

**SALEM AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS****~ VIRTUAL WORK SESSION ~**

Thursday, May 27, 2021, 2021

5:45 PM – 6:30 PM

Pursuant to Federal and State health and safety directives for public transit agencies in response to the Covid-19 pandemic, this Work Session will be held online via ZOOM.

ZoomGov Virtual Meeting Platform:

<https://cherriots.org.zoomgov.com/j/1605194427?pwd=enjXS3ZlV1BUM3QvWEU3bnplbHYzZz09>Meeting ID: **160 519 4427**Passcode: **512136**Landline (*Long distance charges may apply*)

1 669 254 5252 US (San Jose)

One tap mobile

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AGENDA

- 1. CALL TO ORDER**
 - a. Safety Moment
 - b. Announcements
- 2. PRESENTATION** - None
- 3. DISCUSSION**
 - a. Board Stipend Policy Discussion
- 4. GENERAL MANAGER COMMENTS**
 - a. Upcoming Board Agenda Items
 - b. Board Calendar Review
- 5. ADJOURN**

MISSION

Connecting people with places through safe, friendly, and reliable public transportation services

VALUES

Safety – Service Excellence – Communication – Innovation – Accountability

- **Virtual Meetings:** The Board's work sessions are typically public meetings in a place that is ADA accessible. However, this Work Session will be virtual via ZoomGov in response to the Covid-19 pandemic and by following Federal and State health and safety directives for public transit agencies.
- **Closed Captioning (CC):** ZoomGov's live streaming platform includes the Closed Captioning (CC) option. The good thing about it is that it can help with our audience participation in the meeting. The not so good thing about it is that CC does not always translate well.
- **Alternate Formats** are available to individuals who require interpretive services to view the meeting. Requests can be made to the Clerk of the Board by phone at 503-588-2424 ext. 7535; or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Please allow for a 48 hour notice. Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.
- **Electronic Copies** of the Board's work session agenda packet are distributed 6-7 days prior to the meeting, and can be found on the Cherriots website under Public Meetings and Notices: <https://www.cherriots.org/meetings/>.
- **Email Distribution List:** If you wish to be added to the Board's meeting distribution list, please send your email address to the Clerk of the Board at publictestimony@cherriots.org.

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- **Reuniones virtuales:** las sesiones de trabajo de la Junta son reuniones públicas en un lugar accesible a la ADA. Esta sesión de trabajo será virtual solo a través de ZoomGov en respuesta a la pandemia de Covid-19 y siguiendo las directivas del gobernador Brown.
- **Subtítulos ocultos (CC) de ZoomGov:** la plataforma de transmisión en vivo de ZoomGov tiene la capacidad de incluir subtítulos ocultos (CC). Lo bueno de esto es que puede ayudar con la participación de nuestra audiencia en la reunión. Lo que no es tan bueno es que CC no siempre se traduce bien.
- **Los formatos alternativos** están disponibles para las personas que requieren servicios de interpretación para ver la reunión. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 ext. 7535; o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). Permita un aviso de 48 horas. El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a. M. A 5:00 p. M.
- **Se distribuyen copias electrónicas** del paquete de la agenda de la sesión de trabajo de la Junta de 6 a 7 días antes de la reunión, y se pueden encontrar en el sitio web de Cherriots en Reuniones públicas y avisos: <https://www.cherriots.org/meetings/>.
- **Lista de distribución de correo electrónico:** si desea que se le agregue a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a publictestimony@cherriots.org.

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|---|--------------------|
| Policy: BOARD MEMBER COMPENSATION | Number: 121 |
| Approved by the Board of Directors: 05/27/2021 | Page: 1 of 2 |
| Amended by the Board of Directors: | |

121.01 APPLICATION

Salem Area Mass Transit District Board of Directors

121.02 PURPOSE

The purpose of this policy is to establish Board Member compensation in order to enhance board recruitment, retention, diversity, and fair compensation with an understanding that public service should be attainable to everyone and that representative democracy should be representative.

121.03 GENERAL RULES

Board members appointed on, or after, July 1, 2021 will receive a monthly stipend as compensation for all duties in fulfilling their obligations as a board member.

1. The monthly stipend will be subject to ORS 198.190, which authorizes board members to receive daily compensation not to exceed \$50.00 for their services on the Board, and based on 10% of the Marion County Per Capita Personal Income as provided in the latest State of Oregon Employment Department data. The data can be found on www.qualityinfo.org. [Link to Data Table](#).

Directors will also be reimbursed for actual and reasonable travel and training expenses when representing the District. Travel expense criteria are provided for in Policy 401 – Travel Authorization & Reimbursement.

Board members, with advance written notice may decline any of the above listed compensation.

Board members will be responsible for complying with any and all state and federal tax laws applicable to the receipt of compensation pursuant to this policy.

SALEM AREA MASS TRANSIT DISTRICT

BOARD OF DIRECTORS

| | |
|---|--------------------|
| Policy: BOARD MEMBER COMPENSATION | Number: 121 |
| Approved by the Board of Directors: 05/27/2021 | Page: 2 of 2 |
| Amended by the Board of Directors: | |

Approved By:

President, Board of Directors

Date

Upcoming Work Session and Board Meeting Agenda Items

May 27, 2021

To Be Scheduled

- WS: United Way Pass Program (AP)
- B.I. Contract (TD)
- ODOT Presentation on Intercity Connections (SD)
- Board Retreat (AP) (Fall 2021)
- TBEST – Transit Planning Software Demo (DT) Jul-Aug

June 24, 2021

Packets due to GM office: June 10

Work Session – n/a

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Board Meeting

- Budget Hearing (DL)
- Deliberation of Budget Hearing
- Res #2021-XX Adoption of FY 2022 Approved Budget (DL)
- Approval of Contract for Long-Range Transit Plan (SD)
- Information Update on the SSTC Project (SD)
- Consent: Approval of 5310 Urban Funds Process (SD)
- Consent: Approval of FY 2022 United Way Donation (AP)

July 22, 2021 *TENTATIVE*

Packets due to GM office: July 8

Work Session

- Budget Committee Vacancies (AP)

Board Meeting

- Acceptance of the Preliminary FY 2021 Financial Report (DL)
- Acceptance of the Albany-Salem Feasibility Study – Final Report (SD)
- Election of Officers and Oath of Office (July odd # years) (AP)

August 26, 2021 *TENTATIVE*

Packets due to GM office: August 12

Work Session

- Board Orientation (AP)

Board Meeting

- September Service Change Briefing (DT)
- Q4 Reports: Performance, Trip Choice
- Board's Committee Assignments (odd # years) (AP)

September 23, 2021 *TENTATIVE*

Packets due to GM office: September 9

Executive Session

- General Manager Performance Appraisal (PD)

Work Session

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Board Meeting

- FY 2021 Performance Report (DT)

October 28, 2021 *TENTATIVE*

Packets due to GM office: October 14

Executive Session

Work Session

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Board Meeting

- Consent: Approval of FY 2023 Budget Calendar (XX)
- Information: FY 2021 Security Report and Emergency Preparedness (DT)
- Resolution No. 2022-XX Adoption of Board Priorities and Principles (AP)

November 18, 2021 (3rd Thursday) *TENTATIVE*

Packets due to GM office: November 4

Work Session -

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Board Meeting – 6:30 PM

- Q1 Reports: Finance, Performance, Trip Choice

December 16, 2021 (3rd Thursday) *TENTATIVE*

Packets due to GM office: December 3

Work Session -

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Board Meeting

- January Service Change Briefing (DT)
- Consent: Advisory Committee Appointments
- Consent: Advisory Committee Chair/Vice-Chair Appointments

January xx, 2022

Packets due to GM office: January xx

Executive Session

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Work Session

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Board Meeting

- Adoption of 2022 Federal and State Legislative Agendas (AP)

TO: SAMTD BOARD OF DIRECTORS
FROM: ALLAN POLLOCK, GENERAL MANAGER
SUBJECT: CALENDAR OF SCHEDULED MEETINGS

**** The District follows the guidelines on the Covid-19 pandemic set by the State and Federal governments for public transportation. The District currently holds their Board and Advisory Committee meetings virtually using *Google Meet or Zoom*.****

- Go to Cherriots.org/meetings/ for more information about a particular meeting.
- Send an email to publictestimony@cherriots.org with your comments on any Board or advisory committee business; or to be added to the email distribution list for meeting announcements.
- Go to Cherriots.org/gettinginvolved for more information about the advisory committees to the Board, or contact your Board representative. Thank you for your interest in Cherriots.

JUNE 2021

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|----|-----|--------------------|--|
| 15 | Tue | 5:30 PM | Citizens Advisory Committee ** |
| 24 | Thu | 5:30 PM 6:30 PM | SAMTD Board Work Session SAMTD Board of Directors Meeting and Budget Hearing (Comcast Cable Channel 21 or Cherriots Facebook Live) |

Wheatland Road Multimodal Corridor Study Virtual Open House #2

- <https://www.keizer.org/WheatlandRoadMultimodalCorridorVirtualOpenHouse>

JULY 2021

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| 4 | Sun | HOLIDAY | Independence Day |
| 5 | Mon | Observed Holiday | Cherriots Observed Holiday Cherriots Administrative Offices Closed Customer Service Closed No bus service |
| 22 | Thu | 6:30 PM | SAMTD Board Work Session SAMTD Board of Directors Meeting (Comcast Cable Channel 21 or Cherriots Facebook Live) |

AUGUST 2021

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|----|-----|---------|---|
| 26 | Thu | 6:30 PM | SAMTD Board <i>Virtual</i> Work Session SAMTD Board of Directors <i>Virtual</i> Meeting (Comcast Cable Channel 21 or Cherriots Facebook Live) |
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SEPTEMBER 2021

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|-----|-------|----------------|---|
| 1-3 | | | APTA TRANSform Conference & EXPO <ul style="list-style-type: none"> • Anaheim, California |
| 6 | Mon | HOLIDAY | Labor Day Cherriots Administrative Offices Closed Customer Service Closed No bus service |
| 7 | Tue | | CHERRIOTS SERVICE CHANGES (go to: Cherriots.org/changes) |
| 21 | Tue | 5:30 PM | Citizens Advisory Committee |