>Materials and Services Total</u>	<u>5,243</u>	<u>19,226</u>	<u>135</u>	<u>30,000</u>	<u>-</u>	<u>(30,000)</u>	<u>-100%</u>	46
47     Capital Outlay								47
48         Buildings & Improvements	116,551	187,667	113,441	261,925	250,000	(11,925)	-5%	48
49         Software	17,100	-	-	-	-	-		49
50 <u>Capital Outlay Total</u>	<u>133,651</u>	<u>187,667</u>	<u>113,441</u>	<u>261,925</u>	<u>250,000</u>	<u>(11,925)</u>	<u>-5%</u>	50
51     Reserved Working Capital	-	-	-	-	1,339,085	1,339,085		51
52 <u>Expenses/Requirements Total</u>	<u>156,268</u>	<u>226,533</u>	<u>124,124</u>	<u>339,411</u>	<u>1,606,287</u>	<u>1,266,876</u>	<u>373%</u>	52

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Transportation Development Capital Projects	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	Change
53 <b>Bus Stops &amp; Shelters</b>								53
54 Net Working Capital	-	-	15,478	-	353,751	353,751		54
55 Federal Flex Funds	-	-	29,562	2,581,935	2,552,373	(29,562)	-1%	55
56 Federal STP Funds	17,020	17,104	105,679	644,059	538,380	(105,679)	-16%	56
57 Transfers from Other Funds	1,947	2,005	-	369,229	-	(369,229)	-100%	57
58 <b>Revenues/Resources Total</b>	<b>18,967</b>	<b>19,109</b>	<b>150,719</b>	<b>3,595,223</b>	<b>3,444,504</b>	<b>(150,719)</b>	<b>-4%</b>	58
59 Personnel services	18,967	18,597	35,829	-	62,996	62,996		59
60 Materials and Services								60
61 Advertising Fees	-	334	-	-	-	-		61
62 Legal Services	-	90	68	-	-	-		62
63 <b>Materials and Services Total</b>	<b>-</b>	<b>424</b>	<b>68</b>	<b>-</b>	<b>-</b>	<b>-</b>		63
64 <b>Capital Outlay</b>								64
65 Buildings & Improvements	-	88	56,945	475,000	1,943,055	1,468,055	309%	65
66 Shelters	-	-	50,000	450,000	343,949	(106,051)	-24%	66
67 <b>Capital Outlay Total</b>	<b>-</b>	<b>88</b>	<b>106,945</b>	<b>925,000</b>	<b>2,287,004</b>	<b>1,362,004</b>	<b>147%</b>	67
68 Reserved Working Capital	-	-	-	2,670,223	1,094,504	(1,575,719)	-59%	68
69 <b>Expenses/Requirements Total</b>	<b>18,967</b>	<b>19,109</b>	<b>142,842</b>	<b>3,595,223</b>	<b>3,444,504</b>	<b>(150,719)</b>	<b>-4%</b>	69

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent
Transportation Development Capital Projects	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change
70 <b>Business Intelligence Project</b>							70
71     Net Working Capital	-	-	-	-	20,000	20,000	71
72     Federal 5307	-	-	-	-	80,000	80,000	72
73     Federal ARRA Funds	185,452	55,510	-	-	-	-	73
74     Transfers from Other Funds	-	24,141	-	-	-	-	74
75 <b>Revenues/Resources Total</b>	<b>185,452</b>	<b>79,651</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	75
76     Personnel services	29,806	8,966	-	-	-	-	76
77     Other Professional & Technical	116,955	31,001	-	-	-	-	77
78     Capital Outlay							78
79         Software	774	39,684	-	-	100,000	100,000	79
80         Hardware	37,917	-	-	-	-	-	80
81 <b>Capital Outlay Total</b>	<b>38,691</b>	<b>39,684</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	81
82 <b>Expenses/Requirements Total</b>	<b>185,452</b>	<b>79,651</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	82

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent
Transportation Development Capital Projects	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change
83 <u>Call Center Phones</u>							83
84     Net Working Capital	-	-	57,844	-	-	-	84
85     Federal 5310 Funds Through State	-	24,117	-	-	-	-	85
86     Transfers from Other Funds	1,391	16,930	-	-	-	-	86
87 <u>Revenues/Resources Total</u>	1,391	41,047	57,844	-	-	-	87
88 Personnel services	1,391	9,109	779	-	-	-	88
89 <u>Materials and Services</u>							89
90     Advertising Fees	-	-	352	-	-	-	90
91     Legal Services	-	-	495	-	-	-	91
92     Parts, equipment & tools	-	11,746	27,322	-	-	-	92
93 <u>Materials and Services Total</u>	-	11,746	28,169	-	-	-	93
94 <u>Capital Outlay</u>							94
95     Software	-	1,500	28,896	-	-	-	95
96     Hardware	-	18,692	-	-	-	-	96
97 <u>Capital Outlay Total</u>	-	20,192	28,896	-	-	-	97
98 <u>Expenses/Requirements Total</u>	1,391	41,047	57,844	-	-	-	98

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Transportation Development Capital Projects	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	Change
99 <u>Technology Equipment</u>								99
100 Net Working Capital	-	-	-	-	45,000	45,000		100
101 Federal New Freedom	11,886	-	-	-	-	-		101
102 Federal 5307	-	-	-	-	40,000	40,000		102
103 Transfers from Other Funds	16,605	16,752	20,000	20,000	-	(20,000)	-100%	103
104 <u>Revenues/Resources Total</u>	<u>28,491</u>	<u>16,752</u>	<u>20,000</u>	<u>20,000</u>	<u>85,000</u>	<u>65,000</u>	<u>325%</u>	104
105 Parts, equipment & tools	7,639	-	-	-	-	-		105
106 <u>Capital Outlay</u>								106
107 Equipment	-	-	-	-	30,000	30,000		107
108 Hardware	20,852	16,752	20,000	20,000	55,000	35,000	175%	108
109 <u>Capital Outlay Total</u>	<u>20,852</u>	<u>16,752</u>	<u>20,000</u>	<u>20,000</u>	<u>85,000</u>	<u>65,000</u>	<u>325%</u>	109
110 <u>Expenses/Requirements Total</u>	<u>28,491</u>	<u>16,752</u>	<u>20,000</u>	<u>20,000</u>	<u>85,000</u>	<u>65,000</u>	<u>325%</u>	110

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent
Transportation Development Capital Projects	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change
111 CH2 Remediation							111
112 Net Working Capital	-	-	50,534	-	-	-	112
113 Federal 5307	67,014	-	-	-	-	-	113
114 FEDERAL 5339 FUNDS	-	611,444	-	-	-	-	114
115 Lottery Backed Bonds Grant	-	3,500,000	-	-	-	-	115
116 Miscellaneous	4,187,743	-	-	-	-	-	116
117 Interest on Investments	3,231	2,941	-	-	-	-	117
118 Transfers from Other Funds	198,825	-	-	-	-	-	118
119 Revenues/Resources Total	4,456,813	4,114,385	50,534	-	-	-	119
120 Materials and Services							120
121 Other Professional & Technical	-	99	-	-	-	-	121
122 Contract Maintenance Services	-	-	905	-	-	-	122
123 Parts, equipment & tools	-	536	-	-	-	-	123
124 Other Misc. Expenses	-	3,666	-	-	-	-	124
125 Materials and Services Total	-	4,301	905	-	-	-	125
126 Capital Outlay							126
127 Buildings & Improvements	3,422,384	4,829,786	30,380	-	-	-	127
128 Furniture	1,045	298,078	18,541	-	-	-	128
129 Hardware	-	50,144	708	-	-	-	129
130 Capital Outlay Total	3,423,429	5,178,008	49,629	-	-	-	130
131 Expenses/Requirements Total	3,423,429	5,182,309	50,534	-	-	-	131

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Transportation Development Capital Projects	Actual	Actual	Year-End Estimate	Budget	Adopted Budget*	FY2014-15 Budget	Change	
132 <u>CH2 Improvements</u>								132
133     Net Working Capital	-	-	-	-	35,000	35,000		133
134     Federal 5307	-	-	-	40,000	40,000	-	0%	134
135     Transfers from Other Funds	-	-	-	10,000	-	(10,000)	-100%	135
136     Revenues/Resources Total	-	-	-	50,000	75,000	25,000	50%	136
137     Buildings & Improvements	-	-	-	50,000	75,000	25,000	50%	137
138 <u>CH2 Lease Space Improvements</u>								138
139     Beginning Working Capital	-	-	7,250	-	50,000	50,000		139
140     Transfers from Other Funds	-	87,003	-	-	-	-		140
141     Revenues/Resources Total	-	87,003	7,250	-	50,000	50,000		141
142 <u>Materials and Services</u>								142
143     Legal Services	-	23	-	-	-	-		143
144     Contract Maintenance Services	-	-	905	-	-	-		144
145     Materials and Services Total	-	23	905	-	-	-		145
146     Buildings & Improvements	-	86,980	6,345	-	50,000	50,000		146
147     Expenses/Requirements Total	-	87,003	7,250	-	50,000	50,000		147
148 <u>Total Transportation Development Capital Projects</u>	8,438,546	5,774,862	520,537	3,862,628	5,260,461	1,397,833	36%	148
149 <u>Total Reserved Working Capital</u>	-	-	-	2,670,223	2,433,589	(236,634)	-9%	149

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# Cherriots

SALEM-KEIZER TRANSIT



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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
Operations Capital Projects	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
			Estimate		Budget*	Budget		
1 <u>Del Webb Facility Improvements</u>								1
2 Net Working Capital	-	-	70,286	-	253,000	253,000		2
3 Federal JARC	-	28,794	-	-	-	-		3
4 Federal 5307	-	-	-	500,000	1,012,000	512,000	102%	4
5 Federal 5309 Funds	39,315	4,151	-	-	-	-		5
6 Miscellaneous	-	3,000	-	-	-	-		6
7 Transfers from Other Funds	11,029	153,978	15,000	200,000	-	(200,000)	-100%	7
8 <u>Revenues/Resources Total</u>	<u>50,344</u>	<u>189,923</u>	<u>85,286</u>	<u>700,000</u>	<u>1,265,000</u>	<u>565,000</u>	<u>81%</u>	8
9 Personnel services	-	179	-	-	-	-		9
10 <u>Capital Outlay</u>								10
11 Buildings & Improvements	49,144	153,470	60,000	274,000	226,000	(48,000)	-18%	11
12 Equipment	-	26,886	5,930	426,000	689,000	263,000	62%	12
13 Furniture	-	9,388	19,356	-	100,000	100,000		13
14 Miscellaneous Capital	1,200	-	-	-	-	-		14
15 <u>Capital Outlay Total</u>	<u>50,344</u>	<u>189,744</u>	<u>85,286</u>	<u>700,000</u>	<u>1,015,000</u>	<u>315,000</u>	<u>45%</u>	15
16 Reserved Working Capital	-	-	-	-	250,000	250,000		16
17 <u>Expenses/Requirements Total</u>	<u>50,344</u>	<u>189,923</u>	<u>85,286</u>	<u>700,000</u>	<u>1,265,000</u>	<u>565,000</u>	<u>81%</u>	17
18 <u>ADA Assessment Center</u>								18
19 Federal New Freedom	2,433	-	-	245,511	-	(245,511)	-100%	19
20 Transfers from Other Funds	608	-	-	61,378	-	(61,378)	-100%	20
21 <u>Revenues/Resources Total</u>	<u>3,041</u>	<u>-</u>	<u>-</u>	<u>306,889</u>	<u>-</u>	<u>(306,889)</u>	<u>-100%</u>	21
22 Personnel services	986	-	-	-	-	-		22
23 Travel, meetings, training, education	2,055	-	-	-	-	-		23
24 Buildings & Improvements	-	-	-	306,889	-	(306,889)	-100%	24
25 <u>Expenses/Requirements Total</u>	<u>3,041</u>	<u>-</u>	<u>-</u>	<u>306,889</u>	<u>-</u>	<u>(306,889)</u>	<u>-100%</u>	25

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
Operations Capital Projects			Estimate		Budget*	Budget		
<u>26 Cherriots Revenue Vehicles</u>								26
27 Net Working Capital	-	-	-	1,000,000	2,228,020	1,228,020	123%	27
28 Federal STP Funds	-	-	-	-	232,000	232,000		28
29 Federal OR95-X018	-	-	-	296,917	296,917	-	0%	29
30 Transfers from Other Funds	-	1,000,000	-	360,400	-	(360,400)	-100%	30
31 Revenues/Resources Total	-	1,000,000	-	1,657,317	2,756,937	1,099,620	66%	31
32 Vehicles and Equipment	-	-	-	-	258,553	258,553		32
33 Reserved Working Capital	-	-	-	1,657,317	2,498,384	841,067	51%	33
34 Expenses/Requirements Total	-	-	-	1,657,317	2,756,937	1,099,620	66%	34
<u>35 CherryLift Revenue Vehicles</u>								35
36 Net Working Capital	-	-	-	-	85,419	85,419		36
37 Federal 5310 Funds Through State	309,245	128,915	-	-	-	-		37
38 Federal 5309 Funds	-	-	172,255	589,300	417,045	(172,255)	-29%	38
39 STF Pass Through Funds	-	-	72,000	72,000	-	(72,000)	-100%	39
40 Transfers from Other Funds	35,813	15,069	35,281	120,700	-	(120,700)	-100%	40
41 Revenues/Resources Total	345,058	143,984	279,536	782,000	502,464	(279,536)	-36%	41
42 Vehicles and Equipment	345,058	143,984	279,536	782,000	502,464	(279,536)	-36%	42
<u>43 CARTS Revenue Vehicles</u>								43
44 Federal 5310 Funds Through State	120,215	3,908	-	-	224,325	224,325		44
45 State STF Funds	1,283	-	-	-	264,555	264,555		45
46 Transfers from Other Funds	25,096	447	-	531,732	-	(531,732)	-100%	46
47 Revenues/Resources Total	146,594	4,355	-	531,732	488,880	(42,852)	-8%	47
48 Vehicles and Equipment	146,594	4,355	-	531,732	488,880	(42,852)	-8%	48

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

	FY2012-13	FY2013-14	FY2014-15	FY2014-15	FY2015-16	Change from	Percent	
	Actual	Actual	Year-End	Budget	Adopted	FY2014-15	Change	
Operations Capital Projects			Estimate		Budget*	Budget		
49 <u>Nonrevenue Vehicles</u>								49
50 Net Working Capital	-	-	75,000	-	-	-		50
51 Transfers from Other Funds	144,381	128,772	5,219	75,000	-	(75,000)	-100%	51
52 Revenues/Resources Total	144,381	128,772	80,219	75,000	-	(75,000)	-100%	52
53 Non-Revenue Vehicles & Related Equi	144,381	128,772	80,219	75,000	-	(75,000)	-100%	53
54 <u>Technology Equipment</u>								54
55 Net Working Capital	-	-	-	-	28,600	28,600		55
56 Federal 5307	-	-	-	-	114,400	114,400		56
57 Revenues/Resources Total	-	-	-	-	143,000	143,000		57
58 <u>Capital Outlay</u>								58
59 Equipment	-	-	-	-	68,000	68,000		59
60 Software - Incident Reporting Softwai	-	-	-	-	75,000	75,000		60
61 Capital Outlay Total	-	-	-	-	143,000	143,000		61
62 Total Operations Capital Projects	689,418	467,034	445,041	2,395,621	2,407,897	12,276	1%	62
63 Total Reserved Working Capital	-	-	-	1,657,317	2,748,384	1,091,067	66%	63

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
10-Year Capital Plan

	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20
Shop equipment	671,000	250,000	625,000	100,000	100,000
Del Webb Facility	344,000	75,000	75,000	75,000	75,000
Revenue Vehicles					
Cherriots	258,000	5,760,000	890,000	960,000	1,920,000
Cherrylift	502,000	-	502,000	502,000	-
Redline	-	251,000	-	-	-
CARTS	488,000	-	488,000	-	488,000
Support Vehicles	-	80,000	110,000	80,000	110,000
Transit Centers	2,550,000	1,000,000	2,250,000	-	-
Bus Stops & Shelters	2,200,000	500,000	750,000	750,000	-
CH2 Improvements	125,000	30,000	-	-	-
Intelligent Transportation Systems	250,000	1,500,000	500,000	150,000	150,000
Business Intelligence	100,000	-	-	-	-
Technology Equipment	185,000	100,000	100,000	100,000	100,000
Administration	175,000	160,000	160,000	160,000	160,000
Administration Equipment	18,000	25,000	25,000	25,000	25,000
<b>Total</b>	<b>7,866,000</b>	<b>9,731,000</b>	<b>6,475,000</b>	<b>2,902,000</b>	<b>3,128,000</b>
	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25
Shop equipment	100,000	100,000	100,000	100,000	100,000
Del Webb Facility	75,000	75,000	75,000	75,000	75,000
Revenue Vehicles					
Cherriots	1,920,000	-	3,360,000	3,360,000	-
Cherrylift	502,000	-	502,000	-	502,000
Redline	251,000	-	-	-	251,000
CARTS	-	488,000	-	488,000	-
Support Vehicles	80,000	110,000	80,000	110,000	80,000
Intelligent Transportation Systems	150,000	150,000	150,000	150,000	150,000
Technology Equipment	100,000	100,000	100,000	100,000	100,000
Administration	160,000	160,000	160,000	160,000	160,000
Administration Equipment	25,000	25,000	25,000	25,000	25,000
<b>Total</b>	<b>3,363,000</b>	<b>1,208,000</b>	<b>4,552,000</b>	<b>4,568,000</b>	<b>1,443,000</b>

# Capital Improvement- Bus Replacement Plan

## Cherriots



Quantity	Make	Bus Size	Fuel Type	Past Useful Life	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
24	Orion 7	35'	CNG	24											
10	Orion 7	40'	CNG				2	8							
18	Gillig	35'	Bio-Diesel								14			4	
12	Gillig	40'	Bio-Diesel											12	

## CARTS



Quantity	Make	Bus Size	Fuel Type	Past Useful Life	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
5	Startrans	25'	Gas				3	2							
5	Freightliner	34'	Diesel	2			3								
4	International	36'	Diesel	2							2				
1	International	34'	Hybrid								1				



# Capital Improvement- Bus Replacement Plan

## CherryLift

Grants currently secured to replace 17 CherryLift vehicles



Quantity	Make	Bus Size	Fuel Type	Past Useful Life	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
6	Champion	25'	Diesel	6											
1	Uplander	14'	Gas	1											
27	Starcraft	26'	Gas	10			17								
4	Arboc	22'	Gas						4						
7	MV-1										7				

## REDLine



Quantity	Make	Bus Size	Fuel Type	Past Useful Life	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
3	Startrans	25'	Gas	2		1									
2	Caravan	18'	Gas	2											

# Facilities Maintenance Fund

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The Facilities Maintenance fund was used to accumulate resources for facility improvements. During fiscal year 2012-13, accumulated funds were transferred from the Facilities Maintenance fund to the Capital Projects fund for the Courthouse Square Remediation project. The Facilities Maintenance fund was subsequently closed. In the future resources will be accumulated for facilities maintenance in the Capital Project fund.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Facilities Maintenance Fund Revenues/Resources and Expenses/Requirements Summary	FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Year-End Estimate	FY2014-15 Budget	FY2015-16 Adopted Budget*	Change from FY2014-15 Budget	Percent Change
1 Operating Revenues/Resources							1
2     Miscellaneous	-	-	-	-	-	-	2
3 <u>Operating Revenues/Resources Total</u>	-	-	-	-	-	-	3
4 Transfers to Other Funds							4
5     Transfer to Capital Fund	(198,825)	-	-	-	-	-	5
6 <u>Transfers to Other Funds Total</u>	(198,825)	-	-	-	-	-	6
Net Operating and Transfers to Other Funds							
7 Total	(198,825)	-	-	-	-	-	7
8 Beginning Working Capital	198,825	-	-	-	-	-	8
9 <u>Ending Working Capital</u>	-	-	-	-	-	-	9

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

## Department FTE Count – Summary, Detail & By Fund

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# Cherriots

SALEM-KEIZER TRANSIT



NO CONTENT APPEARS  
ON THIS PAGE BY DESIGN



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

<u>Department FTE Summary Count</u>		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*	
1	General Manager	2.0	2.0	2.0	2.0	1
2	Administration					2
3	Human Resources	3.5	4.5	4.6	4.1	3
4	Human Resources Safety	1.0	1.0	1.0	1.0	4
5	Marketing and Communications	2.5	3.0	3.0	3.0	5
6	Finance	6.6	6.2	6.5	6.7	6
7	Administration Total	<u>13.6</u>	<u>14.7</u>	<u>15.1</u>	<u>14.8</u>	7
8	Transportation Development Division					8
9	Transportation Development Administration	3.4	4.9	3.7	4.5	9
10	Information Technology	3.9	3.2	4.4	4.9	10
11	Rideshare	2.0	-	-	-	11
12	Transportation Development Division Total	<u>9.3</u>	<u>8.1</u>	<u>8.1</u>	<u>9.4</u>	12
13	Operations Division					13
14	Operations Administration	3.4	3.4	3.0	3.2	14
15	Customer Service	6.1	6.0	6.1	6.0	15
16	Vehicle Maintenance	23.8	24.3	24.4	24.1	16
17	Facility Maintenance	6.0	6.0	6.0	6.0	17
18	Security	1.0	1.0	1.0	1.0	18
19	Cherriots Fixed Route Service	106.0	106.0	110.0	110.0	19
20	Operations Division Total	<u>146.3</u>	<u>146.7</u>	<u>150.5</u>	<u>150.3</u>	20
21	General Administration	-	0.7	-	-	21
22	Total General Fund	171.2	172.2	175.7	176.5	22

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

<u>Department FTE Summary Count</u>		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*
23	Special Transportation Fund				23
24	CherryLift	3.6	2.6	3.5	3.4 24
25	RED Line	-	-	0.1	0.3 25
26	CARTS	0.8	0.9	1.6	1.5 26
27	DMAP	1.6	2.0	1.9	1.8 27
28	Trip Link Call Center	0.1	0.3	0.7	0.6 28
29	Mobility Management/Travel Trainer	2.0	1.3	2.7	1.8 29
30	Special Transportation Coordination	1.0	0.6	0.1	0.4 30
31	Rideshare	-	2.0	2.0	2.0 31
32	Special Transportation Fund Total	9.1	9.7	12.6	11.8 32
33	Capital Project Fund	1.8	0.6	1.4	1.2 33
34	District Wide	182.1	182.5	189.7	189.5 34

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Department FTE Detail Count		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*	
1	General Fund					1
2	<u>General Manager</u>					2
3	General Manager	1.0	1.0	1.0	1.0	3
4	Executive Assistant	1.0	1.0	1.0	1.0	4
5	<u>Administration</u>					5
6	Human Resources					6
7	Director of Administration	-	1.0	1.0	1.0	7
8	Director of Human Resources	1.0	-	-	-	8
9	Human Resources Specialist	1.0	1.0	1.0	1.0	9
10	Human Resources Assistant-Reception	0.5	1.0	0.9	0.9	10
11	Receptionist	1.0	1.5	1.7	1.2	11
12	<u>Total Human Resources</u>	3.5	4.5	4.6	4.1	12
13	Human Resources Safety					13
14	Safety & Loss Control Specialist	1.0	1.0	1.0	1.0	14
15	Marketing and Communications					15
16	Director of Community Relations	1.0	-	-	-	16
17	Community Relations Officer	-	1.0	1.0	1.0	17
18	Marketing & Communication Coordinator	0.9	1.0	1.0	1.0	18
19	Marketing & Communication Representative	0.6	1.0	1.0	1.0	19
20	<u>Total Marketing and Communications</u>	2.5	3.0	3.0	3.0	20
21	Finance					21
22	Director of Finance	1.0	-	-	-	22
23	Finance Manager	-	1.0	1.0	1.0	23
24	Accountant	1.0	1.0	1.0	0.9	24
25	Grants Administrator/Financial Analyst	0.9	0.9	1.0	1.0	25
26	Contract/Procurement Specialist	0.8	0.6	0.8	0.8	26
27	Accounting Specialist	0.9	0.7	0.7	0.7	27

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Department FTE Detail Count		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*	
28	Accounting Technician	1.0	1.0	1.0	1.0	28
29	Payroll Specialist	1.0	1.0	1.0	1.0	29
30	Receptionist	-	-	-	0.3	30
31	<b>Total Finance</b>	<b>6.6</b>	<b>6.2</b>	<b>6.5</b>	<b>6.7</b>	31
32	<b>Transportation Development</b>					32
33	Transportation Development Administration					33
34	Director of Transportation Development	1.0	1.0	0.9	1.0	34
35	Strategic Planning & Technology Services Manager	-	0.5	-	-	35
36	Capital Projects Manager	0.1	-	-	-	36
37	Mobility Coordinator	-	-	-	0.1	37
38	Planning Analyst	1.0	1.0	1.0	1.0	38
39	Planning and Development Specialist	0.4	0.5	-	-	39
40	Planning Technician	-	-	-	1.0	40
41	Long-Range Planning Analyst	-	1.0	0.9	0.7	41
42	Administrative Assistant	0.9	0.9	0.9	0.7	42
43	<b>Total Transportation Development Administration</b>	<b>3.4</b>	<b>4.9</b>	<b>3.7</b>	<b>4.5</b>	43
44	Information Technology					44
45	Strategic Planning & Technology Services Manager	0.9	0.5	0.9	0.9	45
46	Systems Analyst	1.0	-	-	-	46
47	Support Analyst	-	1.0	-	0.9	47
48	Network Administrator	1.0	0.9	0.9	0.9	48
49	Intelligent Transportation Systems Administrator	-	-	-	0.5	49
50	Database Administrator	-	-	1.0	1.0	50
51	Technology Services Support Analyst	1.0	0.8	1.6	0.7	51
52	<b>Total Information Technology</b>	<b>3.9</b>	<b>3.2</b>	<b>4.4</b>	<b>4.9</b>	52
53	Rideshare					53
54	Rideshare & Outreach Coordinator	1.0	-	-	-	54

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Department FTE Detail Count		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*	
55	Rideshare Assistant	1.0	-	-	-	55
56	<b>Total Rideshare</b>	<b>2.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>56</b>
57	<b>Operations</b>					<b>57</b>
58	Operations Administration					58
59	Chief Operating Officer	-	0.9	0.7	0.9	59
60	Director of Operations	0.8	-	-	-	60
61	Fixed Route Operations Manager	1.0	1.0	1.0	1.0	61
62	Contracted Transportation Manager	-	0.1	0.1	0.2	62
63	Contracted Transportation Supervisor	0.1	-	-	-	63
64	Medical Transportation Administrator	0.6	0.2	0.1	0.1	64
65	Mobility Coordinator	-	0.3	0.1	-	65
66	Administrative Assistant	0.9	0.9	1.0	1.0	66
67	<b>Total Operations Administration</b>	<b>3.4</b>	<b>3.4</b>	<b>3.0</b>	<b>3.2</b>	<b>67</b>
68	Customer Service					68
69	Customer Service Supervisor	1.0	1.0	0.9	0.9	69
70	Customer Service Representative	5.0	5.0	5.0	5.0	70
71	Outreach Representative	0.1	-	0.2	0.1	71
72	<b>Total Customer Service</b>	<b>6.1</b>	<b>6.0</b>	<b>6.1</b>	<b>6.0</b>	<b>72</b>
73	Vehicle Maintenance					73
74	Maintenance Manager	0.9	0.9	1.0	1.0	74
75	Vehicle Maintenance Supervisor	1.8	1.8	1.8	1.8	75
76	Maintenance Training Supervisor	1.0	1.0	1.0	1.0	76
77	Administrative Assistant	1.0	1.0	1.0	1.0	77
78	Purchasing Agent	1.0	1.0	1.0	1.0	78
79	Intelligent Transportation Systems Administrator	-	-	1.0	0.5	79
80	Journey Mechanic	8.2	7.5	7.6	7.6	80
81	Parts & Supplies Clerk	0.8	1.0	0.8	1.0	81

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Department FTE Detail Count		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*	
82	Service Technician	3.5	4.1	4.1	4.1	82
83	Service Worker	5.6	6.0	5.1	5.1	83
84	<b>Total Vehicle Maintenance</b>	<b>23.8</b>	<b>24.3</b>	<b>24.4</b>	<b>24.1</b>	84
85	Facility Maintenance					85
86	Facilities Maintenance Supervisor	1.0	1.0	1.0	1.0	86
87	Facilities Maintenance Worker	5.0	5.0	5.0	5.0	87
88	Security					88
89	Security Coordinator	1.0	1.0	1.0	1.0	89
90	Cherriots Fixed Route Service					90
91	Operations Supervisor	8.0	8.0	8.0	8.0	91
92	Operations Training Supervisor	-	-	1.0	1.0	92
93	Transit Operator	98.0	98.0	101.0	101.0	93
94	<b>Total Cherriots Fixed Route Service</b>	<b>106.0</b>	<b>106.0</b>	<b>110.0</b>	<b>110.0</b>	94
95	<b>General Administration</b>					95
96	Capital Projects Manager	-	0.5	-	-	96
97	Contracts/Procurement Specialist	-	0.1	-	-	97
98	Network Administrator	-	0.1	-	-	98
99	<b>Total General Administration</b>	<b>-</b>	<b>0.7</b>	<b>-</b>	<b>-</b>	99
100	<b>Total General Fund</b>	<b>171.2</b>	<b>172.2</b>	<b>175.7</b>	<b>176.5</b>	100
101						101

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Department FTE Detail Count		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*	
102	Special Transportation Fund					102
103	<u>CherryLift</u>					103
104	Chief Operating Officer	-	-	0.1	0.1	104
105	Maintenance Manager	-	0.1	-	-	105
106	Vehicle Maintenance Supervisor	0.1	-	0.1	0.1	106
107	Contracted Transportation Manager	-	0.3	0.6	0.7	107
108	Contracted Transportation Supervisor	0.2	-	-	-	108
109	Outreach Representative	0.8	0.4	-	-	109
110	Mobility Coordinator	0.2	-	0.1	0.1	110
111	Medical Transportation Administrator	0.2	-	-	-	111
112	Accounting Specialist	-	0.1	-	0.1	112
113	Database Administrator	0.1	-	-	-	113
114	Administrative Assistant	0.4	0.2	0.6	0.5	114
115	Journey Mechanic	0.4	0.9	0.8	0.8	115
116	Parts & Supplies Clerk	0.2	-	0.2	-	116
117	Service Technician	0.8	0.6	0.5	0.5	117
118	Service Worker	0.2	-	0.5	0.5	118
119	<u>Total CherryLift</u>	<u>3.6</u>	<u>2.6</u>	<u>3.5</u>	<u>3.4</u>	119
120	<u>RED Line</u>					120
121	Contracted Transportation Manager	-	-	0.1	-	121
122	Journey Mechanic	-	-	-	0.1	122
123	Service Technician	-	-	-	0.1	123
124	Service Worker	-	-	-	0.1	124
125	<u>Total RED Line</u>	<u>-</u>	<u>-</u>	<u>0.1</u>	<u>0.3</u>	125

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Department FTE Detail Count		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*	
126	<b>CARTS</b>					126
127	Vehicle Maintenance Supervisor	-	-	0.1	0.1	127
128	Strategic Planning & Technology Services Manager	-	-	-	0.1	128
129	Long-Range Planning Analyst	-	-	0.1	0.1	129
130	Administrative Assistant	-	-	-	0.1	130
131	Parts & Supply Clerk	0.1	-	-		131
132	Journey Mechanic	0.2	0.6	0.6	0.5	132
133	Service Technician	0.4	0.3	0.4	0.3	133
134	Service Worker	0.1	-	0.4	0.3	134
135	<b>Total CARTS</b>	<b>0.8</b>	<b>0.9</b>	<b>1.6</b>	<b>1.5</b>	135
136	<b>DMAP</b>					136
137	Chief Operating Officer	-	0.1	0.1	-	137
138	Director of Operations	0.1	-	-	-	138
139	Contracted Transportation Manager	-	0.6	0.2	0.1	139
140	Contracted Transportation Supervisor	0.7	-	-	-	140
141	Medical Transportation Administrator	-	0.4	0.9	0.9	141
142	Human Resources Assistant I	-	-	0.1	0.1	142
143	Accountant	-	-	-	0.1	143
144	Accounting Specialist	0.1	0.1	0.2	0.1	144
145	Administrative Assistant	0.7	0.8	0.4	0.5	145
146	<b>Total DMAP</b>	<b>1.6</b>	<b>2.0</b>	<b>1.9</b>	<b>1.8</b>	146

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

Department FTE Detail Count		FY2012-13 Actual	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Adopted Budget*	
147	<u>Trip Link Call Center</u>					147
148	Strategic Planning & Technology Services Manager	-	-	0.1	-	148
149	Technology Services Support Analyst	0.1	0.2	0.4	0.3	149
150	Network Administrator	-	-	0.1	0.1	150
151	Support Analyst	-	-	-	0.1	151
152	Accounting Specialist	-	0.1	0.1	0.1	152
153	<u>Total Administrative Assistant</u>	<u>0.1</u>	<u>0.3</u>	<u>0.7</u>	<u>0.6</u>	153
154	<u>Mobility Management/Travel Trainer</u>					154
155	Director of Operations	0.1	-	-	-	155
156	Outreach Representative	1.1	0.6	1.8	0.9	156
157	Mobility Coordinator	0.8	0.7	0.8	0.8	157
158	Customer Service Supervisor	-	-	0.1	0.1	158
159	<u>Total Mobility Management/Travel Trainer</u>	<u>2.0</u>	<u>1.3</u>	<u>2.7</u>	<u>1.8</u>	159
160	<u>Special Transportation Coordination</u>					160
161	Planning & Development Specialist	0.6	-	-	-	161
162	Medical Transportation Administrator	0.2	0.4	-	-	162
163	Grants Administrator Financial Analyst	0.1	0.1	-	-	163
164	Long-Range Planning Analyst	-	-	-	0.2	164
165	Administrative Assistant	0.1	0.1	0.1	0.2	165
166	<u>Total Special Transportation Coordination</u>	<u>1.0</u>	<u>0.6</u>	<u>0.1</u>	<u>0.4</u>	166
167	<u>Rideshare</u>					167
168	Rideshare & Outreach Coordinator	-	1.0	1.0	1.0	168
169	Rideshare Specialist	-	1.0	1.0	1.0	169
170	<u>Total Rideshare</u>	<u>-</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	170
171						171
172	<u>Total Special Transportation Fund</u>	<u>9.1</u>	<u>9.7</u>	<u>12.6</u>	<u>11.8</u>	172
173						173

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

<u>Department FTE Detail Count</u>		<u>FY2012-13</u> <u>Actual</u>	<u>FY2013-14</u> <u>Actual</u>	<u>FY2014-15</u> <u>Budget</u>	<u>FY2015-16</u> <u>Adopted Budget*</u>	
174	<u>Capital Project Fund</u>					174
175	Capital Projects Manager	0.8	0.5	1.0	1.0	175
176	Chief Operating Officer	-	-	0.1	-	176
177	Contract/Procurement Specialist	0.2	0.1	0.2	0.2	177
178	Director of Transportation Development	-	-	0.1	-	178
179	Strategic Planning and Technology Services Manager	0.1	-	-	-	179
180	Database Administrator	0.2	-	-	-	180
181	Marketing & Communications Coordinator	0.1	-	-	-	181
182	Marketing/Social Media Specialist	0.4	-	-	-	182
183	<u>Total Capital Project Fund</u>	<u>1.8</u>	<u>0.6</u>	<u>1.4</u>	<u>1.2</u>	183
184						184
185	District Wide	<u>182.1</u>	<u>182.5</u>	<u>189.7</u>	<u>189.5</u>	185

\* Amounts as proposed by the Budget Officer, approved by the Budget Committee, and adopted by the Board of Directors.

Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

FTE By Fund		General Fund	Special Transportation Fund	Capital Project Fund	Total	
1	Accountant	0.9	0.1	-	1.0	1
2	Accounting Specialist	0.7	0.3	-	1.0	2
3	Accounting Technician	1.0	-	-	1.0	3
4	Administrative Assistant	2.7	1.3	-	4.0	4
5	Capital Projects Manager	-	-	1.0	1.0	5
6	Chief Operating Officer	0.9	0.1	-	1.0	6
7	Community Relations Officer	1.0	-	-	1.0	7
8	Contract/Procurement Specialist	0.8	-	0.2	1.0	8
9	Contracted Transportation Manager	0.2	0.8	-	1.0	9
10	Customer Service Representative	5.0	-	-	5.0	10
11	Customer Service Supervisor	0.9	0.1	-	1.0	11
12	Database Administrator	1.0	-	-	1.0	12
13	Director of Administration	1.0	-	-	1.0	13
14	Director of Transportation Development	1.0	-	-	1.0	14
15	Executive Assistant	1.0	-	-	1.0	15
16	Facilities Maintenance Supervisor	1.0	-	-	1.0	16
17	Facilities Maintenance Worker	5.0	-	-	5.0	17
18	Finance Manager	1.0	-	-	1.0	18
19	Fixed Route Operations Manager	1.0	-	-	1.0	19
20	General Manager	1.0	-	-	1.0	20
21	Grants Administrator/Financial Analyst	1.0	-	-	1.0	21
22	Human Resources Assistant-Reception	0.9	0.1	-	1.0	22
23	Human Resources Specialist	1.0	-	-	1.0	23
24	Intelligent Transportation Systems Administrator	1.0	-	-	1.0	24
25	Journey Mechanic	7.6	1.4	-	9.0	25
26	Long-Range Planning Analyst	0.7	0.3	-	1.0	26
27	Maintenance Manager	1.0	-	-	1.0	27



Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

FTE By Fund		General Fund	Special Transportation Fund	Capital Project Fund	Total	
28	Maintenance Training Supervisor	1.0	-	-	1.0	28
29	Marketing & Communication Coordinator	1.0	-	-	1.0	29
30	Marketing & Communication Representative	1.0	-	-	1.0	30
31	Medical Transportation Administrator	0.1	0.9	-	1.0	31
32	Mobility Coordinator	0.1	0.9	-	1.0	32
33	Network Administrator	0.9	0.1	-	1.0	33
34	Operations Supervisor	8.0	-	-	8.0	34
35	Operations Training Coordinator	1.0	-	-	1.0	35
36	Outreach Representative	0.1	0.9	-	1.0	36
37	Parts & Supplies Clerk	1.0	-	-	1.0	37
38	Payroll Specialist	1.0	-	-	1.0	38
39	Planning Analyst	1.0	-	-	1.0	39
40	Planning Technician	1.0	-	-	1.0	40
41	Purchasing Agent	1.0	-	-	1.0	41
42	Receptionist	1.5	-	-	1.5	42
43	Rideshare & Outreach Coordinator	-	1.0	-	1.0	43
44	Rideshare Specialist	-	1.0	-	1.0	44
45	Safety & Loss Control Specialist	1.0	-	-	1.0	45
46	Security Coordinator	1.0	-	-	1.0	46
47	Service Technician	4.1	0.9	-	5.0	47
48	Service Worker	5.1	0.9	-	6.0	48
49	Strategic Planning & Technology Services Manager	0.9	0.1	-	1.0	49
50	Support Analyst	0.9	0.1	-	1.0	50
51	Technology Services Support Analyst	0.7	0.3	-	1.0	51
52	Transit Operator	101.0	-	-	101.0	52
53	Vehicle Maintenance Supervisor	1.8	0.2	-	2.0	53
54	District Wide	176.5	11.8	1.2	189.5	54

## Retirement Contribution Rates

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Salem Area Mass Transit District  
 Adopted Budget - Fiscal Year 2015-16

<u>Defined Benefit Retirement Plan for Bargaining Unit Employees</u>	<u>2011 Results</u>	<u>2013 Results</u>
Normal Cost	9.1%	9.1%
Amortization of UAAL	13.3%	15.5%
<u>Total Recommended Defined Benefit Plan Contribution as Percent of Pay</u>	<u>22.4%</u>	<u>24.6%</u>

<u>Defined Benefit Retirement Plan for Non-Bargaining Unit Employees</u>	<u>2011 Results</u>	<u>2013 Results</u>
Normal Cost	2.1%	1.8%
Amortization of UAAL	10.5%	9.4%
<u>Total Recommended Defined Benefit Plan Contribution as Percent of Pay</u>	<u>12.6%</u>	<u>11.2%</u>

<u>Defined Contribution Retirement Plan for Non-Bargaining Unit Employees</u>	<u>Rate</u>
Normal Cost	10.0%

Source: July 1, 2013 Actuarial Valuations prepared by Milliman

## Miscellaneous Information

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## Budget Committee Members

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**BUDGET COMMITTEE**  
**Salem Area Mass Transit District**  
As of March 5, 2015

**BOARD MEMBERS**

**CITIZEN MEMBERS**

**Subdistrict #1**

**STEVE EVANS**  
1936 Orchard Heights Rd  
Salem, OR 97304-2507

Term Expires 06/30/15

**E.M. EASTERLY**  
775 Fir Gardens St NW  
Salem, OR 97304

Appointed 12-11-14;  
Appointment Expires 06/30/17

**Subdistrict #2**

**BRAD COY**  
1722 River Rock Dr NE  
Keizer OR 97303

2-year Appointment Expires 06/30/15  
(Full Term Expires 06/30/17)

**CRAIG WILLIAMS**  
1069 Parkmeadow Dr NE  
Keizer, OR 97303

Appointed 10/25/12;  
Appointment Expires 06/30/15

**Subdistrict #3**

**KATE TARTER**  
3217 Northgate Ave NE  
Salem, OR 97303

Term Expires 06/30/15

**DERIK E. MILTON**  
2517 Dan Ave NW  
Salem, OR 97304-4252

Appointed 12/12/13;  
Appointment Expires 06/30/2016

**BUDGET COMMITTEE**  
**Salem Area Mass Transit District**  
As of March 5, 2015

**BOARD MEMBERS**

**CITIZEN MEMBERS**

**Subdistrict #4**

**JOHN HAMMILL**  
4372 Vernon Loop NE  
Salem, OR 97305

Term Expires 06/30/17

**BILL HOLMSTROM, CHAIR 2014**  
625 14<sup>th</sup> Street NE  
Salem, OR 97301

Appointed 09/27/09; Reappointed 09/27/12  
Appointment Expires 06/30/15

**Subdistrict #5**

**JERRY THOMPSON**  
4930 State Street  
Salem, OR 97301-5244

Term Expires 06/30/15

**HERSCH SANGSTER**  
832 Maine Av  
Keizer, OR 97303

Appointed 12/12/13;  
Appointment Expires 06/30/16

**Subdistrict #6**

**ROBERT KREBS**  
3435 Bluff Ave SE  
Salem, OR 97302

Term Expires 06/30/17

**SCOTT BASSETT**  
2243 Wildwood Drive SE  
Salem, OR 97304

Appointed 01/22/15;  
Appointment Expires 06/30/17

**BUDGET COMMITTEE**  
**Salem Area Mass Transit District**  
As of March 5, 2015

**BOARD MEMBERS**

**CITIZEN MEMBERS**

**Subdistrict #7**

**MARCIA KELLEY**  
396 Washington Street S  
Salem, OR 97302-5149

Term Expires 06/30/15

**SHERONNE BLASI**  
2375 Summer Street SE  
Salem, OR 97302

Appointed 03/26/15  
Appointment Expires 06/30/17

**BUDGET OFFICER**

**ALLAN POLLOCK**  
General Manager/CEO  
Salem Area Mass Transit District  
555 Court St NE, Suite 5230  
Salem, OR 97301-3980

Phone: (503) 588-2424  
Fax: (503) 566-3933  
Email: [allan.pollock@cherriots.org](mailto:allan.pollock@cherriots.org)  
or [Board@cherriots.org](mailto:Board@cherriots.org)



# Cherriots

SALEM-KEIZER TRANSIT



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# Budget Calendar

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**Salem Area Mass Transit District  
Budget Calendar  
Fiscal Year 2015-2016**

<b>Day</b>	<b>Responsible</b>	<b>Date</b>	<b>Time</b>	<b>Activity</b>
Thursday	Finance	October 23, 2014	6:30 PM	Board adopts FY 2015-2016 budget calendar
Mon - Fri	Finance	Week of April 13, 2015		Publish First Notice of Budget Committee Meeting (10-30 Days)
Mon - Fri	Finance	Week of April 20, 2015		Publish Second Notice of Budget Committee Meeting (5-30 Days)
Friday	Executive Team	May 1, 2015		Executive Team approves draft for Budget Committee consideration
Thursday	Finance	May 7, 2015	6:00 PM	Budget Committee Orientation
Thursday	Executive Team	May 14, 2015	6:00 PM	First Budget Committee Meeting - Election of Officers & Budget Message
Thursday	Finance	May 21, 2015	6:00 PM	Second Budget Committee meeting - Deliberation & Approval
Thursday	Finance	June 4, 2015	6:00 PM	Third Budget Committee Meeting - Deliberation & Approval (if necessary)
Mon - Fri	Finance	Week of June 8, 2015		Publish Budget Summary and Notice of Budget Hearing (5-30 Days)
Thursday	Budget Committee	June 25, 2015	6:30 PM	Board holds Budget Hearing
Thursday	Board	June 25, 2015	6:30 PM	Board of Directors adopts 2015/2016 Budget, makes appropriation and levies taxes
Friday	Finance	July 10, 2015		Adopted budget and levy certification form due to County Assessors (July 15, 2015)

# Salary Schedule

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# Cherriots

SALEM-KEIZER TRANSIT



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**Salem Keizer Transit District  
Salary Schedule as of January 1, 2015**

<b><u>Bargaining Unit Positions</u></b>	<b><u>Grade</u></b>	<b><u>Minimum</u></b>	<b><u>Maximum</u></b>
Service Worker	1B	\$ 34,403.20	\$ 40,934.40
Facilities Maintenance Worker	1B	\$ 34,403.20	\$ 40,934.40
Parts & Supplies Clerk	2B	\$ 36,670.40	\$ 43,867.20
Service Technician	3B	\$ 39,395.20	\$ 47,299.20
Transit Operator	4B	\$ 39,644.80	\$ 47,569.60
Journey Mechanic	5B	\$ 47,798.40	\$ 57,428.80
<b><u>Non-Bargaining Positions</u></b>			
Receptionist	3	\$ 28,684.03	\$ 37,340.16
Receptionist - Part-time	3	\$ 28,684.03	\$ 37,340.16
Accounting Technician	6	\$ 34,836.67	\$ 45,402.24
Customer Service Representative	6	\$ 34,836.67	\$ 45,402.24
Human Resources Assistant 1	6	\$ 34,836.67	\$ 45,402.24
Accounting Specialist	7	\$ 37,234.08	\$ 48,478.56
Administrative Assistant	7	\$ 37,234.08	\$ 48,478.56
Payroll Specialist	8	\$ 39,716.35	\$ 51,745.82
Purchasing Agent	8	\$ 39,716.35	\$ 51,745.82
Executive Assistant	9	\$ 42,410.78	\$ 55,246.46
Marketing & Communications Representative	11	\$ 48,361.25	\$ 62,932.48
Mobility Coordinator	11	\$ 48,361.25	\$ 62,932.48
Outreach Representative	11	\$ 48,361.25	\$ 62,932.48
Specialized Transportation Trainer	11	\$ 48,361.25	\$ 62,932.48
Technology Services Support Technician	11	\$ 48,361.25	\$ 62,932.48
Planning Technician	11	\$ 48,361.25	\$ 62,932.48
Rideshare Specialist	11	\$ 48,361.25	\$ 62,932.48
Human Resources Specialist	12	\$ 51,616.76	\$ 67,175.88

Medical Transportation Administrator	12	\$	51,616.76	\$	67,175.88
Accountant	13	\$	55,096.80	\$	71,711.15
Contract/Procurement Specialist	13	\$	55,096.80	\$	71,711.15
Customer Service Supervisor	13	\$	55,096.80	\$	71,711.15
Grants Administrator/Financial Analyst	13	\$	55,096.80	\$	71,711.15
Marketing & Communications Coordinator	13	\$	55,096.80	\$	71,711.15
Operations Supervisor	13	\$	55,096.80	\$	71,711.15
Planning Analyst	13	\$	55,096.80	\$	71,711.15
Long Range Planning Analyst	13	\$	55,096.80	\$	71,711.15
Safety & Loss Control Specialist	13	\$	55,096.80	\$	71,711.15
Operations Training Coordinator	13	\$	55,096.80	\$	71,711.15
Rideshare & Outreach Coordinator	13	\$	55,096.80	\$	71,711.15
Facilities Maintenance Supervisor	14	\$	58,801.35	\$	76,560.75
Maintenance Training Supervisor	14	\$	58,801.35	\$	76,560.75
Network Administrator	14	\$	58,801.35	\$	76,560.75
Security Coordinator	14	\$	58,801.35	\$	76,560.75
Systems Analyst	14	\$	58,801.35	\$	76,560.75
Vehicle Maintenance Supervisor	14	\$	58,801.35	\$	76,560.75
Database Administrator	14	\$	58,801.35	\$	76,560.75
Intelligent Transportation Systems Administrator	14	\$	58,801.35	\$	76,560.75
Capital Projects Manager	16	\$	66,996.26	\$	87,247.82
Finance Manager	17	\$	71,531.54	\$	93,130.20
Fixed Route Operations Manager	17	\$	71,531.54	\$	93,130.20
Contracted Transportation Manager	17	\$	71,531.54	\$	93,130.20
Maintenance Manager	17	\$	71,531.54	\$	93,130.20
Strategic Planning and Technology Manager	17	\$	71,531.54	\$	93,130.20
Community Relations Officer	19	\$	81,500.15	\$	106,129.81
Director of Administration	19	\$	81,500.15	\$	106,129.81
Chief Operating Officer	19	\$	81,500.15	\$	106,129.81
Director of Transportation Development	19	\$	81,500.15	\$	106,129.81

# Meeting Agendas

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Salem Area Mass Transit District

**~ Budget Committee Orientation ~**

Thursday, May 7, 2015  
6:00 PM

Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, OR 97301

**AGENDA**

1. Call to Order
2. Introductions
3. Budget Calendar
2. Ground Rules for the Orientation Meeting
3. The Budget Adoption Process
4. Overview of the District's Financial Structure
5. Adjournment

Those individuals needing special accommodations such as sign or other language interpreters to participate in the Budget Committee meeting must request such services at least 48 hours prior to the meeting. Please direct your request to the Clerk of the Board at 503-588-2424. Hearing impaired please call Oregon Telecommunications Relay Service, 711.



Salem-Keizer Transit ~ Administration Office  
555 Court Street NE, Suite 5230 ~ Salem OR 97301  
Phone (503) 588-2424 ~ [www.cherriots.org](http://www.cherriots.org)

Salem Area Mass Transit District  
~ **Budget Committee Meeting** ~

Thursday, May 14, 2015  
6:00 PM

Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, OR 97301

**AGENDA**

1. **CALL TO ORDER AND NOTE OF ATTENDANCE**
2. **ELECTION OF OFFICERS**
  - a. Chairperson
  - b. Secretary
3. **ANNOUNCEMENTS**
4. **BUDGET MESSAGE**
5. **PUBLIC COMMENT\***
6. **DISCUSSION OF THE PROPOSED FY2016 BUDGET**
  - a. General Fund
  - b. Special Transportation Fund
  - c. Capital Project Fund

**SPECIAL ACCOMMODATIONS**

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**7. ACTION**

- a. When the Budget Committee completes their review of the budget, they will make a motion to approve the proposed budget for the 2015-2016 fiscal year in the amount of \$71,539,527; and approve taxes at a rate of \$0.7609 per \$1,000 of assessed value for operating purposes in the General Fund.

**8. OTHER BUSINESS**

**9. ADJOURN**

**PUBLIC COMMENT\***

This is the time designated on every Budget Committee agenda for questions or statements by persons in the audience. Individual citizens will be invited to come forward in a manner similar to that prescribed for public hearings and make any statement they wish, being limited to three (3) minutes. Written testimony may be submitted by email to [board@cherriots.org](mailto:board@cherriots.org) or mailed to Salem-Keizer Transit, c/o Clerk of the Board, 555 Court St. NE, Suite 5230, Salem, OR 97301.

**SPECIAL ACCOMMODATIONS**

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Salem Area Mass Transit District  
~ **Budget Committee Meeting** ~

Thursday, May 21, 2015  
6:00 PM

Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, OR 97301

**AGENDA**

1. **CALL TO ORDER AND NOTE OF ATTENDANCE**
2. **ANNOUNCEMENTS**
3. **PUBLIC COMMENT\***
4. **CONTINUED DISCUSSION OF THE PROPOSED FY2016 BUDGET**
  - a. Fund Budgets
  - b. Division Budgets
  - c. Overall Budget
5. **ACTION**
  - a. When the Budget Committee completes their review of the budget, they will make a motion to approve the proposed budget for the 2015-2016 fiscal year in the amount of \$71,539,527; and approve taxes at a rate of \$0.7609 per \$1,000 of assessed value for operating purposes in the General Fund.

**SPECIAL ACCOMMODATIONS**

Those individuals needing special accommodations such as sign or other language interpreters to participate in the Budget Committee meeting must request such services at least 48 hours prior to the meeting. Please direct your request to the Clerk of the Board at 503-588-2424. Hearing impaired please call Oregon Telecommunications Relay Service, 711.



Salem-Keizer Transit ~ Administration Office  
555 Court Street NE, Suite 5230 ~ Salem OR 97301  
Phone (503) 588-2424 ~ [www.cherriots.org](http://www.cherriots.org)

## 6. OTHER BUSINESS

## 7. ADJOURN

### **PUBLIC COMMENT\***

This is the time designated on every Budget Committee agenda for questions or statements by persons in the audience. Individual citizens will be invited to come forward in a manner similar to that prescribed for public hearings and make any statement they wish, being limited to three (3) minutes. Written testimony may be submitted by email to [board@cherriots.org](mailto:board@cherriots.org) or mailed to Salem-Keizer Transit, c/o Clerk of the Board, 555 Court St. NE, Suite 5230, Salem, OR 97301.

### **SPECIAL ACCOMMODATIONS**

Those individuals needing special accommodations such as sign or other language interpreters to participate in the Budget Committee meeting must request such services at least 48 hours prior to the meeting. Please direct your request to the Clerk of the Board at 503-588-2424. Hearing impaired please call Oregon Telecommunications Relay Service, 711.



Salem-Keizer Transit ~ Administration Office  
555 Court Street NE, Suite 5230 ~ Salem OR 97301  
Phone (503) 588-2424 ~ [www.cherriots.org](http://www.cherriots.org)

## LB Documents

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# Cherriots

SALEM-KEIZER TRANSIT



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**FORM LB-1****NOTICE OF BUDGET HEARING**

A public meeting of the Salem Area Mass Transit District will be held on June 25, 2015 at 6:30 pm at the Senator Hearing Room in Courthouse Square, 555 Court St NE, Salem, OR 97301. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2015 as approved by the Salem Area Mass Transit District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Salem-Keizer Transit Administration Office at 555 Court St NE, Suite 5230, Salem, OR 97301, between the hours of 8 a.m. and 5 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Jared Isaksen

Telephone: 503-588-2424

Email: jared.isaksen@cherriots.org

**FINANCIAL SUMMARY - RESOURCES**

<b>TOTAL OF ALL FUNDS</b>	Actual Amount 2013-14	Adopted Budget This Year 2014-15	Approved Budget Next Year 2015-16
Beginning Fund Balance/Net Working Capital	17,325,957	16,445,335	18,380,877
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,776,575	3,016,090	2,791,115
Federal, State and All Other Grants, Gifts, Allocations and Donations	25,637,760	31,600,026	39,483,396
Interfund Transfers / Internal Service Reimbursements	2,799,574	2,563,246	0
All Other Resources Except Property Taxes	235,770	278,400	326,500
Property Taxes Estimated to be Received	10,267,512	10,089,142	10,557,639
<b>Total Resources</b>	<b>59,043,148</b>	<b>63,992,239</b>	<b>71,539,527</b>

**FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

Personnel Services	17,077,507	19,713,085	19,920,054
Materials and Services	17,762,940	19,793,109	23,205,346
Capital Outlay	6,063,480	6,163,634	7,701,512
Interfund Transfers	2,799,575	2,563,246	0
Contingencies	0	1,500,000	1,500,000
Unappropriated Ending Balance and Reserved for Future Expenditure	0	14,259,165	19,212,615
<b>Total Requirements</b>	<b>43,703,502</b>	<b>63,992,239</b>	<b>71,539,527</b>



<b>FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM</b>			
<b>Name of Organizational Unit or Program FTE for that unit or program</b>			
General Manager/Board of Directors	519,466	578,318	641,157
FTE	2.00	2.00	2.00
Administration	1,921,433	2,454,392	2,529,214
FTE	14.70	15.10	14.80
Transportation Development	1,315,683	1,496,062	1,749,722
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Operations	15,650,029	18,077,976	18,272,951
FTE	146.70	150.50	150.30
Special Transportation Fund	14,117,489	15,570,282	18,726,790
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Capital Projects Fund	6,241,896	6,433,249	7,701,511
FTE	0.60	1.40	1.20
Non-Departmental / Non-Program	3,937,506	19,381,960	21,918,182
FTE	0.70	0.00	0.00
<b>Total Requirements</b>	<b>43,703,502</b>	<b>63,992,239</b>	<b>71,539,527</b>
<b>Total FTE</b>	<b>182.50</b>	<b>189.70</b>	<b>189.50</b>

<b>STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING</b>
The Capital Projects fund has two major projects in the budget for fiscal year 2015-16, Keizer Transit Center Improvements and Bus Stops & Shelters.
In fiscal year 2015-16 the Special Transportation fund increased approximately \$3.3 million in the DMAP/WVCH (Non-Emergency Medical Transportation) operations.

<b>PROPERTY TAX LEVIES</b>			
	Rate Imposed	Rate Imposed	Rate Imposed
Permanent Rate Levy (rate limit .7609 per \$1,000)	.7609	.7609	.7609

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

# FORM LB-50 2015-2016

To assessor of Polk County

Check here if this is  
an amended form.

- Be sure to read instructions in the current Local Budget Law and Notice of Property Tax Forms and Instruction booklet.

The Salem Area Mass Transit District District Name has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Polk County Name County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>555 Court St NE, Suite 5230</u> <small>Mailing Address of District</small>	<u>Salem</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97301-3980</u> <small>Zip</small>	 <small>Date</small>
<u>Jared Isaksen</u> <small>Contact Person</small>	<u>Finance Manager</u> <small>Title</small>	<u>503-588-2424</u> <small>Daytime Telephone</small>	<u><a href="mailto:jared.isaksen@cherriots.org">jared.isaksen@cherriots.org</a></u> <small>Contact Person E-Mail</small>	

**CERTIFICATION** - You **must** check one box if you are subject to Local Budget Law.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

## PART I: TOTAL PROPERTY TAX LEVY

		<b>Subject to General Government Limits</b>		
		Rate -or- Dollar Amount		
1. Rate/Amount levied (within permanent rate limit) . . . . .	1	0.7609		<b>Excluded from Measure 5 Limits</b> Amount of Bond Levy
2. Local option operating tax . . . . .	2			
3. Local option capital project tax . . . . .	3			
4. Portland Levy for Pension and disability obligations . . . . .	4			
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .	5a.			
5b. Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .	5b.			

5c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 5a + 5b) . . . . . 5c. 

<b>0</b>
----------

**PART II: RATE LIMIT CERTIFICATION**

6. Permanent rate limit in dollars and cents per \$1,000 . . . . . 6		<b>0.7609</b>
7. Date received voter approval for rate limit if new district . . . . . 7		
8. <b>Estimated</b> permanent rate limit for newly merged/consolidated district . . . . . 8		

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES**

Description	Subject to General Gov't. Limitation	Excluded from M5 limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS \_\_\_\_\_ (Must be completed if you have an entry in Part IV)

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

# FORM LB-50 2015-2016

To assessor of Marion County

Check here if this is an amended form.

- Be sure to read instructions in the current Local Budget Law and Notice of Property Tax Forms and Instruction booklet.

The Salem Area Mass Transit District District Name has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Marion County Name County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>555 Court St NE, Suite 5230</u> <small>Mailing Address of District</small>	<u>Salem</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97301-3980</u> <small>Zip</small>	 <small>Date</small>
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		Rate -or- Dollar Amount		
1. Rate/Amount levied (within permanent rate limit) . . . . .	1	0.7609		
2. Local option operating tax . . . . .	2			
3. Local option capital project tax . . . . .	3			
4. Portland Levy for Pension and disability obligations . . . . .	4			
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .	5a.			<b>Excluded from Measure 5 Limits</b> Amount of Bond Levy
5b. Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .	5b.			

5c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 5a + 5b) . . . . . 5c. 

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**PART II: RATE LIMIT CERTIFICATION**

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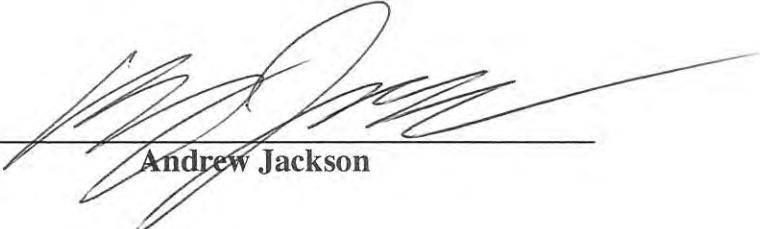
**File with your assessor no later than JULY 15, unless granted an extension in writing.**

## Public Notices

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**AFFIDAVIT OF PUBLICATION**  
**STATE OF OREGON, COUNTY OF MARION, SS:**

I, Andrew Jackson, being first duly sworn, depose and say that I am the Legal Clerk of the Keizertimes, a newspaper of general circulation as defined by Section 58, Oregon Laws, as amended by Chapter 445 General Laws Of Oregon, 1929, printed and published in Keizer. In aforesaid county and state, that a NOTICE OF BUDGET COMMITTEE MEETING, Public meeting of the Budget Committee of the Salem Area Mass Transit District of Marion and Polk Counties, State of Oregon to discuss the budget for the fiscal year July 1, 2015 to June 30, 2016, will be held at the Senator Hearing Room in the Courthouse Square, 555 Court St. NE, Salem, OR 97301 to begin at 6:00 pm on May 7th, May 14, May 21st, and June 4th, was published ONE (1) consecutive issues in the Keizertimes on Apr. 17, 2015.

  
 \_\_\_\_\_  
**Andrew Jackson**

Subscribed and sworn to before me this

17<sup>th</sup> day of April, 2015

  
 \_\_\_\_\_  
 Notary Public for Oregon, Marion County

**Oct. 3, 2017**

My Commission Expires

**NOTICE OF BUDGET COMMITTEE MEETINGS**

Public meetings of the Budget Committee of the Salem Area Mass Transit District of Marion and Polk Counties, State of Oregon, to discuss the budget for the fiscal year July 1, 2015 to June 30, 2016, will be held at the Senator Hearing Room in Courthouse Square, 555 Court St NE, Salem, OR 97301. The meetings will begin at 6:00 pm on the following dates:

Date	Purpose
May 7th	Budget Committee Orientation
May 14th	Budget Committee Meeting: Elect committee chair, receive public comment, receive budget message, budget deliberation
May 21st	Budget Committee Meeting: Receive public comment, budget deliberation
June 4th (if necessary)	Budget Committee Meeting: Receive public comment, budget deliberation

Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 15th at the Salem-Keizer Transit Administration Office at 555 Court St NE, Suite 5230, Salem, OR 97301, between the hours of 8:00 am and 5:00 pm. Please visit the District's website at [www.cherriots.org](http://www.cherriots.org) for further notifications for the Budget Committee meetings.

4/17





# Affidavit of Publication

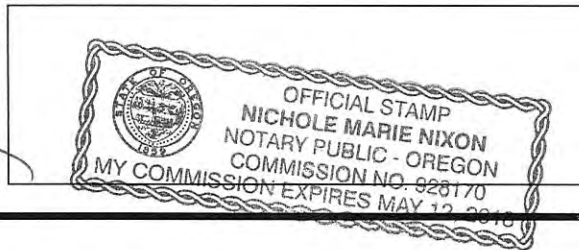
STATE OF OREGON, }  
County of Marion, } ss.

I ... Kayla R Charlton...being First duly sworn, depose and say that I am the principal clerk of the **Statesman Journal**, a newspaper of general circulation as defined by Sections 193.010 to 193.110, Oregon revised Statutes; printed and Published at Salem in the aforesaid county and state; that the **Public Notice for SALEM-KEIZER TRANSIT – NOTICE OF BUDGET COMMITTEE MEETINGS (Jared Isaksen 361766 Ad # 0000361766)** a printed copy of which is hereby annexed, was published in the entire issue of said newspaper for ... **ONE** ... successive and consecutive times in the following issues – **April 17, 2015**.



Subscribed and sworn to me this 5<sup>TH</sup> Day of MAY, 2015

Notary Public for Oregon



## PUBLIC NOTICE

### NOTICE OF BUDGET COMMITTEE MEETINGS

Public meetings of the Budget Committee of the Salem Area Mass Transit District of Marion and Polk Counties, State of Oregon, to discuss the budget for the fiscal year July 1, 2015 to June 30, 2016, will be held at the Senator Hearing Room in Courthouse Square, 555 Court St NE, Salem, OR 97301. The meetings will begin at 6:00 pm on the following dates:

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OR-0000361766

Statesman Journal April 17, 2015





## Budget Committee

2014-15 Adopted Budget  
Salem-Keizer Transit  
Financial Info

The budget committee is Salem-Keizer Transit's fiscal planning advisory committee. The budget committee consists of the seven elected Board of Directors and seven appointed citizens who serve three year terms.

In accordance with Oregon's Local Budget Law (ORS 294), public meetings are held by the budget committee to review, discuss, make changes to and approve the proposed budget presented by Salem-Keizer Transit staff. The approved budget goes before the Board of Directors. They hold a Budget Hearing and then deliberate. Upon completion of their

deliberations, the Board adopts the budget and sets the tax rate and the amount needed to balance the budget.

The budget committee meets two to three times during the fourth quarter of the fiscal year. The fiscal year runs from July 1 to June 30.

### Notice of Budget Committee Meetings

Public meetings of the Budget Committee to discuss the budget for the fiscal year July 1, 2015 to June 30, 2016, will be held at the Senator Hearing Room in Courthouse Square, 555 Court St NE, Salem, OR 97301. The meetings will begin at 6 p.m. on May 7, May 14, May 21 and, if necessary, June 4.

Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 15 at the Salem-Keizer Transit Administration Office at 555 Court St NE, Suite 5230, Salem, OR 97301, between the hours of 8 a.m. and 5 p.m. Please visit this webpage for further notifications for the Budget Committee meetings.

### Budget Calendar for Fiscal Year 2015-16

Oct. 23, 2014	6:30 p.m.	Board adopts FY 2015-2016 Budget Calendar
Week of April 13, 2015		Publish First Notice of Budget Committee Meeting (10-30 Days)
Week of April 20, 2015		Publish Second Notice of Budget Committee Meeting (5-30 Days)
May 7, 2015	6 p.m.	Budget Committee Orientation
May 14, 2015	6 p.m.	First Budget Committee Meeting: Elect committee chair, receive public comment, receive budget message, budget deliberation
May 21, 2015	6 p.m.	Second Budget Committee meeting: Receive public comment, budget deliberation

June 4, 2015	6 p.m.	Third Budget Committee Meeting: Receive public comment, budget deliberation (if necessary)
Week of June 8, 2015		Publish Budget Summary and Notice of Budget Hearing (5-30 Days)
		Board holds Budget Hearing
June 25, 2015	6:30 p.m.	Board adopts 2015/2016 Budget, makes appropriation and levies taxes
July 10, 2015		Adopted budget and levy certification form due to County Assessors (July 15, 2015)

## Salem - Keizer Transit

Rider Info: (503) 588-BUSS

Administration: (503) 588-2424

555 Court St. NE, Suite 5230 Salem, OR 97301

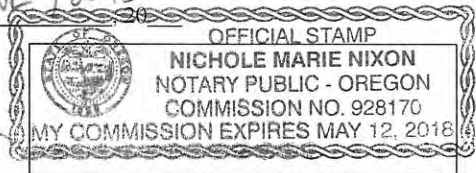
# Affidavit of Publication

STATE OF OREGON, }  
 County of Marion, } ss.

I ... Gayle E. Rastorfer...being First duly sworn, dispose and say that I am the principal clerk of the **Statesman Journal**, a newspaper of general circulation as defined by Sections 193.010 to 193.110, Oregon revised Statutes; printed and Published at Salem in the aforesaid county and state; that the **Public Notice for SALEM-KEIZER TRANSIT – BUDGET HEARING (363986 Jared Isaksen Ad # 0000363986)** a printed copy of which is hereby annexed, was published in the entire issue of said newspaper for ... **ONE** ... successive and consecutive times in the following issues – **June 12, 2015.**

*Gayle E. Rastorfer*  
 \_\_\_\_\_  
 Subscribed and sworn to me this 25<sup>th</sup> Day of JUNE, 2015

*[Signature]*  
 \_\_\_\_\_  
 Notary Public for Oregon



## PUBLIC NOTICE

### NOTICE OF BUDGET HEARING

A public meeting of the Salem Area Mass Transit District will be held on June 25, 2015 at 6:30 pm at the Senator Hearing Room in Courthouse Square, 555 Court St NE, Salem, OR 97301. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2015 as approved by the Salem Area Mass Transit District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Salem-Keizer Transit Administration Office at 555 Court St NE, Suite 5230, Salem, OR 97301, between the hours of 8 a.m. and 5 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Jared Isaksen

Telephone: 503-588-2424

Email: jared.isaksen@cherriots.org

#### TOTAL OF ALL FUNDS

Beginning Fund Balance/Net Working Capital  
 Fees, Licenses, Permits, Fines, Assessments &

#### FINANCIAL SUMMARY - RESOURCES

Actual Amount  
2013-14  
 17,325,957

Adopted Budget  
This Year 2014-15  
 16,445,335

Approved Budget  
Next Year 2015-16  
 18,380,877

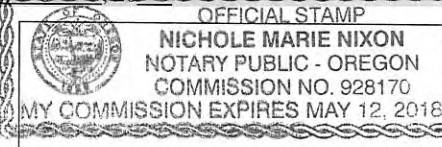
ASHLEY SMITH / STATESMAN JOURNAL  
 Oregon States' Gary Payton II was  
 sell-out Pac-12 pick last season



showcase Oregon State basket-  
 ball." The Beavers, who finished  
 17-14 last season, return their  
 entire starting five. Second-  
 year coach Wayne Tinkle also  
 will welcome in a nationally  
 ranked recruiting class.

## Selected for Nike Academy

rs in scor-  
 camp to help invited partic-  
 ected first-  
 named the  
 "This is a good opportunity to  
 go against the best players in  
 the country and get better,"  
 Payton II said in a statement re-  
 leased by the OSU athletic de-  
 partment. "It's big time to learn  
 from the best players in the  
 NBA and watch how they play.  
 It's also a great opportunity to



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Telephone: 503-588-2424

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**TOTAL OF ALL FUNDS**

**FINANCIAL SUMMARY - RESOURCES**

	Actual Amount 2013-14	Adopted Budget This Year 2014-15	Approved Budget Next Year 2015-16
Beginning Fund Balance/Net Working Capital	17,325,957	16,445,335	18,380,877
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,776,575	3,016,090	2,791,115
Federal, State and All Other Grants, Gifts, Allocations and Donations	25,637,760	31,600,026	39,483,396
Interfund Transfers / Internal Service Reimbursements	2,799,574	2,563,246	0
All Other Resources Except Property Taxes	235,770	278,400	326,500
Property Taxes Estimated to be Received	10,267,512	10,089,142	10,557,639
<b>Total Resources</b>	<b>59,043,148</b>	<b>63,992,239</b>	<b>71,539,527</b>

**FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

	Actual Amount	Adopted Budget	Approved Budget
Personnel Services	17,077,507	19,713,085	19,920,054
Materials and Services	17,762,940	19,793,109	23,205,346
Capital Outlay	6,063,480	6,163,634	7,701,512
Interfund Transfers	2,799,575	2,563,246	0
Contingencies	0	1,500,000	1,500,000
Unappropriated Ending Balance and Reserved for Future Expenditure	0	14,259,165	19,212,615
<b>Total Requirements</b>	<b>43,703,502</b>	<b>63,992,239</b>	<b>71,539,527</b>

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**PROPERTY TAX LEVIES**

	Rate Imposed	Rate Imposed	Rate Imposed
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