



Salem Area Mass Transit District
BOARD OF DIRECTORS

~ **VIRTUAL BOARD MEETING** ~

Thursday, January 27, 2022 at 6:30 PM

THIS BOARD MEETING WILL BE HELD VIRTUALLY VIA ZOOMGOV IN ACCORDANCE WITH FEDERAL AND STATE DIRECTIVES FOR PUBLIC TRANSIT AGENCIES TO KEEP PEOPLE SAFE AND HEALTHY DURING THE COVID-19 PANDEMIC.

<https://cherriots-org.zoomgov.com/j/1605194427?pwd=enjXS3ZlV1BUM3QvWEU3bnplbHYzZz09>

Meeting ID: 160 519 4427 Passcode: 512136

- Landline (*Long distance charges may apply*) 1 669 254 5252 US (San Jose)
- One-Tap Mobile +16692545252,,1605194427#,,,,*512136#
- Comcast Cable Channel 21
- Cherriots Facebook Live <https://www.facebook.com/cherriots/>
- YouTube through CC:Media <https://www.capitalcommunitymedia.org/all>

AGENDA

A. CALL TO ORDER (President Ian Davidson)

- Note of Attendance for a Quorum
- Pledge of Allegiance
- “Safety Moment”

B. ANNOUNCEMENTS & CHANGES TO AGENDA

If any agenda item involves a potential conflict of interest, Board members should so note this before the adoption of the Consent Calendar.

C. PRESENTATION

1. Government Finance Officers Association presents Certificate of Achievement for Excellence in Financial Reporting to Salem Area Mass Transit District 5
2. Introduction of the TransPro Consulting Team and Strategic Plan Project Overview
..... **SUPPLEMENT**

D. PUBLIC COMMENT

Public testimony is welcome and acknowledged at the Board meeting and included in the minutes for public record. Send written testimony by mail to: Board of Directors, 555 Court St NE, Suite 5230, Salem, OR 97301; or by email to: board@cherriots.org.

E. CONSENT CALENDAR

Items on the Consent Calendar are considered routine business and are adopted as a group by a single motion unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar.

- 1. Approval of Minutes
 - a. December 16, 2021 Board of Directors Meeting 11
- 2. Routine Business
 - a. Appoint Citizen Members Andrew Hickey and William Holmstrom to the Budget Committee representing Subdistricts #2 and #4, respectively. 23

F. ITEMS DEFERRED FROM THE CONSENT CALENDAR

G. ACTION ITEMS

- 1. Adoption of 2022 Federal and State Legislative Agendas 29
- 2. Move to authorize the General Manager to execute a contract amendment with Tyler Munis for project management and technical services relating to the implementation of Tyler Munis ERP/HRM software in the not-to-exceed amount of \$140,076. 35
- 3. Move to authorize the General Manager to execute a contract with Schetky NW Sales for the purchase of seven (7) category D Compressed Natural Gas (CNG) buses for use in the CherriotsLIFT ADA service for an amount not to exceed \$796,512. . . 37

H. INFORMATIONAL REPORTS

I. GENERAL MANAGER’S REPORT

J. BOARD OF DIRECTORS REPORTS 39

K. ADJOURN BOARD MEETING

Next Regular Board Meeting: Thursday, February 24, 2022

- **Virtual Meetings:** The Board of Directors meeting is a public meeting; typically in a place that is ADA- accessible. However, this Board meeting will be held virtually via *ZoomGov* in accordance with federal and state directives for public transit agencies to keep people safe and healthy during the Covid-19 pandemic.
- **Closed Captioning (CC):** *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.
- **Alternate Formats** This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.
- **Electronic Copies** of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.
- **Email Distribution List:** To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at publictestimony@cherriots.org.

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- Reuniones virtuales: La reunión de la Junta Directiva es una reunión pública; típicamente en un lugar que sea accesible según la ADA. Sin embargo, esta reunión de la Junta se llevará a cabo virtualmente a través de ZoomGov siguiendo las directivas del Gobernador Brown para mantener a las personas seguras y saludables durante la pandemia de Covid-19.
 - Subtítulos ocultos (CC): la plataforma de transmisión en vivo de ZoomGov incluye subtítulos ocultos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, CC no siempre se traduce con precisión.
 - Formatos alternativos Esta es una reunión pública en un lugar accesible a la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a. M. A 5:00 p. M.
 - Se distribuyen copias electrónicas del paquete de la agenda de la reunión de la Junta por correo electrónico 6-7 días antes de la reunión. El paquete de la agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.
 - Lista de distribución de correo electrónico: para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a publictestimony@cherriots.org.

Next Regular Board Meeting: Thursday, February 24, 2022



FY 2021 BOARD PRIORITIES AND PRINCIPLES

Salem Area Mass Transit District, also known as Cherriots, has established priorities and principles that board members can use when representing the District on external committees.

Cherriots Board of Directors adopts the following priorities and principles:

Support of increased public transit funding

While Cherriots has seen an expansion of service in recent years, noticeable gaps in frequency and coverage remain in the existing service. As such, we are supportive of initiatives that could support the expansion of public transit in Marion and Polk counties. Funding sources could include federal, state, or local (city and county) revenues.

Pedestrian and bicyclist infrastructure

Transit riders and other community members depend on a strong, multi-modal network to reach their destinations. Large sections of the urban growth boundary do not have sidewalks, and bike infrastructure is inadequate. As Cherriots becomes a mobility integrator, we must advocate for strong “first mile/last mile” infrastructure.

Environmental justice

Decisions on how to allocate resources should be viewed through a lens of environmental justice. New projects should always consider historically underserved communities. For example, an area with higher levels of pollution should be the first to receive funding targeted to mitigate pollution.

Maintenance of existing travel lanes before building new infrastructure

Allocation of funding for automobile travel lanes should prioritize the maintenance of existing infrastructure before building new, costly-to-maintain infrastructure.

Unaccounted costs

Attention should be paid to policies that put the burden of costly infrastructure on the public when the number of individuals who would benefit is nominal. For example, parking minimums increase the cost of housing and commercial properties for everyone, but only drivers of automobiles benefit.



To: Board of Directors
From: Denise LaRue, CFO
Thru: Allan Pollock, General Manager
Date: January 27, 2022
Subject: Certificate of Achievement for Excellence in Financial Reporting

ISSUE

Shall the Salem Area Mass Transit District be recognized by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR)?

BACKGROUND AND FINDINGS

The CAFR was established by the GFOA in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles (GAAP) to prepare comprehensive annual financial reports that exhibit the spirit of transparency and full disclosure, and then to recognize individual governments that succeed in achieving that goal.

A CAFR shows the total of all financial accounting, provides a comparison of annual budget and actual, and gives a detailed showing of investment accounts by category reflecting balances over previous years. Various levels of government – federal, state, local and municipal – each began producing a CAFR to catalog an accurate picture of institutional funds, enterprise or financial holdings, assets and total investment incomes for those government and nongovernmental entities using the report. By the 1970s, the CAFR had become the nationwide paradigm for local government accounting.

The CAFR is submitted to the GFOA for review each year, and upon review, the GFOA awards its Certificate of Achievement Award for Excellence in Financial Reporting to those governments that comply with the CAFR accounting standards of preparation.

On November 12, 2021, the District received notification (Attachment A) from the GFOA that their CAFR for fiscal year ending June 30, 2020, qualified for a Certificate of Achievement for Excellence in Financial Reporting. This is the 9th consecutive year that the District has received this recognition. In order to be awarded a Certificate of Achievement (Attachment B), a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

FINANCIAL IMPACT

None

RECOMMENDATION

None. Information Only

PROPOSED MOTION

None



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

11/11/2021

Wendy Feth
Accounting Manager
Salem Area Mass Transit, Oregon

Dear Ms. Feth:

Congratulations!

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2020 has met the requirements to be awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Certificate Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Congratulations, again, for having satisfied the high standards of the program.

Your electronic award packet contains the following:

- **A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements.** We strongly encourage you to implement the recommended improvements in your next report. Certificate of Achievement Program policy requires that written responses to these comments and suggestions for improvement be included with your 2021 fiscal year end submission. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.
- **Certificate of Achievement.** A Certificate of Achievement is valid for a period of one year. A current holder of a Certificate of Achievement may reproduce the Certificate in its immediately subsequent annual comprehensive financial report. Please refer to the instructions for reproducing your Certificate in your next report.
- **Award of Financial Reporting Achievement.** When GFOA awards a government the Certificate of Achievement for Excellence in Financial Reporting, we also present an Award of Financial Reporting Achievement (AFRA) to the department identified in the application as primarily responsible for achievement of the Certificate.
- **Sample press release.** Attaining this award is a significant accomplishment. Attached is a sample news release that you may use to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if first-time recipients or if the government has received the Certificate ten times since it received its last plaque) or a brass medallion to affix to the plaque (if the government currently has a plaque with space to affix the medallion). Plaques and medallions will be mailed separately.

As an award-winning government, we would like to invite one or more appropriate members of the team that put together your annual comprehensive financial report to apply to join the Special Review Committee. As members of the Special Review Committee, peer reviewers get exposure to a variety of reports from around the country; gain insight into how to improve their own reports; achieve professional recognition; and provide valuable input that helps other local governments improve their reports. Please see our website for [eligibility requirements](#) and [information on completing an application](#).

Thank you for participating in and supporting the Certificate of Achievement Program. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Salem Area Mass Transit
Oregon**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Morill

Executive Director/CEO



Salem Area Mass Transit District
BOARD OF DIRECTORS
VIRTUAL MEETING

December 16, 2021

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1. <u>Approval of Minutes</u>	
a. November 18, 2021 Board of Directors Meeting	
2. <u>Routine Business</u>	
Advisory Committee Member Appointments:	
a. Special Transportation Fund (STF) Advisory Committee	
b. Statewide Transportation Improvement Fund (STIF) Advisory Committee	
c. Citizens Advisory Committee (CAC)	
d. Chair and Vice-chair for the Citizens Advisory Committee	
 Moved to authorize the General Manager to execute a contract with United Safety and Survivability Corporation for the purchase of Active Air Purifiers for the Cherriots Local and ADA fleets for an amount not to exceed \$242,255.	 3
 Moved to authorize the General Manager to execute a contract with Northside Ford Truck Sales Inc. for the purchase of four (4) hybrid supervisor vehicles for an amount not to exceed \$161,472.	 4
 Moved to authorize the General Manager to execute a contract with TransPro Consulting for strategic planning consulting services for a not-to-exceed amount of \$168,932.	 5

SAMTD Board of Directors meetings are video recorded and are available for viewing on YouTube through the Capital Community Media website at <https://www.capitalcommunitymedia.org/all>



Salem Area Mass Transit District
BOARD OF DIRECTORS *VIRTUAL* MEETING
December 16, 2021

MINUTES

PRESENT:

Board President Ian Davidson; Directors, Ramiro Navarro Jr., Maria Hinojos Pressey, and Sara Duncan were present; Directors Chi Nguyen, Sadie Carney, and Charles Richards were present virtually.

Staff Allan Pollock, General Manager; David Trimble, Deputy General Manager; Patricia Feeny, Director of Communication; Tom Dietz, Director of Operations; Steve Dickey, Director of Technology & Program Management; Denise LaRue, Chief Financial Officer; Christina Conner, Chief Human Resources Officer; Gregg Thompson, Maintenance Manager; Jeremy Jorstad, Transit Planner II; Ross Aguilar, Systems Administrator; Linda Galeazzi, Executive Assistant; and Ben Fetherston, SAMTD Legal Counsel

CALL TO ORDER

6:30 PM

A. President Ian Davidson called the meeting to order. Attendance was noted and a quorum was present. President Davidson led the Pledge of Allegiance. GM Pollock shared a 'safety moment' talking about safety tips when walking on snow and ice, and the four key elements for safe winter driving.

ANNOUNCEMENTS AND CHANGES TO THE AGENDA

B. GM Pollock announced that the Annual Comprehensive Financial Report under Item C. would be pulled. The presenter was not able to attend so the presentation will be made next month.

PRESENTATION

C. The presentation was pulled.

PUBLIC COMMENT

D. There were no public comments submitted for the meeting.

CONSENT CALENDAR

E. Shall the Board approve the Consent Calendar?

Presenter: President Davidson

Staff Report: 5-22 of the agenda



Q&A:

In reference to Director Carney's questions about the transition of the STF and STIF programs and the committee members, Steve Dickey, the Director for Technology and Program Management, explained that the Special Transportation Fund (STF) and Statewide Transportation Improvement Fund (STIF) programs were in their final year of existence under Oregon Department of Transportation (ODOT) rules. There will be a merger of the programs, mandated by the Oregon State Legislature. They will transition to one new program with new bylaws and with the formation of one new advisory committee completed through board action. Members of the current committees were asked, and they agreed to a one-year re-appointment in order to cover the transition period to the new program.

1. Approval of Minutes

- a. November 18, 2021 Board of Directors Meeting

2. Routine Business

Advisory Committee Member Appointments:

- a. Special Transportation Fund (STF) Advisory Committee
- b. Statewide Transportation Improvement Fund (STIF) Advisory Committee
- c. Citizens Advisory Committee (CAC)
- d. Chair and Vice-chair for the Citizens Advisory Committee

Motion: **Moved to approve the Consent Calendar.**

Motion By: **Director Maria Hinojos Pressey**

Second: **Director Ramiro Navarro Jr.**

Vote: **Motion passed unanimously (7)**

ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

ACTION ITEMS - None

G.1 Shall the Board authorize the General Manager to execute a contract with United Safety and Survivability Corporation for the purchase of Active Air Purifiers for the Cherriots Local and ADA fleets for an amount not to exceed \$242,255?

Presenter: Gregg Thompson, Maintenance Manager

Staff Report: Pages 23-24 of the agenda

Mr. Thompson expounded on his staff report regarding the active air purifiers being considered for purchase, and responded to questions from the Board. He reported on staff's testing of the technology, and explained how the active air purifiers sanitize and purify the air and surfaces at a 99% kill rate. The contract for the air purifiers is over \$150,000, and required that the purchase be made through the *Buy America* program. It is a federal requirement. Funding for the proposed contract is covered by a



grant through the FTA's *Coronavirus Response and Relief Supplemental Appropriations Act of 2021*; and is included in the FY2022 Budget under Capital Projects.

Motion: **Moved to authorize the General Manager to execute a contract with United Safety and Survivability Corporation for the purchase of Active Air Purifiers for the Cherrlots Local and ADA fleets for an amount not to exceed \$242,255.**

Motion By: **Director Ramiro Navarro Jr.**

Second: **Director Sara Duncan**

Vote: **Motion passed unanimously (7)**

G.2 Shall the Board authorize the General Manager to execute a contract with Northside Ford Truck Sales Inc. for the purchase of four (4) hybrid supervisor vehicles for an amount not to exceed \$161,472?

Presenter: Gregg Thompson, Maintenance Manager

Staff Report: Pages 25-26 of the agenda

The District owns three (3) 2011 Ford Hybrid Escape vehicles that have been used as operations supervisor vehicles for 10 years averaging 144,000 miles. The recommended useful life set by the Federal Transit Administration is 4 years or 100,000 miles. Upon investigation of vehicles that would best suit the varying daily roles of our operations supervisors, the *Ford Police Interceptor* model quickly surfaced. It offered all-wheel drive (AWD) for inclement weather, a much higher collision rating than standard vehicles, and numerous safety features identified in the staff report. The contract price was based upon the Oregon State price agreement, procured under procedures set by the Oregon Department of Transportation's Public Transit Division. A Request for Quote was sent to all of the Ford Dealers on the price agreement. Two responses were received. Northside Ford Truck Sales Inc. was the lowest cost meeting all specifications; with an anticipated 30 week lead time. Funding for this proposed contract will be covered by an FTA 5307(a) grant that will be included in the Capital Projects Budget of SAMTD's FY2022/23 Budget.

Mr. Thompson responded to questions asked by board members. Director Navarro asked about the emergency lighting on the vehicles. Mr. Thompson said there would be emergency lighting on the vehicles, but no blue and red lighting. He said the EPA miles per gallon rate is in the mid 20's. Director Nguyen noted that hybrid vehicles would have been in the high 30's. Director Hinojos Pressey asked when the District would have electric vehicles. Mr. Thompson advised that staff has been investigating options for future purchases. The model they chose is a crash model pre-wired for a comprehensive safety package that can be carried in the vehicle. The vehicles will be in operation daily to



patrol areas of service, the bus shelters and park & rides; for accident investigations, and to help transit operators with the equipment stored in their vehicles.

Director Carney noted that the brand name and the addition of a push bar on the vehicle seemed aggressive. Mr. Thompson said that staff will investigate the option to change the name. Staff is working on a brand and the color won't be black. He explained the merits of a push bar outfitted on the vehicle. It helps give a push to a bus in a sticky spot in an intersection, during winter months, for example.

Motion: Moved to authorize the General Manager to execute a contract with Northside Ford Truck Sales Inc. for the purchase of four (4) hybrid supervisor vehicles for an amount not to exceed \$161,472.
Motion By: Director Ramiro Navarro Jr.
Second: Director Maria Hinojos Pressey
Vote: Motion passed unanimously (7)

G.3 Shall the Board authorize the General Manager to execute a contract with TransPro Consulting for strategic planning consulting services for a not-to-exceed amount of \$168,932?

Presenter: Allan Pollock, General Manager

Staff Report: Pages 27-28 of the agenda

Mr. Pollock reviewed the history and findings for developing a new strategic plan to guide the Districts' actions as it transitions into a mobility integrator. The District issued a Request for Proposal (RFP) 21-034 for strategic planning consulting services on October 15, 2021. Three qualified proposals were received, evaluated and scored by the source evaluation committee (SEC). Key elements of the plan included: leadership team workshops; board and stakeholder engagement; alignment on success outcomes; development of performance scorecards; and GM/CEO performance review development. Based on the scoring, *TransPro Consulting* was the highest evaluated proposer. *TransPro Consulting* has extensive experience developing strategic plans for transit agencies, and organizational strategies that empower individual employees, through strategies and tactics directly linked to the organizations success. Funds for this project at \$168,932 are budgeted in the FY22 General Manager/Board of Directors Division. In response to questions asked by the board, Mr. Pollock advised that there is a six month deadline for the project at the end of June 2022 and early July 2022 for adoption. The Board will work through the Guiding Principles to incorporate the mobility integrator and a transportation plan that the Board discussed. It will be a living document. Director Carney was pleased that DEI integration was important to this work. Director Duncan appreciated the inclusion of the mobility integration. President Davidson was gratified that TransPro



Consulting was elected. He was introduced to the consulting firm's presentation about measuring by value, not volume at a conference he attended.

Motion: **Moved to authorize the General Manager to execute a contract with TransPro Consulting for strategic planning consulting services for a not-to-exceed amount of \$168,932.**

Motion By: **Director Ramiro Navarro Jr.**

Second: **Director Maria Hinojos Pressey**

Vote: **Motion passed unanimously (7)**

INFORMATION ITEMS

H. January Service Change Briefing

Staff Report: Pages 29-30 in the agenda

Presenter: Jeremy Jorstad, Transit Planner II (Schedules)
Tom Dietz, Director of Operations

Mr. Jorstad spoke about the increased service on Cherrlots fixed routes. Weekday service had been operating at 80% of the regular service level since August 29. In January 2022, it will rise to 90% of the regular service level by increasing frequency on the core network routes, and starting 15-minute frequent service earlier and ending it later. Route 1X will have all trips reinstated for this service change, by restoring the 6:25 a.m. and the 1:30 p.m. departures from the Downtown Transit Center.

In response to questions from the Board, Mr. Dietz said the District was poised to handle the rule change by the deadline. He spoke about the hiring "desert" that other transit agencies have been experiencing; and noted that the District's chief human resource officer and the transportation manager were investigating other opportunities.

GENERAL MANAGERS REPORT

- I. Mr. Pollock talked about the redistricting process and how it is different for the District with an appointed board; as compared to the cities and counties with elected officials. The Secretary of State's Office will hold a public hearing on January 10 for rulemaking to establish a process and guidance for mass transit redistricting [under OAR 165-008-0150 and ORS 267.010 to 267.394.] The District engaged the Mid-Willamette Valley Council of Governments (MWVCOG) to prepare two sets of maps for subdistricts. The Board will review the maps at their March 23 work session. Time for outreach will be scheduled to see potential changes to the subdistricts for public comments. Final proofs of the subdistrict maps will be available by Spring. Mr. Pollock reported on the Long Range Transit Plan and an online open house process for public comment. He reviewed the holiday schedule for the District in December; noting that there will be a holiday/thank you lunch for employees on Friday. There will be no service on December 25 or on January 1,



and administration offices will be closed on December 24 and on January 31. With that, he wished everyone happy holidays.

BOARD OF DIRECTORS REPORTS

- J. Director Nguyen (Subdistrict 1) reported that Keen Consulting met with staff to finalize the online surveys prior to sending them out. Completed surveys will be a tool to evaluate the equity at Cherriots. The DEI Subcommittee will meet to review the preliminary results on January 18, and the full board will be presented the final results at their January 27 Board work session.

Director Navarro (Subdistrict 2) attended the Citizens Advisory Committee meeting on December 14 where he heard stories from some of the volunteers there. One member advocated for disability parking at the outpatient clinic at the VA Center on McGilchrist Street and they heard a report on the District's long range transit plan and their next phase in outreach. He took pictures with the Latino club from the high school at the Keizer holiday lights parade and announced that the decorated Cherriots bus won the *Best Use of Lights Award*. President Davidson asked for a constituent if the decorated bus could run its routes throughout December. GM Pollock advised that it would not be safe.

Director Carney (Subdistrict 3) attended the November 23 Salem Keizer Area Transportation Study (SKATS) policy committee meeting where there was a gentleman from the West Salem Neighborhood Association who provided public comment about having greater access to the MWVCOG staff or people on the SKATS board, possibly before or after business hours to engage the public. His comments tied into another conversation at the meeting about creating a citizens advisory committee as part of the public participation plan; even if it was for a short term while they update the Transportation Improvement Plan and the Regional Transportation System Plan. Director Carney felt it would add value to the process and championed for it. The majority of the meeting was about the funds that would be available through the Infrastructure and Investment Jobs Act (IIJA) and how that money could be used. Directors Hinojos Pressey, Carney and Duncan met with Steve Dickey, the Director of Technology and Program Management at the District, to be apprised about the items on the agenda. She was able to recommend targeting the investment of the IIJA funds to places where it could add capacity and create greater benefit by aligning with transit's core network as the top priority of investment moving forward. There are so many goals that agencies are trying to reach concurrently; this would benefit the alignment of those efforts. She



wished everyone a happy holiday and thanked the Board for the gift of being able to work with them side-by-side.

President Davidson (Subdistrict 5) reported on the December 2 meeting of the Mid-Willamette Area Commission on Transportation (MWACT) where they also discussed the funding from IIJA. Oregon will receive approximately \$1.2 billion dollars. Of that, \$1 billion dollars will go to highways and \$200 million will go to transit; \$350-\$400 million of the highway funding is flexible. President Davidson thinks there may be an opportunity for the board to lobby for increased flexibility in the use of those funds; possibly by writing letters to the Oregon Transportation Commission (OTC). They were also apprised of new design standards, a blue print for urban design presented by staff from ODOT. It would allow flexibility for how roads are designed for both safety and travel. It seems like a tool that could be used well. They talked about the roles of the Area Commission on Transportation (ACT), as well as the role of the OTC. The OTC and legislature have taken away the funding decision-making powers that the ACTs once possessed. They are now an advisory body, and the general consensus is that the bodies and individuals they advise do not listen to them. MWACT would like to see that changed and the OTC has some thoughts. President Davidson also reported that MWVCOG was recognized with Marion County for their partnership and efforts on the Santiam Canyon rebuild at the SEDCOR luncheon. At the MWVCOG legislative committee meeting, he was elected as their fourth officer on the board. He highlighted the grand opening of the Arches Inn on Hawthorne Street for short term use by the victims of the canyon fire, and the City of Salem held an open house for the Union Street bicycle and pedestrian east/west connection project. He noted that he will be appointing members of the board to the Legislative Subcommittee and if board members were interested, to let him know.

Director Duncan (Subdistrict 6) attended the SEDCOR luncheon and also the SKATS Policy Committee meeting. She said there has been a lot of construction going on in her subdistrict, so that people should be careful while they are driving. It would be a great time to take the bus especially with the winter weather. She spoke about the arrival of a little orange creature who is a new member of Team Cherriots. The little orange creature needs a name!

Director Richardson (Subdistrict 7) was happy to report that it has been 54 days since his cancer surgery. He wished everyone happy holidays.

Director Hinojos Pressey said that with everything that has been going on in our community and with the recent passing of *bell hook*, she wanted to share one of her



favorite quotes: "I want there to be a place in the world where people can engage in one another's differences in a way that is redemptive, full of hope and possibilities..."

ADJOURN

K. The board meeting was adjourned.

7:56 pm

Respectfully Submitted

Ian Davidson, President

12/2/2021 MWACT Talking Points

IJA Funds for Oregon -

Infrastructure Investment and Jobs Act (IIJA) will bring approximately \$1.2 billion of transportation funding to Oregon over a five year period.

- \$1 billion for highways, and \$200 million for transit.
 - Of the \$1 billion for highways, \$350 - \$400 million of the funds are flexible fund that can be used at the discretion of the Oregon Transportation Commission (OTC).
 - These funds are expected to be allocated based on the OTC/ODOT Strategic Action Plan and the state's transportation goals.
 - The OTC/ODOT Strategic Action Plan was adopted approximately a year ago with a heavy emphasis on active transportation including transit, and transportation safety.
 - SKATS Policy Committee will consider submitting a letter highlighting the needs of the SKATS region.
 - Local jurisdictions, including transit districts can also provide letters to the OTC as well highlighting their specific needs.

Blueprint for Urban Design Presentation by ODOT

In an effort to move away from strict design standards being applied to all jurisdictions a new approach is being considered.

The new approach is based on federal guidelines and principles utilizing performance based, context sensitive, practical design approach to provide flexibility where warranted to produce appropriate designs to users.

Report on the ACT Chairs Meeting

A report was continued from the November 4th MWACT meeting to cover the ACT Chairs meeting that took place on October 13, 2021. Two major changes were the point of the conversation -

- Roles and Responsibilities: There are changes in the role of the ACTs and the relationship between the ACTs and the OTC, including the assignment of two members of the OTC as liaisons to the ACTs. There was also clarification on the roles of ODOT staff.
- Changes to the Structure and Membership: This includes changes to the description of the ACT membership, and other details involving the public involvement, making recommendations through ODOT to the OTC, Coordination, and comments on the contents of the OTC Work Plan.

Next MWACT Meeting is Thursday, January 6, 2021, at 3:30 pm



To: Chi Nguyen, Chair, Board DEI Committee

From: Allan Pollock, General Manager

Date: December 16, 2021

Subject: DEI Committee Update

Here are some talking points for this month to assist you during the committee report agenda item period. Please let me know if you have any questions.

Diversity, Equity, and Inclusion (DEI) Committee Report:

- Since last month's report:
 - Keen Consulting met with staff to develop and finalize virtual workshops (surveys). This week Cherriotics sent out virtual workshops to elected officials, community stakeholders and influencers; all District employees; and bus riders.
 - This project will evaluate equity at Cherriotics using program analysis, quantitative metrics, community input and more to develop a roadmap for long-term DEI progress within the organization and the Salem-Keizer region.
 - The DEI subcommittee will meet to review the preliminary results on Tuesday, January 18th and the full board will be presented the final results at the Board work session on January 27th.

cc: Director Davidson
Director Hinojos Pressey
DEI Subcommittee Staff Support



To: Board of Directors

From: Linda Galeazzi, Executive Assistant

Thru: Allan Pollock, General Manager

Date: January 27, 2022

Subject: Budget Committee Citizen Member Appointments

ISSUE

Shall the Board appoint a new citizen member representing Subdistrict #2 and reappoint a citizen member representing Subdistrict #4 to the Budget Committee for a three year term from July 1, 2021 to June 30, 2024?

BACKGROUND AND FINDINGS

There are two citizen member vacancies on the Budget Committee representing Subdistricts #2 and #4 due to their terms ending on June 30, 2021. District Bylaws provide for filling vacancies on the committee at the discretion of the Board as follows:

- a. A qualified Elector must be a registered voter, 18 years of age or older who resides within the District boundaries, preferably within the subdistrict to be appointed to.
- b. The board member representing the subdistrict of the vacancy may recommend to the board, the appointment of a qualified elector. The board then moves to accept or reject that appointment; or
- c. The board member representing the subdistrict of the vacancy may call for applications for the citizen member position(s) on the budget committee.

Andrew Hickey is a new candidate for Subdistrict #2. He has lived in Keizer for five years and is a registered voter. He has relied on public transportation at different points in his life and he understand how vital a healthy transit system is to healthy communities. He said budgeting is key to achieve that and he thinks his skills, background and interest would lend well to the committee.

Bill Holmstrom from Subdistrict #4 has agreed to accept a re-appointment to the budget committee as a citizen member. Bill has served on the budget committee since September 27, 2009; and served as Chair of the committee in 2012. Bill is a registered voter and has been a resident of Salem since 2007.

Completed applications for both candidates are on file.

FINANCIAL IMPACT

There is no financial impact to these appointments.

RECOMMENDATION

Director Navarro Jr., recommends that the board appoint Andrew Hickey to the Budget Committee as a citizen member representing Subdistrict #2 for a three year term from July 1, 2021 and ends June 30, 2024.

Director Hinojos Pressey recommends that the board reappoint Bill Holmstrom to the Budget Committee as a citizen member representing Subdistrict #4 for a three year term from July 1, 2021 and ends June 30, 2024.

PROPOSED MOTION

I move that the Board appoint Andrew Hickey as a new citizen member of the District's budget committee; and reappoint Bill Holmstrom to another term as a citizen member of the budget committee with three year terms from July 1, 2021 to June 30, 2024.



Salem Area Mass Transit District
BUDGET COMMITTEE

January 27, 2022

BOARD MEMBERS

CITIZEN MEMBERS

• **SUBDISTRICT #1**

CHI NGUYEN

- Term Expires 06/30/23

STEVE EVANS

- Appointed 12/12/19; Expires 06/30/22

• **SUBDISTRICT #2**

RAMIRO NAVARRO JR (He/Him/His/El)

- Term Expires 06/30/25

VACANT (ANDREW HICKEY)

- Appointed 01/27/22; Expires 06/30/24

• **SUBDISTRICT #3**

SADIE K. CARNEY

- Term Expires 06/30/23

KATHY LINCOLN

- Appointed 12/17/20; Expires 06/30/22*

• **SUBDISTRICT #4**

MARIA HINOJOS PRESSEY

- Term Expires 06/30/25

VACANT (BILL HOLMSTROM)

- Appointed 09/27/09; Expires 06/30/24

• **SUBDISTRICT #5**

IAN T. DAVIDSON

- Term Expires 06/30/23

CARL F. GARNER

- Appointed 12/12/19; Expires 06/30/22

• **SUBDISTRICT #6**

SARA DUNCAN (She/Her)

- Term Expires 06/30/25

ASHLEY CARSON COTTINGHAM

- Appointed 12/17/20; Expires 06/30/23

• **SUBDISTRICT #7**

CHARLES H. RICHARDS

- Term Expires 06/30/23

SHERONNE BLASI

- Reappointed 12/17/20; Expires 06/30/23

• **BUDGET OFFICER**

ALLAN POLLOCK, General Manager/CEO

Phone: (503) 588-2424 | Fax: (503) 566-3933

Email: allan.pollock@cherryriots.org

DENISE LA RUE, Chief Financial Officer

Phone: (503) 588-2424 | Fax: (503)361-7542

Email: denise.larue@cherryriots.org

Budget Committee Email: publictestimony@cherryriots.org

***unexpired term**



Salem Area Mass Transit District
Attn: Executive Assistant
555 Court St NE, Suite 5230
Salem, OR 97301

Phone: (503) 588-2424 ext 7535
Email: Board@cherriots.org
Website: Cherriots.org/budgetcommittee

Application for Vacant Budget Committee Citizen Position

OPEN POSITIONS: Subdistrict 2

LENGTH OF APPOINTMENT: July 1, 2021 - June 30, 2024

NAME: _____

ADDRESS: _____

EMAIL ADDRESS: _____

TELEPHONE: (Day) _____ (Evening) _____

How long have you resided at this address? _____

Are you a registered voter? _____

BACKGROUND Please provide a brief biography of your personal and professional background as it applies to the Budget Committee in the following areas:

EDUCATION –

REDACTED

WORK EXPERIENCE –

COMMUNITY INVOLVEMENT –

Part of applying for this committee position is to participate more in my community. Most of my support and involvement has been largely financial, to date. And I'd like to give something more meaningful.

OTHER (i.e., Why you want to serve on the Budget Committee?) –

achieve that and I think my skills, background and interest would lend well to the committee.

0

Date: _____ **Signature:** _____

Application for Vacant Budget Committee Citizen PositionOpen Position(s): Subdistrict #2 Subdistrict #4 Length of Appointment: July 1, 2021 - June 30, 2024Name: William A. Holmstrom (Bill)Home Address: Salem, OR 97302

Email Address: _____

Phone: (Day) _____ (Evening) _____

How long have you resided at this address? 4 yearsAre you a registered voter? YES NO**BACKGROUND:**

Please provide a brief biography of your personal and professional background as it applies to the Budget Committee in the following areas:

Education:

REDACTED

Work Experience:**Community Involvement:**

Cherriots Budget Committee Citizen Member: September 2009 - Present. Board of Directors, Tillamook County Transportation District, Jan 2003-Jul 2007; Board Chair July 2005-June 2007

Other (i.e., Why do you want to serve on the Budget Committee?):

I am happy to continue my service on the Budget Committee

Date: January 3, 2022 Signature: BD William A. Holmstrom



To: Board of Directors

From: Board Legislative Committee

Date: January 27, 2022

Subject: 2022 Proposed Federal and State Legislative Agenda

ISSUE

Shall the Board adopt the proposed 2022 federal and state legislative agenda?

BACKGROUND AND FINDINGS

The Board annually adopts a legislative agenda to set direction for legislative activities. The agenda is used as a guide when responding to legislative matters and as a communication tool with legislators and other interested parties.

On January 20, 2022, the Board’s Legislative Committee met to develop the proposed legislative agenda for the District in conjunction with staff and representatives of CFM Advocates, the District’s legislative consultant. The proposed 2022 federal and state legislative agendas are included as Attachments A and B respectively. The Districts proposed agenda identifies legislative priorities and projects for annual appropriations and grant opportunities.

FINANCIAL IMPACT

None

RECOMMENDATION

The Legislative Committee recommends that the Board adopt the 2022 federal and state legislative agendas as shown in Attachment A and B respectively.

PROPOSED MOTION

I move that the Board adopt the 2022 Federal and State Legislative Agendas as shown in Attachment A and B respectively.



2022 FEDERAL LEGISLATIVE AGENDA

FUNDING REQUESTS

PROJECT DESCRIPTION

REQUEST

Five ADA Paratransit Bus Replacements

\$461,440

SAMTD is seeking funding to replace five (5) gasoline-powered paratransit buses with new vehicles that will run on Renewable Natural Gas (RNG) to provide safer, more reliable service while reducing emissions. The outgoing vehicles average 223,000 miles per vehicle and have far surpassed their useful life. As the oldest paratransit vehicles in our fleet, they experience higher maintenance costs and lower service reliability due to their deteriorating condition. Paratransit service provides transportation access for seniors and people with disabilities who are unable to independently utilize fixed-route bus service. Regular replacement of these vehicles is necessary to ensure safe, efficient delivery of these services. Moreover, the replacement of gas vehicles with clean RNG buses is in alignment with SAMTD's environmental sustainability goals. These vehicles will reduce our emissions throughout the Salem region, which is a Clean Air Act maintenance area for carbon monoxide.

Account: FTA Low/No Emissions and Bus and Bus Facility Competitive Grant Programs

"Kuebler Link" Job Center Mobility Project

\$510,000

SAMTD is seeking funds to establish an express transit link to improve access. This link will have great benefit for minority and low-income populations throughout the areas of south Salem and east Salem. Currently, SAMTD lacks the resources to provide service directly between the two areas, leaving residents without a timely public transportation option to access burgeoning job centers in Salem's eastern area. SAMTD is seeking federal funding for six (6) transit-style vans/20-foot buses that would "right fit" this route with agile vehicles needed to provide efficient and reliable service.

In addition to local employment centers, implementation of the Kuebler Link would connect south Salem residents to the new Electric Bus Corridor on Lancaster Drive, which provides frequent service (every 15 minutes 7:00 a.m. to 7:00 p.m.) to Willamette Town Center, McKay High School, Chemeketa Community College, Keizer Transit Center, and other shopping, medical, education, and employment destinations. It would also connect south Salem to the new Amazon Packaging and Shipping Warehouse, other employers in the growing Mill Creek Business Park, and the Marion County Court Annex. The new route would eliminate two transfers that are currently required to access the south Lancaster Drive area from high minority and low-income communities in south Salem and make transit a feasible option for those populations by alleviating the time-consuming trip available today.

Account: FTA Bus and Bus Facility Grant Program

South Salem "MaaS" Transit Facility

\$9,500,000

SAMTD is requesting funds to construct a Mobility as a Service (MaaS) transit facility in south Salem. MaaS is an approach to deliver or coordinate with right-sized service to best serve different parts of the community. Similar to a traditional transit center with capacity for several large transit buses and possible park and ride, this facility also includes the design to allow for the integration of micro-transit

such as the Kuebler Link, transportation network companies like Uber and Lyft, and micro-mobility such as bike-share, or scooter-share. It will also include passenger amenities to allow for safe, and comfortable transitions from one mode of transportation to another. The project will also look to include super-stops located around south Salem to facilitate more convenient transfers between circulating and mainline routes.

This project will enable SAMTD to create better access to jobs, education, and essential services by improving access to public transportation that is appropriately sized to meet the various needs of different parts of the community. A site selection study is currently underway that will provide the foundation for successful project development, setting the foundation for the project to move forward immediately.

Account: FTA Bus and Bus Facility Grant Program

POLICY PRIORITIES

Fiscal Year 2022 Appropriations

Completion of FY2022 appropriations legislation is critical for bus transit systems like Cherriots. The Infrastructure Investment and Jobs Act (IIJA) included historic levels of federal investment in bus transit that will help address the significant aging and shrinking national bus fleet due to previous cuts in funding. But without a new year-long appropriations bill, DOT will be unable to implement large swaths of IIJA and many programs will lack full funding approved under the law. Completion of the appropriations bill is essential for realization of the benefits that IIJA includes for SAMTD and transit systems nationwide.

Affordable Housing Access Program

SAMTD supports the creation of the Affordable Housing Access Program as proposed by the House's Build Back Better Act. This program would devote \$10 billion in competitive grants toward improving access to affordable housing and enhancing mobility for low-income riders and residents in disadvantaged neighborhoods and persistent poverty communities. Bus service is especially important for individuals in our communities that cannot access personal vehicles and have no other way of accessing education, employment, health care, and other essential daily destinations. This new program would help SAMTD improve and expand transportation options for these populations.

Extend and Make Permanent the Alternative Fuels Tax Credit

The Alternative Fuels Tax Credit provides a tax credit for a portion of costs associated with alternative fuel use by transit systems, but expired at the end of 2020 without an extension by Congress. With an annual benefit of \$170,000 for SAMTD operations, we support a permanent extension of the provision.



CONTACT:

Allan Pollock, General Manager/CEO
Salem Area Mass Transit District,
503.588.2424; allan.pollock@cherriots.org

Joel Rubin, CFM Advocates
202.347.9171; joelr@cfmdc.com



2022 STATE LEGISLATIVE AGENDA

Salem Area Mass Transit District (aka Cherriots) has established as its top 2022 legislative priorities to preserve and maintain public transportation investments and the monitoring of zero-emission vehicle investment opportunities.

Priority	Item
1	Preserve and Maintain Public Transportation Investments. <i>Work with OTA, ODOT, transit advocates and others to preserve and maintain funding for public transportation investments. Protect against efforts to reduce transit funding resulting from the statewide transit employee payroll tax.</i>
1	Zero-emission Vehicles. <i>Monitor opportunities to increase investments in zero-emission vehicle transit infrastructure throughout the state.</i>
2	COVID-19 Impact on Transit. <i>Monitor discussions and activity around state response to pandemic to ensure transit access and interests are protected.</i>
2	Support Increased Investments on Footpaths and Bicycle Trails. <i>Monitor discussions and activity surrounding legislative concepts and budget appropriations that would increase investments on footpaths and bicycle trails.</i>
3	I-5 Bridge Replacement Conversations. <i>Monitor discussions and budget allocations involving the replacement of the I-5 bridge between Portland and Vancouver.</i>
3	TNC Legislation - Uber/Lyft. <i>Monitor legislation and potentially advocate.</i>
3	VW Settlement. <i>Monitor implementation and potentially advocate.</i>

In addition, Cherriots supports the Oregon Transit Association (OTA) legislative priorities for the 2022 legislative session. As particular bills work through the system, CFM will work with Cherriots leadership to monitor and report on any legislative concepts which may impact the District and prepare an appropriate response.

Contact:

Allan Pollock, General Manager Cherriots
503.588.2424 allan.pollock@cherriots.org

Dale Penn II, CFM Advocates
503.510.2200 dalep@cfmpdx.com



BOARD MEETING MEMO

Agenda Item G.2

To: Board of Directors

From: Denise LaRue, CFO

Thru: Allan Pollock, General Manager

Date: January 27, 2022

Subject: Authorize the General Manager to Execute a Contract Amendment with Tyler Munis for Management of the Implementation of Tyler Munis ERP Software

ISSUE

Shall the Board authorize the General Manager to execute a contract amendment with Tyler Munis in the implementation of Tyler Munis Enterprise Resource Planning/ Human Resource Management (ERP/HRM) software for \$140,076?

BACKGROUND AND FINDINGS

On August 26, 2021, the Board authorized the General Manager to execute a contract with The Gunter Group for project management and technical advisory services to implement the Tyler Munis Software for an amount not to exceed \$500,000.

However, the staff report should have stated that two contract actions were necessary for the Tyler Munis Software Implementation. The first was The Gunter Group Contract that the Board approved for \$500,000 which should have been for \$361,200. This contract has been executed at the \$361,200 amount.

The second contract action should have been a contract amendment, on the original contract with Tyler Munis, for project technical services relating to the implementation of Tyler Munis ERP/HRM software for \$140,076.

The total cost for the two contract actions described above total \$501,276

FINANCIAL IMPACT

The amount of The Gunter Group contract and the Tyler Munis contract amendment is budgeted in the FY21-22 Adopted Budget under the Finance Division in the Capital Projects Fund.

RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute a contract amendment with Tyler Munis for project management and technical services relating to the implementation of Tyler Munis ERP/HRM software for an amount not to exceed \$140,076.

PROPOSED MOTION

I move that the Board authorize the General Manager to execute a contract amendment with Tyler Munis for project management and technical services relating to the implementation of Tyler Munis ERP/HRM software in the not-to-exceed amount of \$140,076.



BOARD MEETING MEMO

Agenda Item G.3

To: Board of Directors

From: Gregg Thompson, Maintenance Manager
Tom Dietz, Director of Operations

Thru: Allan Pollock, General Manager

Date: January 27, 2022

Subject: Acquisition of seven (7) Compressed Natural Gas Category D Buses for the Cherriots LIFT ADA Service.

ISSUE

Shall the Board authorize the General Manager to execute a contract with Schetky NW Sales for the purchase of seven (7) category D Compressed Natural Gas (CNG) buses for use in the Cherriots LIFT Americans with Disability Act (ADA) service for an amount not to exceed \$796,512 which includes a \$25,000 contingency?

BACKGROUND AND FINDINGS

The District's current fleet for delivery of the Cherriots LIFT ADA service consists of 43 buses of varying size. Regular replacement of these vehicles is necessary to ensure safe, efficient delivery of this service. As part of the overall Capital Planning efforts, District staff is committed to ensuring its' vehicles are replaced at a schedule consistent with industry best practices. The seven (7) vehicles scheduled to be replaced are approaching 12 years of age with an average of 252,000 miles, which far exceeds the 5-year, 150,000 Useful Life Benchmark established by the Federal Transit Administration.

District staff diligently looks for ways to introduce alternative fueled vehicles into the contracted fleet that is housed off-site. Obstacles in the range, fueling schedule and performing infrastructure upgrades to non-District owned property have proven to be problematic. Recently, District staff and MV Transportation staff met to discuss implications of changing the way a small portion of their fleet can be fueled at the Del Webb property. It was found that the District can implement alternative (CNG) fueled vehicles on a smaller scale. CNG vehicles can be fueled with Renewable Natural Gas (RNG), further lowering the environmental impact of this service. Additionally, the increased revenue from the use of RNG can be retained by the District.

The contract price is based upon an Oregon State price agreement, procured under procedures set by the Oregon Department of Transportation’s Public Transit Division. A Request for Quotes was sent to all vendors listed on the Oregon State Price Agreement to best ensure the highest level of competitiveness. The proposal by Schetky NW Sales was evaluated by a source evaluation committee and was deemed to be the lowest cost meeting all specifications.

FINANCIAL IMPACT

Funding for this proposed contract is included in the Capital Projects Budget of SAMTD’s Adopted FY2021/22 Budget. Vehicle costs are listed in Table 1 below:

TABLE 1

CATEGORY	PRICE	QUANTITY	TOTAL
Category D CNG Bus	\$110,216	7	\$771,512
Contingency	\$ 25,000	1	\$ 25,000
GRAND TOTAL:			\$ 796,512

Funding at 89.73% would cover the proposed contract for the bus purchasing project by an ODOT 5311 discretionary grant with a local match at 10.27%. Funding is listed in Table 2 below:

TABLE 2

FUND SOURCE	FEDERAL PERCENTAGE	MATCH PERCENTAGE	GRANT AMOUNT	MATCH AMOUNT	TOTAL
ODOT 5311	89.73%	10.27%	\$714,710	\$81,802	796,512
				Grand Total	\$796,512

RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute a contract with Schetky NW Sales for the purchase of seven (7) category D Compressed Natural Gas (CNG) buses for use in the Cherriots LIFT ADA service for an amount not to exceed \$796,512.

PROPOSED MOTION

I move that the Board authorize the General Manager to execute a contract with Schetky NW Sales for the purchase of seven (7) category D Compressed Natural Gas (CNG) buses for use in the Cherriots LIFT ADA service for an amount not to exceed \$796,512.



To: Board of Directors

From: Allan Pollock, General Manager

Date: November 18, 2021

Subject: Board Member Committee Report

ISSUE

Shall the Board report on their activities and committee assignments as representatives of Salem Area Mass Transit District?

BACKGROUND AND FINDINGS

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises on behalf of SAMTD. Board members may take this opportunity to report committee updates or on any meetings or items of note relating to District business.

Subdistrict 1 Director Nguyen	Diversity, Equity, and Inclusion Committee West Salem Business Association
Subdistrict 2 Director Navarro	Keizer Chamber of Commerce Forum Keizer Chamber Government Affairs Committee State Transportation Improvement Fund Advisory Committee
Subdistrict 3 Director Carney	Salem-Keizer Area Transportation Study (SKATS)
Subdistrict 4 Director Hinojos Pressey	Citizens Advisory Committee
Subdistrict 5 President Davidson	Mid-Willamette Valley Council of Governments (MWVCOG) Mid-Willamette Area Commission on Transportation (MWACT) Salem Chamber Public Policy Committee
Subdistrict 6 Director Duncan	SEDCOR
Subdistrict 7 Director Richards	

